

**UNIVERSITY OF HOUSTON
COLLEGE OF PHARMACY**

Department of Pharmacological and Pharmaceutical Sciences

APPOINTMENT OF DISSERTATION COMMITTEE

FOR _____
 Last First Middle

Anticipated Field of Research:

The names and affiliation of the Committee Members are filled in below. Read the instructions for choosing a committee member (see next page).

A committee member's initials indicates that he/she has read and understood our Conflict of Interest policy (see next page). Co-advisor: please indicate yourself.

	Committee Member (print)	Affiliation (print)	Initials
1.	_____	_____	_____
	Major Advisor		
2.	_____	_____	_____
	Co-advisor (if required)		
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

Acknowledged: _____
 Chair, Graduate Education Committee Date

Rules for the composition of Ph.D. dissertation committee
(Effective for all committees formed after October 1, 2009)

Each committee must consist of at least 5 (five) voting members. In addition to the dissertation advisor serving as the Chair, two members must be primary or joint appointees in Pharmacological and Pharmaceutical Sciences, and two members must be from outside of the department (adjunct faculty is considered outside). Note: a faculty with a joint appointment in PPS is not considered outside of PPS.

When assembling a committee:

- Only 1 member may be from a non-academic institution (e.g. industry), and that person must demonstrate a track-record of scholarly work within recent 5 years (publications, grant applications, peer-reviewer, etc)
- Only 1 non-tenure track (research) faculty may serve, and that person must demonstrate a track-record of scholarly work within recent 5 years (publications, grant applications, peer-reviewer, etc)
- No faculty may serve on a committee who cannot demonstrate a track-record of scholarly work within recent 5 years (publications, grant applications, peer-reviewer, etc)
- For a non-Ph.D. degree holder faculty (e.g. Pharm.D., M.D.) to serve as a committee Advisor/Chair, the faculty must select a Pharmacological and Pharmaceutical Sciences faculty with a Ph.D. to serve as a co-advisor. An exception to this rule may be considered by the PPS faculty, if a formal petition is filed with the PPS Graduate Education Committee (GEC) by the non-PhD degree holder faculty. Such faculty must have (i) a strong research and scholarship track-record, (ii) successfully co-mentored 2 PhD students as minimum. A faculty who has mentored PhD students at other institution but is new at the UHCOP must demonstrate a successful mentoring at UHCOP over at least 5 years tenure at UH. The petition should be accompanied with their curriculum vitae and a reference letter from the co-advisor, if applicable. After reviewing the credentials, the GEC will make recommendations to the PPS faculty for consideration and final decision. Only the faculty who is eligible to serve as dissertation committee member shall vote on this matter.

Conflict of interest policy

By initialling the **APPOINTMENT OF DISSERTATION COMMITTEE** form, each committee member acknowledges that he or she:

- has not been a former student or post-doc of this student's advisor within the last 5 years.
- is not employed by this student's advisor, except in the case that both the proposed member and the advisor are co-investigators of a funded research project.

Faculty members who have such conflicts may still serve as non-voting members of a dissertation committee.