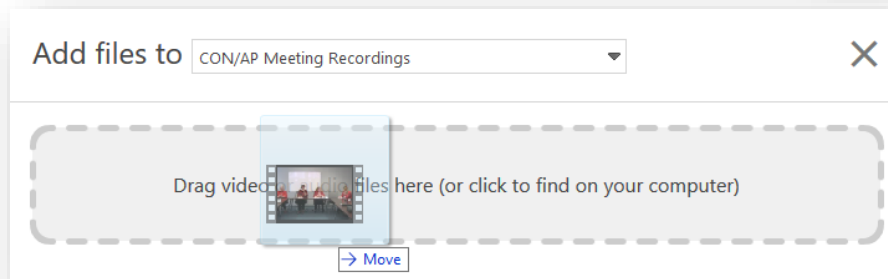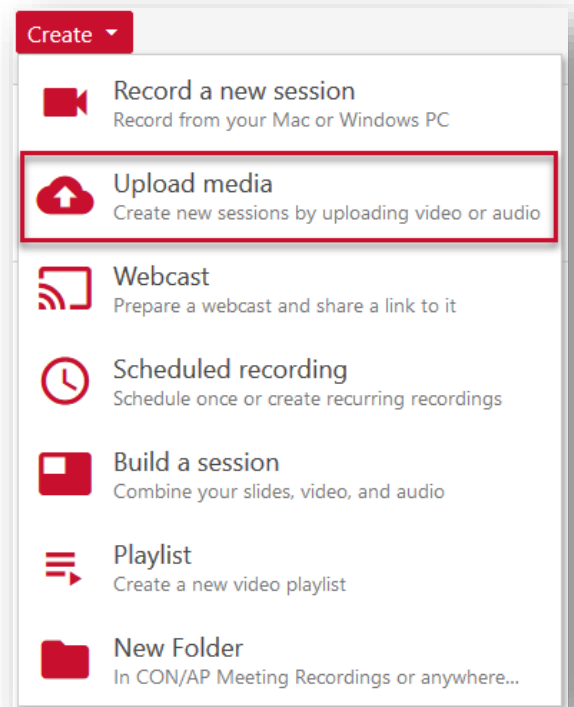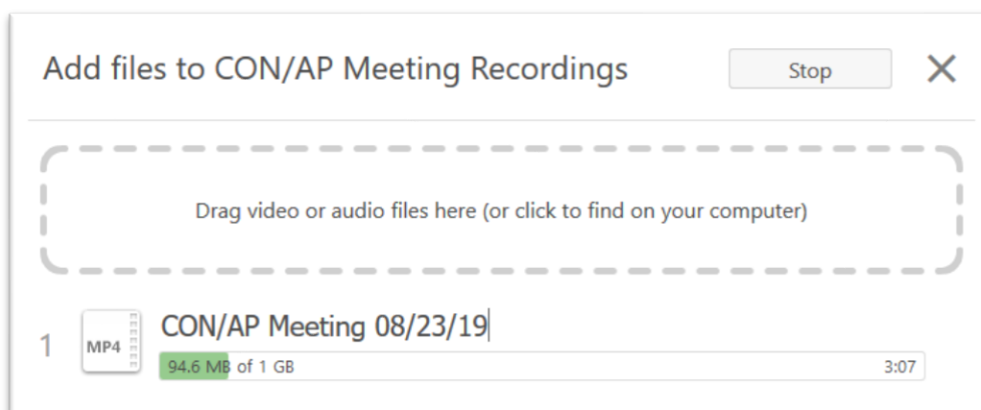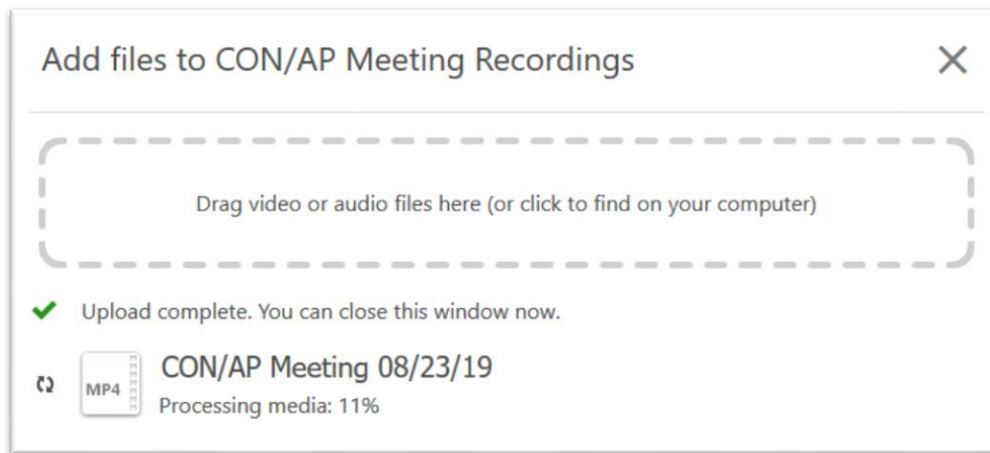# Uploading Videos in Panopto

1. Click **All Folders** or **My Folders** on the left-hand column and choose the Folder where the video will be uploaded.

2. Click the **Create button** on the top panel after choosing the folder and then select **Upload Media**.

3. If you didn't already choose your folder, you can do that here. Then drag and drop the video file(s) or click inside of the box to select the file from your computer. You can drop multiple files into the video upload window at one time to create multiple sessions.

4. Wait for Uploading to finish, which may take a while based on the size and amount of files.

5. When processed, the session can be edited right away. You can close the window when it is finished uploading. Once the publishing completes, you will be notified that the sessions are ready to view.