

## HONORS ADVISING FOR SUMMER/FALL 2020 ENROLLMENTS IN LIGHT OF COVID-19 CIRCUMSTANCES:

In keeping with the new policies encouraging students to stay home in the coming weeks, the Honors College will also shift to phone/online appointments for all questions related to Honors curriculum and Honors minors, as well as other academic and enrollment issues for the summer and fall 2020 semesters. As we're sure you're aware, all of this is a new process that will require some patience and adaptation, and to help with this please keep the following in mind:

- All dates and policies listed below are what we know at this time. *If any of these dates or policies change, we will be sure to send out updates.*
- Regarding Honors advising appointments and enrollment questions:
  - First, given the current circumstances, please keep in mind that these online/phone advising meetings will likely need to be focused on immediate concerns: enrollment for the upcoming semesters, how to continue fulfilling your Honors and/or minor requirements in the upcoming semesters, and so on. Questions regarding more general, less immediately-pressing concerns will likely need to be tabled until a later time. We are typically available year-round for many different kinds of advising questions and hope to get back to that routine as soon as circumstances will allow. We also plan to continue online appointments as long as needed. In the meantime, we need to focus mainly on summer and fall 2020 enrollment questions for now.
  - To make an appointment with an Honors advisor, you can still do so via Navigate. *Be sure in the comments section of the appointment form to also include your phone number.*
    - At minimum, you will be able to speak on the phone with an advisor during the appointed time. Individual advisors may also send you information prior to your appointment regarding some form of video conferencing as an option.
    - If at all possible, please be logged in to your myUH account at the start of your appointment as well. This will make things easier for discussions, and for advisors to more easily direct you to relevant information, etc. Having possible classes already loaded into your shopping cart will also save time.
    - If at all possible, please also block out at least 15 minutes or so before or after your scheduled appointment, in case there are any unforeseen issues.
  - If you are somehow unable to make an appointment (especially for follow-up issues/questions) do remember we hope to be back to our regular advising schedules soon (including the return of walk-in advising on Fridays). Feel free to also check in with us then to continue to verify and alter your summer or fall enrollments as needed.

### Honors College Priority Advising and Enrollment!

The following will provide you with a brief overview regarding fall 2020 priority registration (**April 3**) and the last day to drop (**April 10**).

The last day to drop a course with a "W" or term withdraw is **Friday, April 10**. No courses can be dropped after this date. You do not need a form and can drop class(es) online through <http://accessuh.uh.edu>. We strongly encourage you to see an advisor before dropping a class. Any course withdrawal counts towards your total of 6 "W's" for your undergraduate career.

Read more on the 6 "W's" policy at

<http://www.uh.edu/provost/student-success/policy-updates/6-Ws-limit/>

View your total number of "W's" to date in your myUH Student Center.

## **Prepare for Priority Advising and Enrollment**

- 1) Log into your myUH account **NOW** and determine if you owe the University any money. If you do, you might have a financial stop that would prevent you from registering. Payment can be made online or at Student Financial Services in the Welcome Center.
- 2) Verify that you do not have any enrollment stops on your record (Holds or NSIs—Negative Service Indicators). Click on the NSI to discover the name of the department placing the hold and what you need to do to have it removed. Honors advisors cannot remove NSIs placed by other University departments (this includes ALL ADVISING HOLDS—you must visit with an advisor in your major prior to **April 3** so that you can participate in Priority Enrollment).
- 3) Check your [myUH account](#) on or after **March 23** to see your enrollment appointment for summer/fall 2020. You will need to click on the "Detail" link in the "Enrollment Dates" block to see your appointment. Your enrollment date will have a time and date (**Friday, April 3**). You may register for courses any time after the designated time.
- 4) Signup for an advising appointment with the [Honors College](#) or with the department of your [major](#) through the [Navigate Student app](#).

## **Important Dates:**

Honors Coursebook for summer/fall 2020 will be available starting on **Wednesday, March 18** online at <http://thehonorscollege.com/coursebook>.

UH Class Schedule for summer/fall 2020 will be available starting on **March 20** online through [myUH](#)

Your Priority Enrollment appointment will be available **starting** on **March 23** online through [myUH](#)

Honors Advising for Priority Enrollment takes place the week of **March 30 – April 3** with individual advisors (via phone/online—no in-person appointments).

Last Day to drop a course with a "W" or term withdraw is **Friday, April 10** online through [myUH](#)

Priority Enrollment for summer/fall 2020 opens on **Friday, April 3**. (Check your [myUH](#) for individual appointment times on **March 23** and review [Schedule Planner](#)).

Please peruse the links below for additional information about priority enrollment and advising:

Honors Coursebook

<http://TheHonorsCollege.com/coursebook>

Honors Advising Guidelines

<http://TheHonorsCollege.com/advising>

UH Class Schedule

Navigate to [myUH](#), log in and click on "Enrollment"

Academic Advisors by College

<http://www.uh.edu/provost/stu/advisorlist.html>

## **Honors College Advising Team**

General Information

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All my best,

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