**WARRANTY PERIOD**

Project Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Target Date of Substantial Completion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Target Date of Final Completion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**THE FOLLOWING ACTIVITIES OCCUR DURING WARRANTY PERIOD**

YES NO N/A

[ ]  [ ]  [ ]  The Project Manager conducts 11 month warranty walkthrough with Prime Contractor, Facilities Management, Building Coordinator, Inspector and Architect/Engineer

 Warranty Review form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

One copy to be filed in the project folder

[ ]  [ ]  [ ]  Project Manager compiles extended warranty information and sends to Facilities Maintenance representatives.

 Submitted with closeout documents

 Date Sent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  [ ]  [ ]  Project Manager has issued final warrant completion letter to Contractor, Client, FM and Building Coordinator.

 Post Occupancy Review form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date of delivery: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 One copy to be filed in the project folder