SEVIS J-1 TRANSFER OUT FORM

Step 1: Complete this form and bring it to ISSSO. Exchange visitor desiring to transfer out to another school should complete this form and bring it to the International Student & Scholar Services Office (ISSSO) at Student Center North, Room N203. If you need more information, please call: 713-743-5065.

Name __________________________________________ PS ID: ____________________

“I, hereby, notify the International Student and Scholar Services at the University of Houston that I intend to transfer to following school:

Name of school (be specific if there are branch campuses) __________________________________________

Exchange Visitor Program Number: ___________________________________________________________

Street address of school ______________________________________________________________________

City ____________________________ State___________ Zip_____________ Phone______________________

Program Start date with the New Institution: _________________________________________________

I would like the date of: _______________ to be the RELEASE DATE of my SEVIS record.

Signature:_____________________________________________________  Date:_________________________

SEVIS ID Number (found on the top right of the DS-2019): N______________________________

University of Houston Department Approval

I verify that the purpose of the transfer is to complete the objective for which the exchange visitor listed above was admitted to the U.S.

_________________________________  Date:_____________

Step 2: What to do after this form has been submitted to ISSSO. Give a copy of this form and/or a printout of the SEVIS transfer out record screen (we can provide this) to the school you are transferring to.

For UH ISSSO Use Only

Updated In SEVIS by:_____________________________ Date:____________ Release Date:______________