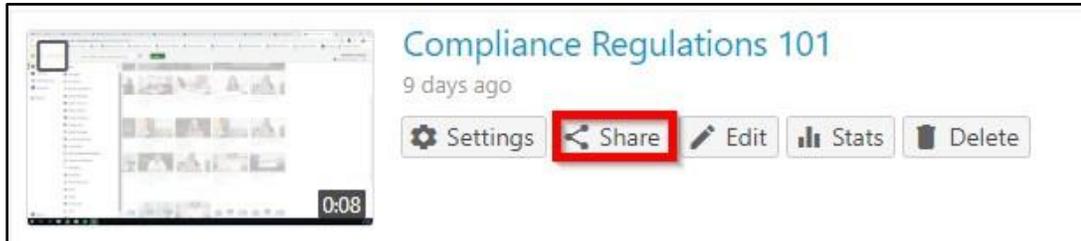


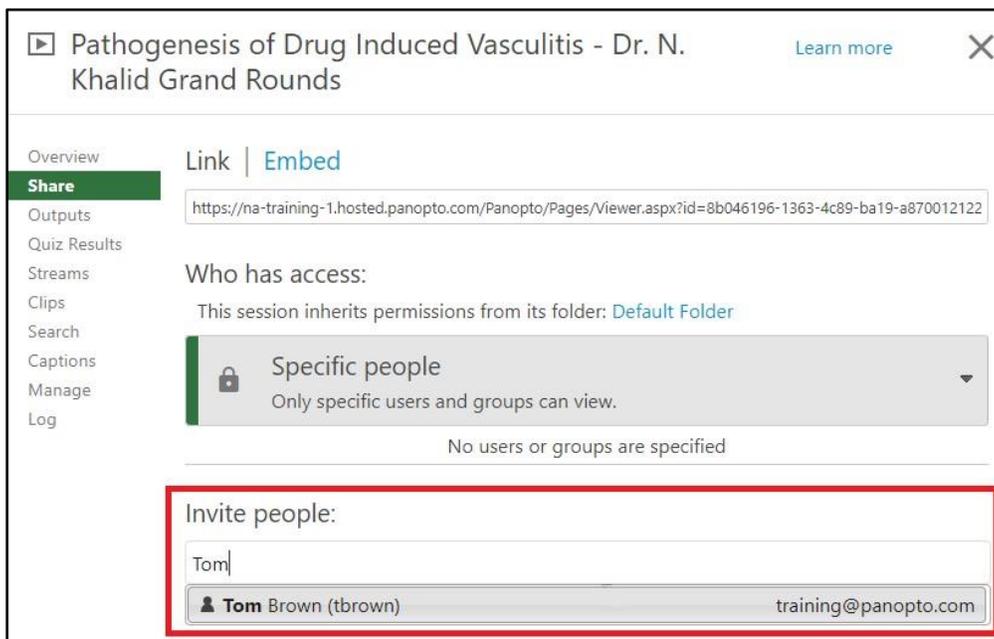
# How to Share a Video

## Invite People

In your video library, hover over the video you want to share and click on the **Share** icon. This will open your sharing options (Fig. 1).

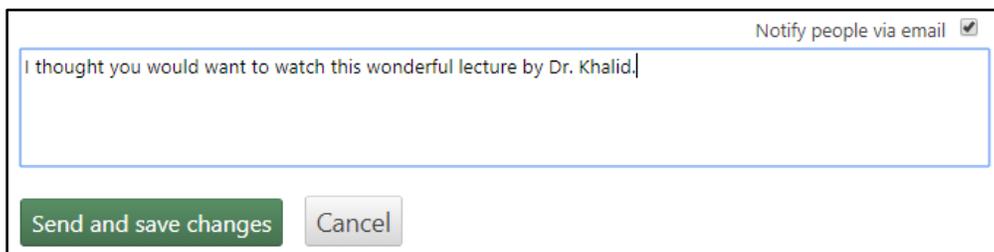


In the invite people area, start typing the name or username of a person you want to share with and a list of suggested users will appear. Select the correct person (Fig. 2).



You can add additional names or save the changes to share with just one person.

Before you save, you can add a message for the person you are sharing with (Fig. 3).



Select **Send and save changes** to share the video and send the person an email notification that includes your message, letting them know the video has been shared.

You can see that the person now appears in the list at the top.

Pathogenesis of Drug Induced Vasculitis - Dr. N. Khalid Grand Rounds [Learn more](#) ✕

Overview **Share** Link | Embed

<https://na-training-1.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=8b046196-1363-4c89-ba19-a870012122>

Who has access:  
This session inherits permissions from its folder: [Default Folder](#)

**Specific people**  
Only specific users and groups can view.

Tom Brown [training@panopto.com](mailto:training@panopto.com) ✕

Invite people:

Your changes have been saved

## Share with a Wider Audience

You can also share the video with a wider audience. Click on the button under Who has access to change the sharing option.

Who has access:  
This session inherits permissions from its folder: [Archaeology](#)

**Specific people**  
Only specific users and groups can view.

**Anyone at your organization with the link**  
Unlisted, anyone at your organization who has the link can view.

**Anyone at your organization**  
Anyone at your organization can find and view.

**Anyone with the link**  
Unlisted, anyone who has the link can view. No sign-in required.

**Specific People:** This option allows you to share the video with specific people as viewers.

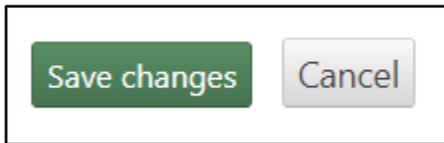
**Anyone at your organization with the link:** Choosing this option will enable viewing access for anyone who can log into your Panopto site and has the direct link.

**Anyone at your organization:** This option will enable viewing access for anyone who can log into your Panopto site.

**Anyone with the link:** Choosing this option will enable viewing access for anyone on the Internet who has the direct link, no sign-in is required.

*Note: Your administrator can change what sharing options are available to you, so you might not see all of these options.*

Once you have selected the best option for your video, click on **Save changes** to share the video.



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