

Master of Arts for Theatre Educators: Summer Degree Plan

Application Process for **Summer 2021 Class**

The following checklist should accompany the portfolio submission. *Incomplete portfolios will not be reviewed*):

SEND THE FOLLOWING ITEMS TO **JESSICA FERRARONE AT**

THE SCHOOL OF THEATRE & DANCE IN AN 8 1/2 X 11 INCH BINDER

1. **A Statement of Purpose** describing the applicant's educational and theatrical background as well as his or her reasons for wanting to pursue the MA Theatre Educator Summer Degree Plan (**not to exceed two pages in length**, double spaced)
2. **Three letters of recommendation**: one from the applicant's **current administrator** and two additional professional colleagues familiar with the applicant's work.
3. **A mini-portfolio** containing pictures from a production (six photo minimum, 10 maximum) and a double spaced two-page reflection on the applicant's involvement, approach and process involved in mounting the production. Include difficulties and how they were overcome and what was learned by the students and the applicant during the production process.  
The portfolio is not to exceed 8 1/2 X 11" pages, which should be neatly organized in a presentation binder.
4. **One official (sealed) transcript from every university the applicant attended** included in the mini-portfolio submission to the department AND **an additional set of transcripts must be mailed to the Graduate College through your on line application**. Be sure to include the final transcript from the institution granting the undergraduate degree, with the earned bachelor's degree posted.
5. **Resume** (Not exceeding two pages) including mailing address and e-mail
6. **Copy of Theatre Teaching Certificate from State of Residence or, if teaching in a private school, letter from school administrator** detailing your duties with a copy of your teaching schedule.
7. **Proof of Application to UH Central Campus**

Application to UH CENTRAL campus should be completed on line at CollegeNET

The fee is \$50 and must be paid electronically. The Graduate College will not accept checks.

**APPLICATIONS WILL BE ACCEPTED BEGINNING OCTOBER 1.**

**Due date for complete applications is March 15 (priority deadline) or until all slots are filled.**

Please MAIL application materials together in **one packet** to:

JESSICA FERRARONE, SMA for Theatre Educators  
UH School of Theatre and Dance  
3351 Cullen Blvd, Room 133  
Houston, TX 77204-4016

**Official Program Start Date is Monday June 21, 2021.** Approximate Costs: Tuition per summer term for In State (Texas) students: approx. \$8000, including all travel expenses for NYC, London, & Chicago.  
Housing in on-campus apartment: \$850. **Travel Summer 2021 is to Chicago or NYC.**

If you have questions about the M.A. Theatre Educator Summer Degree program, please email Jessica Ferrarone at [jferraro@central.uh.edu](mailto:jferraro@central.uh.edu)

**Master of Arts for Theatre Educators: Summer Degree**

**Summer 2021 Application Checklist (Note: You must apply to the UH Graduate College: Central Campus on-line through ApplyWeb. Once completed, print proof of application and mail your portfolio packet for full consideration. )**

**Include these items in this order in portfolio packet that is sent directly to the School of Theatre:**

- \_\_\_\_\_ **Statement of Purpose** (not to exceed two pages, double spaced)
- \_\_\_\_\_ **Official, sealed transcripts from all undergraduate and graduate institution (s) attended with Bachelor's Degree posted.** (Additionally transcripts from each University attended must be sent directly to The University of Houston Graduate College electronically via ApplyWeb. The other sealed transcript(s) must be included in application portfolio packet sent to the department).
- \_\_\_\_\_ **Copy of teaching certificate (theatre) or letter from current administrator** outlining qualifications & teaching duties.
- \_\_\_\_\_ **Three letters of recommendation** (One must be from current administrator)
- \_\_\_\_\_ **Resume** (not to exceed two pages) which includes e-mail address and mailing address at top
- \_\_\_\_\_ **Mini-portfolio with a two page explanation**
- \_\_\_\_\_ **Proof of Application to UH**

Note: Application to Graduate College at UH includes

\_\_\_\_\_ \$50 application fee-**no checks accepted; fee must be paid electronically**

\_\_\_\_\_ One Transcript **from each University attended must be uploaded online application**

(Note: **this is in addition** to the official transcripts submitted in the portfolio submission made to the department).

The priority due date for Summer MA Theatre Packet is March 15, however packets are accepted until May 15 or program is filled (whichever comes first). *Submission as soon as possible is recommended.*

- \$500 Acceptance Fee applied toward travel is due upon acceptance to the program.
- Priority will be given to individuals submitting excellent portfolio packets prior to the deadline
- We are able to accept up to 12 qualified applicants per summer.
- Students accepted to the University of Houston CENTRAL Campus prior to submitting packet **will be given priority** (please include proof of application in packet).
- Portfolios will not be returned to applicants and are kept on file for three years.
- Please make sure packet and portfolio page size does not exceed 8 1/2 x 11 and adhere to guidelines detailed on 1<sup>st</sup> page.

Please send all application materials together in **one packet** to:

Jessica Ferrarone, SMA for Theatre Educators  
University of Houston- School of Theatre & Dance  
3351 Cullen Blvd; Room 133  
Houston, TX 77204-4016

If you have questions about the M.A. Theatre Educator Summer Degree program, please email Jessica Ferrarone at [jferraro@central.uh.edu](mailto:jferraro@central.uh.edu)