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		Approval Date:	03/07/2025
		Effective Date:	10/17/2022
		Review Date:	2028

## POLICY TITLE: TRANSFER OF GRADUATE CREDIT

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A student may submit graduate course credits earned at other universities for application toward the University of Houston Andy and Barbara Gessner College of Nursing MSN degree. A maximum of 9 credit hours of nursing coursework toward an MSN degree may be transferred. Credit may be transferred only for graduate credit courses completed with a grade of A or B. Transfer credit will not be awarded for didactic courses with a clinical component or any of the following core courses: Advanced Physical Assessment, Advanced Pathophysiology, or Advanced Pharmacology. The transfer student must complete 75% of the coursework required for a degree program at UH. Criteria for transfer of credit include:

1. The course(s) you are requesting credit for must clearly relate to the student's approved program of study.
2. All courses requested to be transferred must be graduate level courses. Any BSN/MSN bridge courses will not be considered for transfer credit.
3. Prior to enrollment of the first semester, students who wish to obtain equivalency credit for a required course in the MSN program must complete a Gessner College of Nursing petition for transfer of credit. No additional transfer credit will be awarded after the student has signed their degree plan.
4. The student will submit the required petition form and documentation in the explanation request (i.e. course syllabus, name of course textbook(s), and course schedule with content and exam schedule) to the assigned Academic Advisor. The Advisor will forward the information, along with the student transcripts, to the Director of Graduate Programs. The Director will consult with the Associate Dean and assemble a task force from the Graduate Committee to evaluate the petition. If the Task Force approves the petition, and all other eligibility requirements are met, the student will be granted equivalency credit for the course by the Associate Dean.
5. The course must have been completed within the last five (5) years.
6. The course must be listed on an official transcript from a professionally accredited nursing program. The transcript must indicate a letter grade of "A" or "B" in the course.

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Approved by Gessner College of Nursing Faculty Council: 02/07/2025

Approved by Dean Kathryn Tart: 03/07/2025