



UNIVERSITY OF HOUSTON SYSTEM  
 UNIVERSITY OF HOUSTON  
 Facilities Planning and Construction

## Project Funding Agreement (PFA)

PROJECT NAME:

DATE:

This agreement serves to document the initial funding commitments and outline the general assumptions for the project prior to the completion of the Memorandum of Understanding.

### Overview

It will include space for \_\_\_\_\_ and be maintained by \_\_\_\_\_

The Project Budget is reflected in the attached Budget Approval Sheet (BAS), the total of which is expected to be:

Pursuant to Board of Regent's Policy No. 53.04 and 55.01, Board approval is required for any contract that exceeds \$1 million, any amendment to a \$1 million+ contract that exceeds 25% of the original contract amount, any construction project budget equal to or greater than \$10 million, and any amendment to a \$10 million+ project budget that exceeds 10% of the approved project budget amount. This project:

does not require Board approval

does require Board approval or additional approval and such approval was obtained on \_\_\_\_\_

The Sources of Funds are identified in the table below.

Funding	Source	Revenue Stream for Bonds	Funds Approved to Date	PFA	Total
<b>Total Project Budget:</b>					

Please identify departmental cost center(s) for use in funding:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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PROJECT NAME:

DATE:

### Funding Requirement

In order for the project to proceed into procurement of services, the amount of must be transferred to Facilities Planning and Construction. A cost center will be created exclusively for this project and a reconciliation performed monthly and made available for your review.

Prior to advertising for construction, full project funding is required and must be transferred to the above chart field, or bond arrangements for funding based on fiscal year must be authorized by the UH CFO in writing with supporting bond schedule and cash flow assumptions and attached to this agreement.

The final Total Project Budget may increase as bid documents are developed, after construction contracts have been awarded, and/or after project completion, or due to cost overruns, delay claims, or other unforeseen conditions.

shall be responsible for these additional costs.

An addendum to the PCB and PFA will be required should this occur and will be numbered sequentially and attached as addendums to this original agreement.

If the project does not proceed to construction, will be responsible for all costs incurred, including system project management fees.

With full signature approval by \_\_\_\_\_ and funding by \_\_\_\_\_ this project is scheduled to be complete on or before \_\_\_\_\_

- Attachments:
- 1.) Project Info and Data Sheet
  - 2.) Owner's Milestone Schedule
  - 3.) Project Control Budget

### Signatures

_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>

# PROJECT INFORMATION AND DATA SHEET (PIDS)

Prepared by UHS

PROJECT NAME:  
PROJECT NUMBER:  
UH CAMPUS:  
COLLEGE / ENTITY:  
END USER:

PROJ. DELIV. METHOD:  
PM / SR. PM:  
PM / FP&C PPM:  
PLANNING REP:  
PROJ. GSF:

## PROJECT AREA(S) DESCRIPTION:

## PROJECT SCOPE OF WORK:

## PROJECT SCOPE OF WORK ASSUMPTIONS:

## SPECIAL NOTES:

# PROJECT MILESTONE SCHEDULE

Prepared by UHS FP&C

PROJECT NAME:  
PROJECT NUMBER:  
UH CAMPUS:  
COLLEGE / ENTITY:  
END USER:

PROJ. DELIVERY METHOD:  
PM / SR. PM:  
PM / FP&C PPM:  
PLANNING REP:  
PROJ. GSF:

TASK DESCRIPTION	BASELINE DURATION	BASELINE START	BASELINE FINISH	REV. 1 START	REV. 1 FINISH	REV. 2 START	REV. 2 FINISH
<b>STEP ONE (Complete)</b>							
<b>STEP TWO</b>							
Project Scope Development							
<b>STEP THREE</b>							
Project Approval							
BOR Approval (as applicable)							
THECB Approval (as applicable)							
<b>STEP FOUR</b>							
Design Procurement							
CMAR Procurement (as applicable)							
Design Development							
<b>STEP FIVE</b>							
Construction Procurement							
<b>STEP SIX</b>							
Construction Phase							
Substantial Completion							
<b>STEP SEVEN</b>							
Transition							
Activation							
Close-out							
Final Completion							

**NOTE: ANY CHANGES IN SCOPE OR FUNDING MAY RESULT IN SCHEDULE IMPACT**