**Job Title**

Bilingual (English/Spanish) Family Support Specialist: UAC Home Study and Post Release Services

**Employer/ Agency**

YMCA International Services

**Job Description**

YMCA International Services is a unique branch of the Y of Greater Houston and seeks to meet the needs of Houston’s significant refugee and immigrant communities. We provide comprehensive programs that focus on building human assets and fostering self-sufficiency. YMCA International Services seeks a full-time Bilingual Family Support Specialist to work with USCRI’s Nuevo Comienzo Immigrant Children’s Program, to provide Home Study (HS) and Post Release Services (PRS) for Unaccompanied Alien Children (UAC).

Duties /Responsibilities

Family Support Case Specialist primary responsibilities include:

- Conduct time-sensitive and thorough home study assessments for potential placements for UC, including background interviews, home assessment, and case analysis.
- Provide culturally and linguistically appropriate post placement services and comprehensive case management for UC;
- Carry a case minimum caseload of 25 PRS cases, or at least 3 home studies with 20 PRS cases;
- Conduct brief interventions to help families address crises and manage conflict, as needed;
- Complete individualized needs assessments with UC and sponsor, and develop case plans with particular attention to culture, language, and special circumstances;
- Maintain a high standard of record-keeping according to USCRI and ORR policies and procedures.??
- Provide information, education, referrals, outreach, advocacy, and support to ensure that each child receives the services they require;
- Assess the safety and appropriateness of the placement on an ongoing basis using child welfare principles and social work best practices through phone/video calls, interviews, and home visits;
- Build a network of local pro bono legal resources and service providers to facilitate access for UC and sponsors, and track individual progress;
- Coordinate and maintain communication with key stakeholders;
- Participate in regular training and communication sessions with supervisor and headquarters staff; and
Perform all other duties as needed and/or as directed by supervisor including airport pickup of newly arrived refugees.

Qualifications
• Master’s Degree
• Three years of experience
• Bilingual (Spanish and English)

Salary/Hours
Full-Time

Employer/Agency
YMCA International Services – PRS/HS

Address
6300 Westpark Dr. Ste 900

City, State, Zip
Houston, TX 77056

Application Method
Online at: https://www.ymcahouston.org/careers

Opening Date
9/30/2021

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.