How to Enroll in an SEP Workshop:

1. Login to AccessUH.



2. Once logged in, click the myUH Self Service icon.

University Ser	vices							Q
Blackboard Learn	Blackboard Request System	CASA	Cougars Care	COUGAR CARD	COUGAR CARD Online	ELECTION	FIXIT	Course Evaluation
Blackboard Learn 9	Blackboard TA & Course Requests	CASA	CoogsCare	Cougar Card Activation	CougarCard	Election	Facility Request Self-Service	Faculty/Course Evaluation
GET INVOLVED Get Involved	Integrated Compliance	LinkedIn Learning formerly	MEAL PLANS MealPlan	COUGAR CARD PHOTO UPLOAD MyPhoto	Office 365 Office 365	REGISTER MY WIFI DEVICES Register My WiFi Device	Scholarship Universe	Software Download
Student	Network EMP Training T.A.P. E Online	LOYEE NING mployee Training	us Store UIT Net	Work Test Universit	GAR WAY y Career myH	Housing MyPa	rking myUH Se	UH If Service



3. From the myUH Self Service homepage, click Student Center.

4. From the Student Center page, under Academics, click on Search.

Academics			
			Search for Classes
Search Plan	í	You are not enrolled in classes.	
<u>Enroll</u> <u>My Academics</u>			▼ Holds
Schedule Planner		Weekly Schedule	No Holds.
		Enrollment Shopping Cart	× T. D. 11.4
other academic	~ ≫		
			Authonize FERPA Release
Finances			Details/Upload Documentation
ccount Balance ccount Summary	(i)		▼ Enrollment Dates
<u>narges Due</u> ending Financial Aid avment Plans	Account Balance		Open Enrollment Dates
efund Request nancial Aid	Fall 2020	¢0.00	▼ Advisor
ew Financial Aid	Pending Aid	\$0.00	Program Advisor
cepy Decime Awards	Term Total Prior Balance	\$0.00	None Assigned
	Total Amount Duo	\$0.00	

5. To search for an SEP Workshop, choose a term and select IDNS for Subject. Use the course number provided on the SEP Workshop schedule (<u>https://uh.edu/nsm/scholar-enrichment/workshops/</u>) for better results (i.e. a Precalculus workshop has course name and number set as IDNS 1130). Click Search at the bottom once done.

Search Plan Enroll My Acade	nics
Search for Classes Browse Course Cat	log
Search for Classes	
Enter Search Criteria	
Search for Classes	
Institution	University of Houston
Term	Fall 2020
Select at least 2 search criteria, Select Se	arch to view your search results.
▽ Class Search	
Session	ICDND (Intervite selection)
Subject	in over the table of the table of the table of t
Course Number	
Course Career	Show Open Classes Only
	,,,
Location	▼ ②
Meeting Start Time	greater than or equal to
Meeting End Time	less than or equal to
Days of Week	include only these days
	□Mon □Tues □Wed □Thurs □Fri □Sat □Sun
Instructor Last Name	begins with
Class Nbr	
Course Keyword	2
Minimum Units	greater than or equal to
Maximum Units	less than or equal to
Course Component	v
Mode of Instruction	<u>v</u>
Campus	
Course Attribute	¥
	Clear Search

6. The results will populate all sections. Please click Select on the far right to add the workshop to your shopping cart.

t clas	s section(s)	found										
VID	NS 1130 - P	recalculus SEP Worksh	ор									
Class	Section	Days & Times	Room	Instructor	cv	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
21747	01-LEC Regular	MoWeFr 8:00AM - 9:00AM	ТВА	Donna Pattison, Eduardo Cerna	0	08/24/2020 - 12/16/2020	University of Houston	Online	ø	•	4	Select
Notes	This is a cor	mbined section class										
Class	Section	Days & Times	Room	Instructor	cv	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
21752	02-LEC Regular	TuTh 4:00PM - 5:30PM	ТВА	Donna Pattison, Eduardo Cerna	0	08/24/2020 - 12/16/2020	University of Houston	Online	ø	•		Select
Notes	This is a cor	mbined section class										
Class	Section	Days & Times	Room	Instructor	cv	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
28309	03-LEC Regular	MoWeFr 8:00AM - 9:00AM	SEC 205	Donna Pattison, Eduardo Cerna	0	08/24/2020 - 12/16/2020	University of Houston	Face to Face	ø	•		Select
Notes	: This is a cor	mbined section class										
Class	Section	Days & Times	Room	Instructor	с٧	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
28472	04-LEC Regular	TuTh 4:00PM - 5:30PM	SEC 205	Donna Pattison, Eduardo Cerna	Ø	08/24/2020 - 12/16/2020	University of Houston	Face to Face	Ø			Select
Notes	: This is a cor	mbined section class										

General Information about the class will pop up. Click Next to add to your shopping cart.
 Add to Shopping Cart - Enrollment Preferences

lass Pre	ferences							
DNS 1130	-01 Le	ecture 😑 Open		v	Vait List 🗌 Wai	it list if class is fu	II	
Session Regular Academic Session Career Undergraduate Enrollment Information			Permission Nbr					
			Grading Letter Grade Units 1.00					
 Th Th or se se Fr 	his section has a cone workshop must after the associate ections: IDNS 1130 ection# (any) eshman	o-enrollment requirement. be added at the same time ed course. Please add), section# (any) Math 1330,			Cancel	Ne	xt	•
Section	Component	Days & Times	Room	I	nstructor	Start/I	End Date	
				Donna Pattison, Eduardo Cerna		08/24/2020 - 12/16/2020		

8. You may now go to your shopping cart and enroll in the workshop. If you run into any issues, feel free to contact SEP staff at <u>sep@uh.edu</u>.