

<b>Job Title</b>	<b>Advocacy &amp; Wellness Coordinator</b>
<b>Employer/ Agency</b>	<b>Women's Resources Center, University of Illinois at Urbana-Champaign</b>
<b>Job Description</b>	<p>Reporting to the Director of the Women’s Resources Center, the Advocacy and Wellness Coordinator position is a 100%, full-time, staff member who serves as a leader in the development and implementation of survivor/victim support services. As a designated campus Confidential Advisor, the Advocacy and Wellness Coordinator serves students, faculty, and staff who have experienced sexual misconduct (sexual assault, sexual harassment, sexual exploitation, stalking, and/or dating/domestic violence), as required by Illinois state law.</p> <p>Advocacy and Support Service Coordination:</p> <ul style="list-style-type: none"> <li>• Provides and coordinates trauma-informed case management, crisis intervention, and survivor-centered advocacy for student, staff, and faculty survivors of sexual misconduct with regards to all of the legal and administrative options, rights, resources, and referrals for survivors/victims of these forms of harm.</li> <li>• Provides and navigates survivor rights and options with systems of the University (ex: Office of Student Conflict Resolution, Office of Access and Equity, Residence Life, financial aid, Title IX and Disability Office, McKinley Health Center, Counseling Center, etc.) and community partners.</li> <li>• Serves as an advisor for those choosing to participate in campus disciplinary processes, and appeals, when requested.</li> <li>• Evaluates summary data to identify trends to better inform outreach and response efforts.</li> <li>• Prepares and delivers presentations and written reports, correspondence, proposals, program assessments and updates, email and other materials for a variety of audiences ensuring compliance with departmental and university guidelines, practices, and principles.</li> </ul> <p>Campus and Partner Capacity Building:</p> <ul style="list-style-type: none"> <li>• Evaluates sexual misconduct response and prevention/outreach initiatives and makes recommendations for improving initiative effectiveness. Collaborates with campus partners to develop and implement campus-wide trainings, products/resources, and healing services for faculty, staff, and students.</li> <li>• Assist other staff with publicizing the services, programs and events of the Women’s Resources Center through written and electronic means.</li> <li>• Serves on relevant committees, task forces, and development groups on campus and in the community.</li> <li>• Consults on the development of current campus policies and procedures related to sexual misconduct in accordance with VAWA, Title IX, Clery Act, and other federal and state guidelines.</li> <li>• Cultivates and sustains collaborative relationships with a wide array of constituents (staff, faculty, students, community members, and community organizations) in order to accomplish division and departmental goals.</li> <li>• Other duties as assigned.</li> </ul>
<b>Qualifications</b>	<p><u>Required:</u></p> <ul style="list-style-type: none"> <li>• Bachelor's Degree.</li> </ul> <p><u>Preferred:</u></p> <ul style="list-style-type: none"> <li>• Master’s degree in counseling, social work, psychology, gender and women’s students, public/community health, or a related field.</li> </ul> <p><b>Experience:</b></p> <p><u>Required:</u></p>

- One year of experience with crisis intervention or peer counseling/advocacy to college students harmed by sexual assault.
- Demonstrated experience providing culturally-relevant services to a diverse array of sexual assault survivors, particularly those that have been historically under-served by anti-violence movements.

Preferred:

- Demonstrated experience integrating theories of intersectionality and cultural relevance in trauma response services.
- Broad knowledge of student development theories and experience working with college students and/or in a college setting.
- Experience developing services and programs for historically underrepresented and under-served communities.
- Experience developing community and public engagement programs, and public speaking.

**Training, Licenses or Certifications:**

Required:

- Successful completion of a standalone Sexual Assault Crisis Intervention Training (40 hours minimum), recognized by the state sexual violence coalition in the candidate's state of practice as an advocate.

Preferred:

- Successful completion of a standalone Domestic Violence Crisis Intervention Training (40 hours minimum), recognized by the state sexual violence coalition in the candidate's state of practice as an advocate.

**Knowledge, Skills, and Abilities:**

- Demonstrated ability to make independent judgments, apply discretion, maintain confidentiality, and consult when appropriate in complex and difficult situations that require highly individualized planning.
- Broad knowledge of the dynamics of power, privilege, and oppression, gendered violence, and sexual and relationship violence.
- Strong interpersonal communication skills, including conflict management, assertiveness, consensus/team building, group and relationship violence.
- Strong interpersonal communication skills, including conflict management, assertiveness, consensus/team building, group facilitation, and cultural awareness and sensitivity.
- Organizational and planning skills to achieve progress on multiple, simultaneous projects, to meet deadlines and to maintain a high level of productivity in a dynamic, fast-paced environment.

**Environmental Demands:**

- Office position that includes some overtime and weekend work.

<b>Salary/Hours</b>	<b>Salary and Appointment Information:</b> This is a full-time 100%, benefit eligible, civil service Program Coordinator position appointment on a 12-month basis. The proposed start date is as soon as possible after August 1, 2021. Salary is commensurate with experience and qualifications.
<b>Employer/Agency</b>	Women's Resources Center, University of Illinois at Urbana-Champaign
<b>Address</b>	616 E. Green Street, Suite 202
<b>City, State, Zip</b>	Champaign, IL 61820



<b>Contact Person</b>	Keri Collins
<b>Contact Title</b>	Office Manager for Administrative Services
<b>Telephone Number</b>	217-333-2137
<b>Email Address</b>	<a href="mailto:keric@illinois.edu">keric@illinois.edu</a>
<b>Application Method</b>	Applications must be received by June 20, 2021 and can be submitted via <a href="https://jobs.illinois.edu/academic-job-board/job-details?jobID=147091&amp;job=advocacy-wellness-coordinator-womens-resources-center-147091">https://jobs.illinois.edu/academic-job-board/job-details?jobID=147091&amp;job=advocacy-wellness-coordinator-womens-resources-center-147091</a> .
<b>Opening Date</b>	Apply between June 4 – June 20, 2021

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjjobs@central.uh.edu](mailto:mswjjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.