



GLOBAL ENGAGEMENT

PASSPORT TO YOUR CAREER

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EDUCATION

List your global experiences in this section if you completed academic coursework or research.

Bachelor of Science, Biology

University of Houston

Minor in Spanish Language

Major GPA: 3.9

Global Citizens Credential recipient

May 2023

Houston, TX

Study Abroad / Learning Abroad

University of Houston Faculty Led program in the Galapagos Islands

- Completed research on sea turtles and effects of microplastics on the ecosystem
- Collaborated with group members to assess...

June-July 2022

San Cristobal, Ecuador

EXPERIENCE

List your global experiences here if you participated in leadership, a co-curricular program, or an internship.

Marketing Intern

FC Villarreal, Study Abroad Internship Program

- Developed marketing plan for summer off-season with 50 outreach events
- Supported FC Villarreal social media team by creating weekly portfolio of graphics and press releases

January-March 2023

Valencia, Spain

Foreign Policy Intern

World Affairs Council Houston

- Researched potential policy topics and provided 15 total policy briefs to director
- Created six foreign policy info graphics to demonstrate policy review process

July-December 2022

Houston, Texas

RESUME TIPS

When writing the details of your experience abroad, remember to:

- Projects could include: team or individual projects, lab reports, research papers
- List your tasks and what you learned/skills you gained
- Use the formula ACTION VERB + TASK + RESULT to format bullet points

A career and resume resource for CoogsAbroad alumni
Resume templates available on uh.edu/ucs

SUPPORT

Resume Support

Review the suggested resume formats from UCS by visiting their website.

Upload your resume to UCS's Cougar Pathway for review and approval within the system.

Interview Workshops Attend a University Career Services Interviewing Workshop to work on your interview skills. Events are posted on the UCS website and events page.

Learning Abroad Advising

Talk more about your specific experience abroad to draw out the stories, situations, and skills you gained.

Seek a Global Career

From internships and jobs with the U.S. Department of State to a position teaching English abroad, students can meet with Learning Abroad and UCS on ways to seek a global career.

CONTACT

University Career Services

106 Student Service Center 1
713.743.5100
uh.edu/ucs

Learning Abroad

105 E. Cullen Building
713.743.9167
uh.edu/learningabroad

Institute for Global Engagement

101 E. Cullen Building
uh.edu/global



SKILLS

Transferable Skills from Your Experience Abroad to use when discussing your global experience:

- Cultural awareness
- Foreign language proficiency
- Adaptability
- Ability to identify and achieve goals
- Communication skills
- Increased confidence, self-awareness, and initiative
- Resource and crisis management
- Awareness of global, economic, and political issues
- Perspective-taking and improved self-awareness
- Organizational problem-solving
- Listening and observation

Global & Cultural Competence

Global & cultural competence encompasses the skills and knowledge needed to thrive in a diverse, interconnected world. The National Association of Colleges and Employers (NACE) includes global & cross-cultural awareness within their career readiness a competency of **Equity & Inclusion**, defined as the *awareness, attitude, knowledge and skills required to equitably engage and include people from different local and global cultures.*

Individuals demonstrate global and cultural competency through:

- Curiosity
- Open-mindedness
- Inclusive decision-making
- Seeking cross-cultural experiences
- Expanding your cultural knowledge
- Action that increases global inclusion

INTERVIEW SKILLS

Be prepared to talk about your experience abroad if you list it on your resume. Think about how your experience helped you gain needed skills for the position, what you learned from specific situations abroad, and how having a more global perspective makes you a stronger candidate.

When discussing your experience abroad during an interview, remember to use the STAR method:

Situation:

Describe the situation. What was the challenge or circumstance?

Task:

What was your role? What were you responsible for?

Action:

Explain the actions you took. What did you do? How did you resolve it?

Result:

What was the outcome? What did you learn or gain?