Appendix E  Abbreviated Graduation Schemes

Spring Graduation

In January:
- Apply for Reduced Course Load (RCL)
- Register to graduate
- Apply for Optional Practical Training (OPT) (if applicable; for international students)
- Schedule a date for your defense

(1) If you *complete all requirements* by early April, you will:
  - Graduate
  - Walk in commencement ceremony
  - Have your name in the program

(2) If you *complete all requirements* by 3 days before commencement, you will:
  - Graduate
  - Walk in commencement ceremony

(3) If you *complete all requirements* by the last day of grading, you will:
  - Graduate

Summer/Fall Graduation

Early in the semester:
- Apply for Reduced Course Load (RCL)
- Register to graduate
- Apply for Optional Practical Training (OPT) (if applicable; for international students)
- Schedule a date for your defense

If you *complete all requirements* by the last day of grading, you will graduate. There is no commencement after the summer or fall semesters.

*Completing all requirements involves:

\[
\text{Defend thesis/dissertation} \\
\downarrow
\]

\[
\text{Revise document} \\
\downarrow \text{(may require several days or weeks)}
\]

\[
\text{Submit document and signature page to Graduate Academic Advisor (GAA)} \\
\downarrow \text{(**allow one week)}
\]

\[
\text{Upload document to Vireo after GAA permission (by last day of grading)}
\]

** Graduate Academic Advisor tasks
- Perform Turnitin analysis (plagiarism check)
- Collect verification form from advisor
- Get approval from Asst. Dean for Graduate Programs
- Tell student to upload