Label: SGAB-55008
Date introduced: October 3rd, 2018
Author(s): Legislative Chief of Staff Do
Sponsor(s): Speaker Trinh, Chair Mehra, Vice-Chair Terrier, Chief of Staff Lawrence, Executive Assistant Kazia, Senator Vicklund
Committee: Internal Affairs
Draft: Final

The Tranferal of Clerking Duties Act

Whereas, the Clerk position is responsible for recording Senate minutes;

Whereas, the Legislative Chief of Staff position is responsible for performing the Clerk's duties while the Clerk position is vacant;

Whereas, the Clerk position is historically a difficult position to fill;

Therefore, be it enacted by the Student Government Association of the University of Houston:

That Title I, Article 6, Section 4 of the Student Government Association Bylaws be removed and Title, Aricle 6, Section 5 be amended to read:

"Section 4: Legislative Chief of Staff
    Clause 1: The Speaker of the Senate will name a Legislative Chief of Staff
    Clause 2: The Legislative Chief of Staff will be responsible for keeping a record of the Senate meeting minutes
    Clause 3: The Legislative Chief of Staff will record votes on legislation and resolutions
    Clause 4: The Legislative Chief of Staff will aid the Speaker of the Senate in managing Senate Meetings. This includes, but is not limited to: altering text from the overhead screen, fixing technological malfunctions, retrieving documentation from Senators or others in the gallery, etc.
    Clause 5: The Legislative Chief of Staff will assist the Speaker of the Senate in roles outside of Senate meetings. This includes, but is not limited to: attending meetings for the Speaker of the Senate, completing tasks assigned by the Speaker of the Senate, reviewing and editing

documentation regarding the Legislative Branch of the Student Government Association, etc."

APPROVED

Cameron Barrett (signature)

Cameron Barrett
Student Government President
Date of President's Approval: 10/14/18

Andrew Trinh (signature)

Andrew Trinh
Speaker of Senate
Date of Senate Approval: 10/18/18