

<b>Job Title</b>	Case Manager (1yr Grant funded)
<b>Employer/ Agency</b>	Katy Christian Ministries
<b>Job Description</b>	<ol style="list-style-type: none"> <li>1. Independently conduct intake, needs assessment, and qualification of services for flood victims; Acquire proper client documentation.</li> <li>2. Provide intensive flood recovery case management to individuals and families through a comprehensive flood recovery plan.</li> <li>3. Make home visits as needed.</li> <li>4. Engage in planning, implementation and evaluation of client's desired outcome towards their recovery</li> <li>5. Identify resources (internal and external) and coordinate referrals for flood assistance.</li> <li>6. Maintain accurate and thoroughly documented client records.</li> <li>7. Complete data entry in one or more database systems.</li> <li>8. Cooperate with staff and other community agencies in carrying out effective recovery plans.</li> <li>9. Attend and participate in scheduled Disaster Recovery Team meetings.</li> <li>12. Participate in workshops, seminars, and continued education programs and other activities that promote professional growth and development.</li> <li>13. Perform all other duties as assigned by the Director</li> </ol>
<b>Qualifications</b>	<ol style="list-style-type: none"> <li>1. Minimum Bachelor's degree in Social Work field, Psychology or Sociology or related field.</li> <li>3. Minimum 1-3 years related experience in direct social services</li> <li>4. Experience in providing case management services</li> <li>5. <b>Bilingual is strongly preferred</b></li> </ol>
<b>Salary/Hours</b>	Competitive/ DOE
<b>Employer/Agency</b>	Katy Christian Ministries ( <a href="http://www.ktcm.org">www.ktcm.org</a> )
<b>Address</b>	5504 First Street
<b>City, State, Zip</b>	Katy, TX 77493
<b>Contact Person</b>	Liliana Delagarza
<b>Contact Title</b>	Director of Social Services
<b>Email Address</b>	<a href="mailto:Lily.Delagarza@ktcm.org">Lily.Delagarza@ktcm.org</a>
<b>Application Method</b>	Email resume. No Phone Calls please
<b>Opening Date</b>	11/14/2017- 11/17/2017

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