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<th><strong>Job Title</strong></th>
<th>Care Coordinator – MCOT Rapid Response</th>
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<td><strong>Employer/ Agency</strong></td>
<td>The Harris Center for Mental Health and IDD</td>
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| **Job Description** | The Harris Center for Mental Health and IDD (“The HARRIS CENTER”) is looking for a Care Coordinator - MCOT Rapid Response to join our team. Under the general direction of the Program Director, Clinical Team Lead, or designated staff the Care Coordinator (CC) performs clinical activities such as independent assessments and service interventions as directed by the treatment plan and/or identified consumer need(s). This position interfaces with Treatment Teams both inpatient and outpatient and authorizes the medical necessity of services, as indicated. This position is responsible for providing the following services: Crisis Intervention, Mental Health Assessments, case management and follow-up, and liaison between the agency and the community. MCOT interfaces with other programs in the Agency, law enforcement, and the community. What you will do:  
  · The MCOT CC performs community-based crisis assessments to determine needed level of care.  
  · The MCOT CC provides crisis intervention to individuals to reduce symptoms, provide education and prevent admission to a more restrictive environment.  
  · The MCOT CC collaboratively creates a treatment plan with the consumer to outline treatment goals.  
  · The MCOT CC provides case management activities to assist consumers in gaining and coordinating access to necessary care and services in accordance with treatment plan goals.  
  · The MCOT CC monitors consumer progress with treatment goals and linkage to services.  
  · The MCOT CC educates family members so they may understand the individual’s mental health symptoms, treatment and assist with referring to community resources.  
  · The MCOT CC provides information on mental health, the importance of medications and treatment compliance, and other clinical related information to individual, family, community as needed.  
  · The MCOT CC completes electronic documentation each work day as outlined in MCOT Operating Guidelines. This documentation becomes part of the medical record for the Agency.  
  · The MCOT CC, when interacting with the community and colleagues, follows the key principles of a trauma informed approach (i.e. safety, trustworthiness and transparency, peer support, collaboration and mutuality, empowerment, voice and choice, cultural, historical, and gender issues).  
  · The MCOT CC performs related work as assigned and adapts to changing work requirements.  
  · The MCOT CC demonstrates ethical conduct in all professional activities.  
  · The MCOT CC complies with Agency policies and procedures and MCOT Operating Guidelines.  
  · The MCOT CC will work any assigned crisis days. Responsibilities include entering and contacting all new referrals, answering office telephone calls, and responding to Emergent and Urgent classified referrals.  
  · The MCOT CC is available to provide any assistance not listed above to the Agency, Program Director, Clinical Team Lead, or staff as requested and required. |
### Qualifications
- A minimum of a Bachelor’s Degree in the human services field (psychology, sociology, etc.)
- Two years of experience working in the mental health field preferred.
- Must have basic knowledge of principles of the development, implementation, and documentation of individual care and treatment for a wide range of psychiatric conditions.
- Must be familiar with local behavioral health providers and hospitals in the area served by the Agency.
- Must have basic understanding of mental illness and able to identify common signs and symptoms.
- Must have strong communication skills, listening and interpersonal skills.
- Written documentation must be clear, concise, and well-constructed.
- Must be able to work respectfully and maintain professional boundaries with other disciplines.
- Must have effective time management and organizational skills.
- Must be able to enter required documentation into a database and online medical record.
- Must be able to use basic word processing and data spreadsheets.
- Must have good written and spoken communication skills in English.

### Salary/Hours
The HARRIS CENTER offers competitive salary, excellent benefits package, retirement plans with company matching, prior service credit towards generous PTO accrual, outstanding wellness programs and professional development.

### Employer/Agency
The Harris Center for Mental Health and IDD

### City, State, Zip
Houston, TX

### Application Method
https://www.theharriscenter.org/Job-Listings

### Opening Date
Immediate

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.