

# U N I V E R S I T Y *of* H O U S T O N

## UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE Minutes for October 29, 2014

A meeting of the University of Houston Faculty Senate Undergraduate Committee convened at 3:00 p.m. on Wednesday, October 29, 2014, in room 306, M.D. Anderson Library (Faculty Senate Office).

Members Present: Mara Affre, Simon Bott, Andrea Burrige, Teresa Chapman, Cheryl Craig, Kerry Creelman, Daniel Currie, Jose Guillermo De los Reyes, Bret Detillier, Martha Dunkelberger, Sarah Fishman, Rebecca George, Christina Gola, Maria Alejandra González-Peréz, Michelle Ivey, Clint Kirchhoff, Christine LeVeaux-Haley, Teri Longacre, Andra Olivia Miljanić, Ognjen Miljanić, Michael Murray, Raesh Pascali, Trang Phan, Ruxandra Prodan-Boul, Jagannatha Rao, Hugo Salinas, Richard Scamell, Lori Selzer, Shishir Shah, Robert Shimko, Lesley Sisk, Nina Tucci, Chad Wayne, Lawrence Williams, Djuana Young

Members Absent: Leonard Bachman, Roger Blakeney, Jyoti Cameron, Debbie Henry, Daniel Maxwell, William Munson, Donna Stokes

Guests: Kathryn Tart (School of Nursing), Kay Reeve (School of Nursing), Matt Dulin (Student Media Center), María Elena Soliño (Faculty Senate President)

Staff: Jeanette Morales and Heidi Kennedy

### **I Call to Order; Minutes for 10/1/2014**

The Committee was called to order by Dr. Martha Dunkelberger at 3:00pm. Minutes from 10/1/14 were approved.

### **II Kathryn Tart, Ed.D., R.N., UHV School of Nursing: Nursing Program Transition**

Dr. Tart gave a report regarding the transfer of school of nursing program from UH-Victoria to UH Sugar Land Campus. The Sugar Land campus will become part of UH Main campus. She briefly described the types of nursing degrees offered and mentioned that nursing courses have been approved by the Coordinating Board, SACS, and other accrediting bodies.

### **III Announcements**

**A** NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

Fall 2014 Meetings: December 3

Spring/Summer 2015 Meetings: January 28, February 25, March 25, April 22, June 10, July 8

**B** Undergraduate Committee Web Address: <http://www.uh.edu/undergraduatecouncil/index.html>  
Core Curriculum Web Address: <http://catalog.uh.edu/content.php?catoid=3&navoid=624> (or Google search "UH Core Curriculum")  
Undergraduate Catalog Web Address: <http://catalog.uh.edu/> (or [www.uh.edu/catalog](http://www.uh.edu/catalog))

**C E-mail listservs:**

UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU  
UC-CORE-CURRICULUM@LISTSERV.UH.EDU  
UC-DEGREE-PROG\_CB3\_1@LISTSERV.UH.EDU  
UC-DEGREE-PROG\_CB3\_2@LISTSERV.UH.EDU  
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU  
UC-STUDENT-SUCCESS@LISTSERV.UH.EDU  
UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes)

**IV Matt Dulin, Director, Center for Student Media (CSM): Presentation**

Matt informed the UC that the Center for Student Media as a new department in the Division of Student Affairs. The Center for Student Media was formally the Student Publication department. Now, the newspaper (The Cougar), Coog Radio, and the student-run TV station (Student Video Network) is housed under CSM. This office provides these student-run media organizations with professional advice and tools. Matt also talked about the trends of news communication and fruition of the new Wednesday Cougar newspaper. His office is constantly canvassing the campus community for input on how enhance the weekly hard copy Cougar newspaper. He asked UC faculty to recommend their best students to write for the newspaper: especially STEM students. CSM encourages students to read the newspaper and to subscribe to the digital daily version. The floor was opened to a Q and A session.

**V Administration Representatives' Reports**

**A Djuana Young, Executive Director, Office of Admissions**

Djuana Young informed the UC that January 5, 2015 is the spring 2015 deadline for applications. The Office of Admissions is focused on recruiting and registering students into conferences. December 8, 2014 is the first student conference. For the Fall 2015 term, December 1, 2014 is the priority deadline for Tier One Scholarship students. The average SAT is 1231. Lastly, Admissions counselors have been going to national conferences and also recruiting for Tier One students in nearby states.

**B Teri Longacre, Vice Provost and Dean, Undergraduate Student Success**

Teri Longacre announced that the advising survey has been finalized and will be sent out soon. Her office will start with Exploratory Studies and then by college. As for the Foundation of Excellence, UH is bringing the task force back on November 20 and 21 for a meeting (John Gardner will call in during the meeting). They will see how the implementation phase is working out.

**C Mara Affre, Associate Vice President, Enrollment Services**

She mentioned that she is new to the campus and learning a great deal.

**VI Subcommittee Reports**

**A Degree Programs/CBM003 Subcommittee #1 Report – 10/21/14: Andrea Burrridge, Chair**

ACCT - 2332 - Accounting Principles 2 – Managerial  
ACCT - 3366 - Financial Reporting Framework  
ACCT - 4107 - Oil and Gas Accounting Colloquium

ACCT - 4108 - Internal Audit Colloquium  
ACCT - 4331 - Federal Income Tax-Individual  
ACCT - 4332 - Corporate Taxation  
ACCT - 4377 - Government and Nonprofit Accounting  
ACCT - 5376 - Advanced Financial Statement Auditing  
BCHS - 4355 - Eukaryotic Gene Regulation  
FINA - 4329 - Life Insurance and Annuities  
CUIN - 3313 - Learning and Development Technologies  
GENB - 3301 - Connecting College to Business  
GENB - 3302 - Connecting Bauer to Business  
GEOL - 3150 - Principles of Stratigraphy Laboratory  
GEOL - 3330 - Paleobiology  
GEOL - 3338 - Environmental Hydrogeology  
GEOL - 3340 - Geologic Field Methods  
GEOL - 3350 - Stratigraphy  
GEOL - 3370 - Mineralogy  
GEOL - 3372 - Petrography

The Committee approved the report and the above-mentioned corresponding items.

**B Degree Programs/CBM003 Subcommittee #2 Report – 10/22/14: Jagannatha Rao, Chair**

BTEC - 3301 - Principles of Genomics/Proteomics and Bioinformatics  
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BTEC - 3321 - Current Good Manufacturing Practices in Biotechnology  
BTEC - 3345 - Programming Tools for Bioinformatic  
BTEC - 4300 - Principles of Bioinformatics  
BTEC - 4319 - Microbial Biotechnology  
BTEC - 4350 - Biotechnology Capstone Experience  
CNST - 3205 - Construction Safety Management  
CNST - 3210 - Safety for Industrial Projects  
CNST - 3301 - Construction Equipment and Methods  
CNST - 3331 - Construction Planning and Scheduling  
CNST - 3351 - Construction Estimating II  
CNST - 3355 - Strength of Construction Materials  
CNST - 3372 - Soil Mechanics and Foundations  
CNST - 4265 - Construction Layout and Site Development  
ECE - 1111 - Introduction to Electrical and Computer Engineering  
ECE - 1331 - Computers and Problems Solving  
ECE - 2300 - Circuit Analysis  
ECE - 3155 - Electronics Laboratory  
ECE - 3317 - Applied Electromagnetic Waves  
ECE - 5319 - Introduction to Nanotechnology  
ELET - 1401 - Circuit Theory and Laboratory II  
ELET - 2301 - Poly-phase Circuits and Transformers  
ELET - 2305 - Semiconductor Devices and Circuits  
ELET - 3301 - Linear Systems Analysis

The Committee approved the report and the above-mentioned corresponding items.

**C Core Curriculum Subcommittee Report – 10/15/14: Simon Bott, Chair**

Dr. Simon Bott presented the subcommittee core report that had three discussion areas: 1) Math and Math Reasoning core classes, 2) new core classes, and 3) core curriculum questions.

There was discussion of the Math and Math/Reasoning core curriculum. Some UC members asked for clarification of the application of some Math/Reasoning core courses included as Math core.

The Committee approved the subcommittee report “as is”.

Dr. Bott announced that the subcommittee will continue to review core courses that come in Curriculog. Articulation of old core and new core will be the next task the core subcommittee will consider.

**D Student Success Subcommittee - Oral Report: Larry Williams, Chair**

Dr. Williams informed the UC that his subcommittee is working on the structure of CORE 1101. They are assessing several first year courses from other schools.

**E Undergraduate Catalog Subcommittee – Oral Report: Michael Murray, Chair**

This subcommittee is still working on the agenda items discussed in the last UC meeting.

**F Academic Policies & Procedures Subcommittee – Oral Report: Christine LeVeaux-Haley, Chair**

Her subcommittee is reviewing the final residency requirement. The subcommittee has met with ACT group and asked them about their experiences regarding final residency. They are also working on other policy/procedure submissions.

**VII FYI Documents**

Communication Sciences and Disorders: Speech/Language Pathology Assistant Certificate Memo

SLPA Certificate was previously approved by the Undergraduate Committee. This memo was submitted as an FYI item to inform the UC that the COMD department wants the SLPA certificate to be a formal, transcribed certificate. Having the SLPA certificate officially transcribed will help students obtain federal financial aid for the program. The certificate program was previously categorized as a non-degree option and therefore not eligible for federal financial aid.

**VIII Old Business**

Bret Detillier asked about the type of degree program changes that need to be reviewed by the Coordinating Board (when Dr. Bruce Jones attended the 9/3/14 UC meeting). Dunkelberger mentioned changes in total SCH, deletion of a degree, degree name changes, and degree type change (i.e., B.S. to B.A.) are the kind of changes that would need CB review.

**IX New Business**

**A Universal Academic Honesty Policy**

Dr. Dunkelberger informed the UC that the graduate academic honesty policy and the undergraduate policy are different. However the difference is not substantial, only minor. She asked the UC if they had any objections to merging the two policies. Dr. Dunkelberger said that she will coordinate the

merging of the academic policy. Heidi Kennedy expressed her concern about when the policy will have a periodic review. It was suggest a periodic review clause be written into the policy.

**B** UC Chair Martha Dunkelberger announced that Jeanette Morales accepted a position with the Faculty Senate and will be leaving Academic Affairs.

**X** **Adjournment**

**Meeting adjourned at 4:10pm.**