## UNIVERSITY of HOUSTON GRADUATE COLLEGE of SOCIAL WORK

**Date Posted:** 11/4/21

Job Title	Contract Activity Lead
Employer/ Agency	Generation SERVE HTX
Job Description	ABOUT US: Generation SERVE provides meaningful volunteer experiences for families, engaging young children in community service and inspiring lifelong volunteerism. Through age appropriate, hands-on volunteer activities, families learn the value of helping others while providing a service to the community. To learn more about Generation SERVE, visit www.generationservehtx.org.
	<ul> <li>JOB RESPONSIBILITIES AND TASKS:</li> <li>Manage and facilitate Generation SERVE group activities (training provided)</li> <li>Effectively communicate activity tasks and instructions to a diverse audience</li> <li>Facilitate short discussions about volunteerism and the issue areas the projects are addressing</li> <li>Perform pre- and post- activity tasks that may include manual labor</li> <li>Professionally represent Generation SERVE and its branded family volunteering experience</li> </ul>
	<ul> <li>WORK SCHEDULE &amp; COMPENSATION</li> <li>Minimum commitment of four (4) activities a month. You can choose your activities from our calendar each month.</li> <li>Activities are available almost every day of the week but our primary needs are after school hours, evenings, and weekends.</li> <li>Average activity runs 1.5–2.5 hours depending on volunteer activity and set up/tear down required</li> <li>1099 Contractor Position paying per activity</li> </ul>
Qualificatio ns	SKILLS & REQUIREMENTS:  • Excellent interpersonal and presentation skills with both children and adults  • Comfortable assuming a leadership role with both small and large groups of families  • Detail oriented and extremely organized  • Flexible availability including evenings and weekends  • Attend the mandatory activity lead trainings (held approximately 4x/year)  • Ability to stand for sustained periods of time  • Ability to lift activity materials up to 50 lbs.  • Must have access to car/vehicle or reliable transportation  • Consent to and successfully pass a background check
Salary/Hour s	Determined by activity
Address	Various

City, State, Zip	Houston, TX
Contact Person	Leah Madof
Telephone Number	(713)557-5832
Email Address	Leah@generationserve.org
Application Method	https://docs.google.com/forms/d/e/1FAIpQLSevcdItMc9DNQKz7FnmGlG3VTgthw86Ztl_wkfo5YlS2kb8TA/viewform
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at <a href="mailto:mswjobs@central.uh.edu">mswjobs@central.uh.edu</a> with the hiring details of your new job opportunity. Thank you.

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