

Future Faculty Fellowship (F³)

Call for Nominations

The University of Houston's Graduate School and Office of the Provost is excited to relaunch the program called the Future Faculty Fellowship (F³) aimed at preparing graduate students for careers in academia. Fellows will participate in a range of professional development activities, including workshops, discussion panels, topical seminars, and online training focused on effectively engaging, instructing, and assessing learners in diverse disciplines while increasing the awareness of the demands of faculty life as scholars and educators. While participation in the F³ program is specifically designed to significantly enhance the Fellow's future chances of securing a permanent faculty position, the F³ program also develops a professional skill-set equally important for non-academic careers.

The F³ program will follow the overall framework and best practices developed by the [Center for Integration of Research, Teaching and Learning](#) (CIRTL), a [National Science Foundation](#) (NSF) funded network of 44 premier universities across the nation of which the University of Houston is a member of. CIRTL is governed by a commitment to career development of future faculty members and views teaching as a research practice that recognizes a wide diversity of learners. The strategies and best practices developed by the Center have been acknowledged both nationally and internationally as highly effective in guiding the professional development of future faculty members. Recently, CIRTL has partnered with the [Great Lakes Higher Education Corporation](#), which has committed substantial funding (\$3.2m) in support of the CIRTL mission.

Recognizing that effective teaching is an integral part of being a successful faculty member, the Fellows will first attend an intensive two-week half-day boot camp (8/8/16-8/19/16) before the beginning of the fall term on best practices in teaching and applying research techniques in a classroom environment.

Following the boot camp, each Fellow will be expected to engage in a required teaching practicum involving close interaction with undergraduate students in the fall semester, facilitated either by their individual academic programs/department/colleges or by the Graduate School. In the latter case, a cohort of Fellows will oversee several sections of "Exploratory Studies" seminar for freshmen with undeclared majors, a unique opportunity to experience teaching outside of their disciplines (See important nomination details regarding teaching assignments below). Continuing participation in supervised teaching in the spring semester, subject to the availability of appropriate teaching assignments, will allow fellows to achieve additional expertise.

NOMINATION AND SELECTION PROCESS

The candidates for the F³ program can be nominated by their advisors, programs, departments, or colleges. Self-nominations are welcome with the department and/or college endorsement. Nominations are due by 5pm on May 31, 2016 and should be sent to gradschool@uh.edu. The Fellows will be selected from the applicant pool by the F³ program oversight committee. The decisions will be announced by June 30, 2016.

Nomination Package Cover Page and College/Departmental/Program Endorsement

Directions: Active graduate students in good standing with a fall teaching assignment can be nominated by their advisors, programs, departments, or colleges. Self-nominations are welcome with the department and/or college endorsement. For each nominee please complete this application form as well as include items 2-6 below.

Checklist to confirm that this Nomination Package is complete by containing the following:

- 1. Nomination Package Cover Page and Signed College/departmental/program endorsement (page 2)
 - 2. Nominee's signed Demographic Information (page 3)
 - 3. Letter of recommendation from the academic advisor (page 4)
 - 4. Personal Statement, degree and career objective, and progress made toward the degree (page 5)
 - 5. Nominee's current Curriculum Vitae
 - 6. Nominee's Unofficial UH transcript
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College/Departmental/Program Endorsement

I support the nomination of _____ for consideration as a Future Faculty Fellowship (F³) participant.

I understand that having a fall teaching assignment is a requirement to participate in the program and the Graduate School can provide only limited number of such assignments.

I agree to employ the Fellow in the fall as a teaching assistant/fellow or instructional assistant with the _____ (Name of College/Department).

Endorsed by:

Date:

Name of college/department/program:

Nominee's Demographic Information

First Name: _____

Last Name: _____

PeopleSoft ID: _____

College: _____

Department: _____

Degree Program: _____

Academic Advisor(s): _____

UH E-Mail: _____

Alternate E-Mail: _____

Cell Phone: _____

Home Phone: _____

Nominee's Signature:

Date:

Letter of Recommendation

Directions: Submit the completed form and letter of recommendation together. Only one letter of recommendation per applicant will be accepted.

Section I. To be completed by the applicant

Student Name

PeopleSoft ID#

Date

Under the Family Educational Rights and Privacy Act (FERPA), students are given the right to inspect their records, including their letters of recommendation, unless they have waived their right to review. You have the option of (1) signing the waiver or (2) declining to do so.

I expressly waive any rights to access this letter of recommendation under FERPA.

Student Signature: _____ Date: _____

I do not agree to the waiver above.

Student Signature: _____ Date: _____

Section II. To be completed by the recommender

The student who has requested a recommendation from you is applying for the Future Faculty Fellowship (F³). Please include within your letter the extent of your contact with the applicant and opportunities you have had to observe them. Consider the following suggested points when writing the letter:

- The quality of the applicant's academic or creative achievements, including material not apparent on official transcripts
- Aspects of the applicant's personality and character significant to potentially being selected as a F³ participant
- The applicant's special skills and experience demonstrated to be eligible for the program

Recommender Name: _____ Title: _____

Recommender Signature: _____ Date: _____

Submit this letter on or before the nomination deadline in person (102 E. Cullen), by campus mail (mail code H2012), or email. Scanned and emailed letters will be accepted at gradschool@uh.edu. A confirmation of receipt will be sent.

Personal Statement (to be completed by the nominee and should not exceed 500 words)

In the space provided below, please discuss the following: (1) degree and career objectives; (2) progress made toward the degree; (3) What you personally would like to gain from participation in the Future Faculty Fellowship (F³).