

CONTRACT REQUEST

CONTRACT REQUESTER

Date of request: _____

Name: _____

Email: _____ Phone: _____

VENDOR INFORMATION

Legal name: _____

Please note: name & address on invoice must match name & address in system/PaymentWorks.

Address: _____

Contact Name: _____

Email: _____ Phone: _____

Vendor status: Current New

CONTRACT INFORMATION

Description of service: _____

*******FOR CLOUD, OR ONLINE HOSTED SERVICES AND APPLICATION, PLEASE WORK WITH FREDDY AUNG.**

Start date: _____ End date: _____

Total contract amount: _____

Payment installment(s)/dates: _____

Purpose/benefit: _____

Funding source: _____