**ANNUAL PERFORMANCE REPORT**

**For**

**Name**

**Title**

**Conrad N. Hilton Hotel & College of Hotel and Restaurant Management**

**University of Houston**

**For the Period**

**January 1, 2018 to December 31, 2018**

**Date**

**Conrad N. Hilton College**

**Faculty Evaluation**

**For productivity in Calendar 2018 - Submitted \_\_\_\_\_\_\_**

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Candidate's Statement** of how he/she has created value for the College

and/ or students through accomplishments in teaching and student learning,

scholarly/ creative contributions, and professional service:

**Candidate's Curriculum Vitae**

A. **Teaching and Student Learning**

1. Evaluation of teaching:

1. Student evaluation: summary table of student evaluations with comparative data and any other teaching evaluation procedures. The college will also examine (1) trends in student comments from the evaluations and (2) grade distributions.

2. Course and program development and/or revision.

3. Evidence of student learning.

4. Other evidence of the scholarship of teaching:

1. List and describe any activity or tools used that demonstrated a pursuit of teaching excellence. Faculty are expected to actively use tools and engage in activities related to teaching excellence, such as: midterm student evaluations; completing a university-sponsored teaching seminar; focus groups with students.
2. List the number of professional papers, theses, and dissertation committees and your role.
3. Core values for teaching: Office hours & availability for students; timely communication.

B. **Scholarship and other Creative Contributions**

1. List work in the following order:
   1. Articles (refereed) – published or in press
   2. Books
   3. Articles (not refereed)
   4. Other publications
2. List funded grants and contracts and grants and contracts applications that

you have submitted.

* 1. Submissions of internal or external grants with the amounts.
  2. Grants or funded projects

3. Other indicators of scholarly/creative contributions

* 1. Refereed presentations and posters
  2. Published courseware (case studies, instructor manuals)
  3. Citations (based upon Google Scholar’s h-index)
  4. Technical reports
  5. Major work in progress; list projects and research that is currently

under development as well as the percentage of completion

C. **Service**

Faculty are expected to serve in a variety of ways, however, the expectation for service is that there will be progressive involvement in service as you mature. Please explain what you accomplished (i.e., productivity) with your service roles.

1. College

a. Attendance at college events (graduation, faculty meetings, welcome

picnic, etc.)

b. Serve on a college committee.

c. Chair a college committee.

d. Serve as a student organization advisor.

e. Advise undergraduate students on UH related research (e.g. Honor

thesis, PURS, SUFR, etc.)

2. University

a. Serve on a university committee/subcommittee.

3. Hospitality Industry

a. Participate in ICHRIE, NRA, AH&LA, HFTP, NACE and/or other

professional societies as more than just members. Become committee

chairs and/or officers for local, state, national and international

professional organizations.

4. Community/Public

a. The college often receives requests for assistance with multiple

initiatives including serving as judges for competitions, representing the

college at community functions or solving specific problems, which are

usually referred to the faculty member with expertise in that area.

b. Speaking engagements for associations and other professional

organizations.

c. Expert witness for the media and/or legal matters.

5. Other evidence of professional service

a. Faculty may also report other evidence of professional service.

b. Editorial work: You are encouraged to serve as editor and/or reviewers

for top tier journals and conferences.