

Job Title	Education Director (Southwest)
Employer/ Agency	Anti-Defamation League (ADL)
Job Description	<p>ADL (Anti-Defamation League) is the leading anti-hate organization in the world. Founded in 1913 in response to an escalating climate of antisemitism and bigotry, its essential mission hasn't changed in more than 100 years: to stop the defamation of the Jewish people and to secure justice and fair treatment to all. Today, ADL continues to fight all forms of hate with the same vigor and passion. ADL is the first call when acts of antisemitism occur. A global leader in exposing extremism, delivering anti-bias education, and fighting hate online, ADL's ultimate goal is a world in which no group or individual suffers from bias, discrimination or hate.</p> <p>ADL's CEO and National Director, Jonathan Greenblatt—an accomplished leader and entrepreneur in the corporate, public, and nonprofit sectors—was recruited to the organization in July 2015. He has injected new energy and brought a bold vision to the agency. Under Jonathan's leadership, ADL is transforming itself, upgrading its capabilities, leveraging innovation, building partnerships, and pioneering new horizons.</p> <p>PRIMARY FUNCTION: Direct and oversee all aspects of the regional NO PLACE FOR HATE®, A WORLD OF DIFFERENCE® Institute and other regional educational priorities and programs. Coordinate, adapt and deliver regional training programs and design educational anti-bias initiatives and programs tailored to the regional communities. Generate revenue through fee-for-service and fundraising efforts. Staff and facilitate the regional Education Advisory Committee and/or lay leader engagement with educational programs.</p> <p>Responsibilities Primary:</p> <ul style="list-style-type: none"> • Supervise Associate and/or Assistant Education Directors and support staff, depending on region • Market, coordinate and implement ADL's NO PLACE FOR HATE®, A WORLD OF DIFFERENCE® Institute anti-bias programs to regional educational institutions. Develop training agendas based on regional needs within ADL's pedagogical standards and frameworks, and personally conduct some training sessions and workshops. • Negotiate and generate contracts associated with education programs and events. Coordinate related special events in the region, including program launches, campaigns and conferences. • Oversee the regional budget for A WORLD OF DIFFERENCE® Institute and dedicated education grants. Generate fee-for-service revenue and, in collaboration with Development, write grant proposals, conduct solicitations and assist in fundraising to support regional ADL education programs and services. • Recruit, train, supervise and evaluate a cadre of contracted, per-diem trainers. Coordinate schedules and assignments, and plan and oversee ongoing professional development. • Monitor and evaluate regional education programs and compile, prepare and submit data and reports for the Community Service Center. • Conduct meetings with and presentations for potential clients. Maintain client

	<p>database.</p> <ul style="list-style-type: none"> • Develop community relationships and network with educators to facilitate effective delivery of education programs. Collaborate on programming with partner agencies. • Provide staff support to lay-led task forces and committees such as the Education Committee of the Board. • Represent the regional and national organization at external conferences, seminars and meetings. • Provide assistance to regional staff on other education programs. <p>Secondary:</p> <ul style="list-style-type: none"> • Partner with marketing and research to highlight success stories for community outreach and further evaluation. • Work with regional staff to respond to discrimination complaints, anti-Semitic incidents and other civil rights issues that arise in educational settings. • Support fundraising events as able
Qualifications	<ul style="list-style-type: none"> • Strong interpersonal, organizational, and presentation skills and comfort with public speaking and recruiting new clients. • Strong facilitation skills and ability to differentiate between different education modalities. • Experience with educational systems and practices. • Understanding of anti-bias and diversity issues. • Computer skills, including word processing, presentation software and database management. • Bilingual or multilingual language skills a plus. <p>Work Experience:</p> <ul style="list-style-type: none"> • Four or more years of progressively responsible experience in community service, education, program management or a related field. • Previous supervisory experience. <p>Education:</p> <ul style="list-style-type: none"> • Bachelor's degree in Education/Training or a related field plus additional related college courses, professional training or equivalent work experience.
Salary/Hours	Full-Time
Employer/Agency	Anti-Defamation League (ADL)
City, State, Zip	Houston, TX
Application Method	https://careers-adl.icims.com/jobs/1619/education-director/job?mode=view&mobile=false&width=1110&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300
Opening Date	Immediate

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