

# UNIVERSITY of HOUSTON | NSM Graduate Tuition Fellowship EXTENSION REQUEST

<http://www.uh.edu/nsm/students/graduate>

NSM Graduate Tuition Fellowship (GTF) eligibility requirements can be found on the NSM website. As a NSM Ph.D. student, you may only receive GTF for a maximum of 5 years (10 long semesters; fall and spring) during your time at the University of Houston. Once you have accumulated 10 prior semesters of GTF support you may request additional support, but it is subject to availability. You must show that you have made progress towards your Ph.D. and have the support of your Dissertation Advisor and your department. To be considered for additional funding, please complete the information below and attach this form to a Graduation and Professional Student Petition along with any needed supporting documents. Also, applying for graduation is required in the final semester for receiving a GTF extension. Additional GTF funding is not guaranteed.

Last Name: _____	First Name: _____	Student ID: _____	Term: _____ <small>Request Effective</small>
UH Email Address: _____	Phone Number: _____	Department: _____	Program: _____
Program Entry: _____ <small>Semester</small>	Anticipated Graduation: _____ <small>Semester</small>	Tuition Residency: U Resident Non-u Resident International	

My 10<sup>th</sup> long semester of GTF eligibility: \_\_\_\_\_ Semester # of long semesters with a Graduate Assistantship: \_\_\_\_\_ Name of Dissertation Advisor: \_\_\_\_\_

Please check all that apply and fill in the blanks as needed:

Additional Required Documentation:

I have applied for graduation in \_\_\_\_\_ Semester.

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I am requesting a GTF extension for my  
 11<sup>th</sup> long semester      12<sup>th</sup> long semester      Summer

I am requesting employment as  
 IA      RA/TE      TA      TF

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I will enroll in 3 hours. (Graduating semester only)

I will enroll in 9 hours. (Requires 6 hours of paid tuition by the advisor or department)  
**\*\*The college will only provide for 3 hours of GTF in any extended semester.\*\***

I will enroll in 6 hours. (Summer 2020 exception)

- Please attach this form and all other required supporting documents to a Graduate and Professional Student Petition.
  - Please attach a letter from your Dissertation Advisor indicating that you are on track to graduate in the specified semester with an explanation for graduation beyond the 5 years of support.
  - If you are enrolled in 9 hours in the 11<sup>th</sup> or 12<sup>th</sup> semester, the letter from your Dissertation Advisor must also state the contribution of 6 hours of tuition, either from the advisor or department. If your department is providing the support, then acknowledgement from either the Chair or the DBA is required.
  - If you are a student on an F1 visa and enrolling in only 3 hours in a graduating long semester, please attach a RCL (Reduced Course Load) form.

By signing below, you understand that you must also meet all other NSM GTF requirements for the extension request. If you are employed and receiving the GTF, in any long semester, with less than 9 hours of enrollment, signing below indicates your understanding that this is a one-time only exception.

\_\_\_\_\_ Date  
 \_\_\_\_\_ Student's signature