CAMPUS RECREATION

Refund Request Form

Please note, this is a request only, completion of this form does not guarantee a refund. UH Camp Administration will review your request based on our guidelines listed at www.uh.edu/summercamps

Account Information

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>UH ID (if applicable)</th>
</tr>
</thead>
</table>

Mailing Address

City, State, and Zip

Email Address

Check One: □ UH CRWC Member □ Non-CRWC Member

Requesting a Refund For: (please check all that apply)

- □ Week 1: 6/7 - 6/11
- □ Week 2: 6/14 - 6/18
- □ Week 3: 6/21 - 6/25
- □ Week 4: 6/28 - 7/2
- □ Week 5: 7/12 - 7/16
- □ Week 6: 7/19 - 7/23
- □ Week 7: 7/26 - 7/30
- □ Week 8: 8/2 - 8/6

Method of Payment:

- □ Check
- □ Cash
- □ Credit Card

Credit Card #: __________________

Expiration Date: ________________

Name on Card: __________________

Refund Policy:

All refund requests must be submitted in writing and received by UH Camp Administration by the dates below.

<table>
<thead>
<tr>
<th>Refund Amount</th>
<th>Request must be received</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>May 2nd by 5pm</td>
</tr>
<tr>
<td>75%</td>
<td>May 2nd - May 16th by 5pm</td>
</tr>
<tr>
<td>50%</td>
<td>After May 16th: No later than 15 business days before purchased session begins</td>
</tr>
<tr>
<td>25%</td>
<td>Within 15 business days of purchased session</td>
</tr>
<tr>
<td>0%</td>
<td>No refund after the first Monday of session or week</td>
</tr>
</tbody>
</table>

Camps Fees paid by credit card will be credited immediately upon approval by UH Camp Administration.

Purchases made by check or cash will be refunded by direct deposit within four to six weeks after approval by UH Camp Administration. Refunds will be made only to original payee or credit card holder.

Comments: ____________________________________________
______________________________________________________