# Job Title
Senior Manager of District Success

# Employer/ Agency
ProUnitas

## Job Description
**THE ROLE:**
ProUnitas Inc. is seeking a Senior Manager of District Success who is a self-directed critical-thinker and excited about working in a fast-paced start-up environment. The Senior Manager of District Success will support the vision of ProUnitas with an emphasis on supporting Aldine ISD. This individual will be co-creating the process and implementing said process to maximize the effectiveness of Aldine ISD’s internal and external resources which make up their student support departments.

The position will report directly to the Chief Program Officer, prioritizing Aldine ISD’s student support department, ensuring that it is functioning with process and clarity. However, this position will also be in collaboration with other Managers of District Success who support other districts. This position will be critical to accomplishing our mission of ensuring every child has access to the right resources at the right time in order to succeed in school and beyond.

**FUNCTION:**

**Part A: Process Creation**
- Pull from relevant past experience and new learning to co-create with school districts the systems and processes necessary to maximize internal and external resources to serve the whole child.
- Work with district leadership to ensure compliance of relevant laws, guidelines, and best practices pertaining to student support.
- Work with district stakeholders and heads of student support departments (IT Departments, Counseling Departments, School Staff) to build investment in new processes.
- Supervise product development of PurpleSENSE, the ProUnitas platform within Project Safety Net

**Part B: Implementation**
- Develop and facilitate high quality supports and training to ensure the fidelity of implementation of the district’s student support plan.
- Utilize technology tools to provide insights on availability of services, connection to services, and impact on students.
- A long-term thought partner to the district in student support strategy, ongoing implementation, and training.

## Qualifications

### Skills
- Experience in a public school district’s student support department preferred
- Reflective & proactively work to grow, improve, and respond to feedback (adjusting & affirming)
- A strong track record of professional project management experience
- Use data to problem solve, set strategy, and execute accordingly
- Smoothly facilitate strong trainings and events
- Comfortability with influencing others (peers & senior leaders) to achieve outcomes
- Thrive with independence and be able to fly solo in ambiguity
- Comfortability using and learning software tools

**Work Demands**
- Be able to work weekend and evenings, as necessary
- Be able to travel multiple times a week within the greater Houston area to events, meetings, and trainings

**Education**
- Bachelor’s degree from accredited college/university required.
- Graduate degrees in education, social work, or management preferred.
- 7-10 years of relevant work experience required, preferably in student support departments of a medium to large sized (50-100 schools) public school district

**Salary/Hours**

**COMPENSATION:**
ProUnitas offers a competitive salary commensurate with experience and includes a 401K plan, medical, dental, & vision benefits. Salary is negotiable.

**FLEXIBILITY:**
ProUnitas offers:
- Unlimited vacation time
- Ability to design one’s own schedule
- Principle over Rules approach to governance allowing for flexibility in workplace environment

**Employer/Agency**
ProUnitas

**Address**
2007 Commerce St.

**City, State, Zip**
Houston, TX 77002

**Contact Person**
Albert Wei

**Contact Title**
Chief Strategy and Growth Officer

**Telephone Number**
626-893-1606

**Email Address**
awei@prounitas.org

**Application Method**
Email

**Opening Date**
1/8/2020 – 2/15/2020

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.