### Job Title
- Housing Case Manager

### Employer/ Agency
- Spring Branch Community Health Center

### Job Description
The Housing Case Manager provides housing-related case management that includes conducting assessments, determining eligibility for housing and mainstream services, jointly developing an individualized housing service plan, linking clients with community-based resources, and recommending financial assistance funds (security deposits, rent) to Public Housing Authority (PHA).

### Qualifications
- **Preferred:** BSW Minimum of 6 months of paid experience and serving individuals and families experiencing homelessness.
- **Required:** Bachelor's degree in social work or human services – related field and one-year paid experience serving individuals and families experiencing homelessness.
- Experience working with clients in crisis.
- Strong ability to effectively resolve and cope with immediate crisis situations.
- Strong communication skills, speaking, listening, and writing clearly and thoroughly.
- Proficient in Microsoft Office and database software used to track service delivery.
- HMIS and advanced knowledge of Microsoft Excel is preferred.
- Knowledge of community resources available in various neighborhoods.
- Detail-oriented with strong organizational and time management skills.
- Demonstrated ability to work independently and as part of a team.
- Strong ability to represent the interests of the agency, interact effectively with a diverse group, build successful collaborative relationships with program participants, other SBCHC staff, and community partners.

### Salary/Hours
- Standard Business Hours – Monday through Friday 8:00 am to 5:00 p.m. CST

### Employer/Agency
- Spring Branch Community Health Center

### Address
- 1615 Hillendahl Blvd Suite 100

### City, State, Zip
- Houston, TX 77055

### Contact Person
- Karla Chapa

### Contact Title
- HR Business Partner

### Telephone Number
- 713-462-6565 ext. 2021

### Fax Number
- 832-831-5369

### Email Address
- hr@sbchc.net

### Application Method
- Email resume to hr@sbchc.net

### Opening Date
- Immediate

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.