UNIVERSITY of HOUSTON

**UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
*Special Meeting Minutes for February 3, 2021
Virtual Zoom Meeting
3pm – 5pm**

Members Present: Karina, Acuna, Mara Affre, Arkadiusz Czader, Nikhil Celly, Jeronimo Cortina, Bret Detillier, Medhat El Nahas, Rebecca Forrest, Mark Goldberg, Kristen Hassett, Michelle Ivey, Briget Jans, Heidi Kennedy, Margaret Kidd, Julia Kleinheider, Shonnita Leslie, Teri Longacre, Holley Love, Dan Maxwell, Ana Medrano, Michael Murray, Melissa Pierson, Nouhad Rizk, Funda Sahin, David Shattuck, Brent Spraggins, Chris Taylor, Amber Thompson, Giulia Toti, Chad Wayne, Carrie Young, Zhiwen Xiao, Lori Selzer, Vallabh Das, Timothy Koozin, Pattie Schrader, Benjamin Tamber-Rosenau, Jaana Porra, Patrick Lukingbeal, Scott Sawyer, Ruxandra Boul, Ziad Qureshi, Todd Romero, Mardell Maxwell, Veronica Douglas

Members Absent: Zachary Fulce, Tali Morgulis, Elizabeth Simas, Daniel Chang, Dustin Gish

Guest Present: Katherine Frazier, Donna Pattison

I. **Call to Order -** The Committee was called to order by David Shattuck, UC Chair, at 3:00 pm

II. **Welcome & Announcements**

   a. Faculty Senate President, Jeronimo Cortina

III. **Subcommittee Reports**

   a. **Forrest Subcommittee - CLASS = COMM / TECH/ BUS** (Rebecca Forrest, no report presented or submitted)

   b. **Ivey Subcommittee - TECH / HOBBY / HON / NSM / CLASS = SOC** (Michelle Ivey, no report presented or submitted)

   c. **Love Subcommittee - CCS / ECON / NSM / BUS / HON, EDU** (Holley Love, no report presented or submitted)

   d. **Medrano Subcommittee - BUS** / **CLASS = ENG, HHP, HS, HIS** (Anna Medrano, no report presented or submitted)

   e. **Thompson Subcommittee - MCL / PS / ENGI / HRM / COA / CLASS = MCL, PS, WGS / TECH** (Amber Thompson, presented and [submitted a report](#))

   The following proposals were presented, discussed and **approved** by UC in vote:

UC 2147 20F	CIS 4320 - Decision Informatics	TECH - Information and Logistics Technology
UC 2148 20F	DIGM 3351 - Individualized Communication Processes	TECH - Information and Logistics Technology
UC 2149 20F	DIGM 3353 - Visual Communication Technology	TECH - Information and Logistics Technology
UC 2153 20F	ELET 4356 - Information Visualization in Engineering Technology	TECH - Engineering Technology
UC 2154 20F	MECT 4328 - Fundamentals of Pipeline Design	TECH - Engineering Technology
UC 2155 20F	MECT 4345 - Fundamental & Applications of Fuel Cell	TECH - Engineering Technology
UC 2151 20F	TLIM 4396 - Internship in Org Ldrshp and Sup	TECH - Information and Logistics Technology

UC 2152 20F	TLIM 4397 - Selected Topics Org Leadership	TECH - Information and Logistics Technology
UC 2218 20F	Computer Engineering Technology, BS	TECH - Engineering Technology
UC 2223 20F	Computer Information Systems, BS	TECH - Information and Logistics Technology
UC 2219 20F	Electrical Power Engineering Technology, BS	TECH - Engineering Technology
UC 2220 20F	Fashion Merchandising Minor	TECH - Human Development and Consumer Sciences
UC 2221 20F	Human Resource Development, BS	TECH - Human Development and Consumer Sciences
UC 2222 20F	Human Resource Development, Minor	TECH - Human Development and Consumer Sciences
UC 2224 20F	Technology Leadership and Innovation Management, BS	TECH - Information and Logistics Technology

IV. **Old Business**
   a. TCCNS Adoptions – Approved

UC 2277 21S	TCCNS Adoptions and Edits (4th memo)	University Offices – Office of the Provost – Student Success

   b. UC Bylaw Amendments – Amended by UC, and then tabled:
      i. The proposed amendments to the UC Bylaws developed by the UC Bylaws Review Subcommittee were moved and seconded and opened for discussion.
      ii. Amendment 1, Add the word "undergraduate" before semester credit hours in item II. B. 2. Moved, seconded, discussed and adopted.
      iii. Amendment 2, Change the wording in item II. B. 2. d., so that it will read:
      iv. Should any seat or seats remain unassigned due to rounding, the college or colleges that were closest to the cut off for another seat before rounding, in part c above, will be awarded the remaining seat or seats.
      v. Moved, seconded, discussed and adopted.
      vi. Amendment 3, Change the percentage cap in II. B. 2. f., from 25% to 19%. Moved, seconded, discussed, not adopted (not passed).
      vii. Motion to table the amended proposed amendments, seconded, tabled.

UC 2278 21S	UC Bylaws Fall 2020 amendments	Undergraduate Committee of the Faculty Senate

   Supplemental Documentation:
      UC Bylaws Final 9_2011 – Current Official Bylaws
      UC Bylaws Final 5_2019 – Amendments Approved by UC but not adopted

V. **New Business**
   a. A motion from the chair regarding representation on the UC for the spring 2021 elections. The motion was:

   Use undergraduate semester credit hours in item II. B. 2., and should any seat or seats remain unassigned due to rounding, the college or colleges that were closest to the cut off for another seat before rounding will be awarded the remaining seat or seats.
   The motion was seconded, discussed, and approved by unanimous vote of the committee.

VI. **Resources**

NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

a. **Scheduled meetings for 2020-2021:**
Fall 2020: August 26 (orientation meeting), September 30, October 28, November 11, *November 18 (special meeting), December 9 (as needed)
Spring 2021: January 27, *February 3 (special meeting), February 24, March 31, April 28, May 12 (as needed)

b. **Helpful Websites**:
– Undergraduate Committee: www.uh.edu/undergraduate-committee/
– Current (2020-2021) Undergraduate Catalog: http://publications.uh.edu/index.php?catoid=36
– UH Core Curriculum section: www.uh.edu/academics/corecurriculum/

c. **E-mail Listservs:**
i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
iii. UC Subcommittees:
– DUNKELBERGER-SUBCOMMITTEE@LISTSERV.UH.EDU
– FORREST-SUBCOMMITTEE@LISTSERV.UH.EDU
– IVEY-SUBCOMMITTEE@LISTSERV.UH.EDU
– LOVE-SUBCOMMITTEE@LISTSERV.UH.EDU
– MEDRANO-SUBCOMMITTEE@LISTSERV.UH.EDU
– THOMPSON-SUBCOMMITTEE@LISTSERV.UH.EDU

VII. **Meeting Adjournment** at 4:34 p.m.