J-1 Student On-Campus Employment Authorization Application

J-1 students must receive authorization of employment in advance before the employment begins. Authorization can be granted in periods of up to 12 months at a time. Please complete this page if the J-1 Student will have an On-Campus Job(s).

Last Name:___________First Name:_____________Student ID:__________ Request Date:________

1. Employer Name: ___________________________________ (College/Department)

2. Employer Address:____________________________________
   City:________________________________
   State:_______________________________
   Zip Code:____________________________

3. Number of Hours Per Week:________________

4. Employment Begin Date: __________________

5. Employment End Date: ____________________

6. Employment Type: _______________________ (TA, RA, IA or Fellowship)

7. Comments:_____________________________________________

UH Employment Supervisor Name:                                        Signature:                              Date:

I understand that I must have written authorization from ISSSO and receive the confirmation from ISSSO that my on campus employment has been entered into SEVIS. I must submit this form again if I need to extend my on-campus employment authorization beyond the current end-date.

Student signature:                                                                 Date:

Revised November 26, 2019