Job Title: Clinician, Clinical Behavioral Health

Employer/Agency: The Council on Recovery

Job Description:
This position works under the direct supervision of the Senior Director, Clinical Behavioral Health, and is primarily responsible for providing the following services to clients: psychoeducation; assessments (including writing necessary reports); individual, family and group counseling, outpatient treatment, aftercare and/or coordination of referrals. Target populations include individuals with substance abuse and/or addiction issues, co-occurring mental health disorders and their families. This position provides input to team clinical decisions and the development of clinical procedures and protocols. A person in this position also assists clinically and administratively in multiple departments, including The Center for Co-Occurring Disorders, The Center for Recovering Families, other outpatient treatment and therapy services, Felony Mental Health Court, and others, as assigned by supervisor.

Clinical
- Provide counseling/therapeutic services including assessment, diagnosis, treatment planning and therapy (individual, family, and group counseling) for clients experiencing social/behavioral/mental health issues
- Provide case management and group therapy for Felony Mental Health Court clients
- Provide assessments, individual and group therapy for SOAR program
- Provide clinical support (including assessments, individual therapy, group therapy, psychoeducational groups, treatment planning) to clients of the Center for Recovering Families and the HHSC outpatient treatment program
- Assist with any crisis intervention issues that may arise within The Council and community as assigned
- Available to assist with clients that present to The Council for help regardless of the reason
- Act as a backup for scheduled counselor activates when needed
- Provide assistance and guidance with difficult client situations during after hours
- Provide mental health referrals and/or interim services as appropriate
- Remains up-to-date on clinical theory, therapeutic techniques and treatment protocols
- Develops and maintains relationships with private practitioners, treatment centers, and other community organizations
- Participates in team meetings, case staffing, and other agency activities as appropriate
- Maintains clinical licensure

Administrative
- Completes appropriate documentation (e.g. assessment, service tracking forms, progress notes, discharge notes etc.) and meets program compliance guidelines related to diagnoses, service delivery, billing and agency policies and procedures; ensuring appropriate completion per Council guidelines and funding source guidelines
- Work with Senior Director to ensure compliance with all agency and program policies and procedures and contract requirements including reviewing and auditing files
- Provide trainings for Council staff and for outside agencies as requested
- Attend meetings, trainings and workshops at The Council and outside locations as requested.
- Meet productivity requirements established by supervisor and agency
- Enter documentation, client and service data into CMBHS and other designated health record systems in a timely manner
- Maintain positive relationships and consistent level of professionalism with outside agencies and referral sources
- Communicate and consult with co-workers/team and outside agencies as needed
- Work with Director, Outpatient Treatment Program, to ensure program compliance with all FMHC guidelines and procedures
- Act as an ambassador for The Council at all times

**Qualifications**

**Education:** Master’s Degree in counseling, social work, marriage/family therapy required.
- Minimum of 2 years’ experience working in the field(s) of substance abuse and/or mental health
- Must have training and experience with motivational interviewing, stages of change, relapse prevention, strength-based, trauma-informed, and culturally competent perspective

**License**
Clinical Licensure (LCSW, LMSW, LPC, LPCi, LMFT) Required; LCDC, LCSW-S or LPC-S Preferred

**KSA/Qualifications**
- Knowledge of psychosocial issues, family systems, interpersonal dynamics, community resources, and treatment planning process
- Experience conducting diagnostic assessments (including writing necessary reports); facilitating psychoeducation and therapeutic process groups; facilitating treatment programs; and providing individual and family therapy
- Clear understanding of DSM V Diagnostic criteria for substance use disorders and familiarity with mental health disorders
- Knowledgeable in clinical techniques and skills most recognized as best practices in the fields of substance abuse and addiction counseling/treatment
- Ability to work with high need clients including those with co-occurring disorders, complex trauma history, etc.
- Strong client engagement skills
- Ability to work independently or collaboratively on a multidisciplinary team
- Excellent organizational, time management and communication skills
- Highly flexible and able to adapt to changing job requirements
- Public speaking experience
- Advance computer skills: Microsoft Office; Carelogic/CMBHS proficiency preferred

**Salary/Hours**
Full-Time, includes some evening or weekends as needed. Clinical sites and community meetings – regularly; State and National – as needed for conferences.

**Employer/Agency**
The Council on Recovery

**City, State, Zip**
Houston, TX

**Contact Person**
Juana Rodriguez
<table>
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<tr>
<th><strong>Contact Title</strong></th>
<th>Human Resource Manager</th>
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<td>281-200-9321</td>
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<tr>
<td><strong>Email Address</strong></td>
<td><a href="mailto:jrodriguez@councilonrecovery.org">jrodriguez@councilonrecovery.org</a> / <a href="mailto:hrdept@councilonrecovery.org">hrdept@councilonrecovery.org</a></td>
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