

Civic Houston Internship Program (CHIP)
University of Houston

___ **Spring**

___ **Fall**

Name: _____

Address, City, Zip: _____

Telephone: _____ Alternate Phone: _____

Email Address: _____ Student ID Number: _____

Major(s): _____ Minor(s): _____

Cumulative GPA: _____ Classification: _____

Graduation date: _____

Have you worked on a political campaign or been involved in any other governmental or political activity including a legislative internship? If yes, describe.

List any memberships in campus and/or community organizations. Note all leadership positions held.

Are you bi-lingual or multi-lingual? If yes, list the language(s) and state whether your skill is oral only or oral and written.

List any technical skills that may be beneficial to a government office such as software proficiencies (particularly Word, Outlook, and Excel), written and oral communication, database creation, web design and editing, photography, event coordination, etc.

Would you be most comfortable working for a Republican, Democrat, or no preference? _____

While specific office assignments cannot be guaranteed, provide a wish list of 3 public officials with offices in the Houston area that you would like to work for. If you do not have a preference, state none. CHIP placements focus solely on local, state and congressional offices. If you are seeking something in international affairs, please see your academic advisor.

List any courses that you have completed that you believe are relevant to working in a governmental or political setting.

List the names and departments of 2 faculty members who can comment on your performance. (No letters of recommendation needed.)

How did you learn about the Civic Houston Internship Program?

What days and times are you available to work as an intern?

What side of town do you live in and what is the maximum distance you are willing to drive to your internship office?

Are you a first generation college student (your parent(s)/legal guardian(s) have not completed a bachelor's degree at a four-year college or university?

CHIP is an internship program that requires enrollment and tuition payment for POLS 4390/4398. If you need to discuss how this course will fit in with your degree plan, please consult an academic advisor.

___ I understand.

In the space below, discuss your interest in a local government internship including how the internship could benefit your current academic interests and your long-term career plans. Also state specifically how you could be an asset to a government office. Use additional paper if necessary and attach to this form.

Attach your typed application, transcript (online version is sufficient), and a copy of your resume and submit to

University of Houston students

Jessica Ruland
University of Houston
Hobby School of Public Affairs
Science Building | 3581 Cullen Boulevard, Room 121
Houston, Texas 77204-5021
Or by email at jluland@cougarnet.uh.edu

Visit www.uh.edu/hobby/interns for information about HSPA's government internships.