

<b>Job Title</b>	Next-Gen Case Manager
<b>Employer/ Agency</b>	Conservation Corps Houston
<b>Job Description</b>	<p><i>Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and basic tasks.</i></p> <p><i>Under the direct supervision of the Workforce Development Manager, the Case Manager will perform the following functions:</i></p> <ol style="list-style-type: none"> <li>1. Maintain a caseload of 20-50 program members between the ages of 18 to 24 and provide case management services that include:             <ol style="list-style-type: none"> <li>a. Creating individual development plans;</li> <li>b. Crisis intervention counseling;</li> <li>c. Assisting in problem-solving, attending home visits, providing information and referrals, assist in parent and family support;</li> <li>d. End of year follow-up;</li> <li>e. Assisting with enrollments of WIOA young adults;</li> <li>f. Assisting with file creations and organization. ;</li> </ol> </li> <li>2. Assist program members by connecting them with social services through a network of community partners;</li> <li>3. Work with education and vocational teams by providing support in the classroom and on-site with members related issues as needed;</li> <li>4. Attend transition meetings with members and transition team to assist with wraparound services;</li> <li>5. Document case notes daily and collect pay stubs, employment verifications, and college schedules on a monthly basis for grant reporting;</li> <li>6. Transport members to and from off-site services (Currently on hold due to COVID);</li> <li>7. Promote culture of inclusion, equity and diversity throughout member management practices;</li> <li>8. Other duties as assigned by supervisor.</li> </ol>
<b>Qualifications</b>	<p><b>Minimum Required</b></p> <p><b>EDUCATION / CERTIFICATION:</b></p> <p>Bachelor’s degree in Counseling, Social Work, Professional License in Social Work, Counseling/Psychology, or Chemical Dependency or a related field;</p> <p><b>EXPERIENCE:</b></p> <p>Four years of previous related experience working with academically and socially at-risk opportunity youth and young adults with criminal records and a variety of lifestyles, behaviors, cultural and spiritual practices. Related experience in jobs training, youth development, working with contracts, reporting measurements, audit request, compliance, member coordination and, or working in an AmeriCorps model;</p>

	<p><b>EQUIVALENT:</b></p> <p>Associates degree in the specified or related field of study and 4 years of the specified work experience;</p> <p><b>OR</b></p> <p>High school diploma or GED and 8 years of work experience such as described in the essential functions and duties of the position description.</p>
<b>Employer/ Agency</b>	Conservation Corps Houston
<b>Salary/Hours</b>	\$18.27 - \$21.54
<b>Address</b>	3130 Rogerdale Rd Ste 190
<b>City, State, Zip</b>	Houston TX 77042
<b>Contact Person</b>	Alison Westphal, MSW TxCC Houston Operating Site Director
<b>Telephone Number</b>	512-658-0147
<b>Application Method</b>	<a href="https://americanyouthworks.bamboohr.com/jobs/view.php?id=53">https://americanyouthworks.bamboohr.com/jobs/view.php?id=53</a>
<b>Opening Date</b>	Immediately

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