U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Minutes for February 25, 2015

A meeting of the University of Houston Faculty Senate Undergraduate Committee convened at 3:00 p.m. on Wednesday, February 25, 2015, in room 306, M.D. Anderson Library (Faculty Senate Office).

Members Present: Mara Affre, Leonard Bachman, Roger Blakeney, Simon Bott, Andrea Burridge, Teresa Chapman, Cheryl Craig, Kerry Creelman, Bret Detillier, Martha Dunkelberger, Donald Foss, Rebecca George, Christina Gola, Debbie Henry, Michelle Ivey, Christine Leveaux-Haley, Teri Longacre, Dan Maxwell, Andra Olivia Miljanić, Ognjen Miljanić, William Munson, Raresh Pascali, Trang Phan, Ruxandra Prodan-Boul, Jagannatha Rao, Robert Shimko, Lesley Sisk, David Christopher Taylor, Nina Tucci, Chad Wayne, Djuana Young

Members Absent: Jyoti Cameron, Wynne Chin, Daniel Currie, Jose Guillermo De Los Reyes, Sarah Fishman, Maria Alejandra Gonzalez-Perez, Clint Kirchhoff, Michael Murray, Hugo Salinas, Lori Selzer, Shishir Shah, Jonathan Snow, Donna Stokes, Lawrence Williams

Guests: Amy Ramirez (OUR), Imelda Rodriguez (OUR)

Staff: Jeanette Morales and Heidi Kennedy

I   **Call to Order; Minutes for 1/28/2015**

The Committee was called to order by Dr. Martha Dunkelberger at 3:00pm. Minutes from 1/28/15 were approved.

II   **Announcements**

A   NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

Spring/Summer 2015 Meetings: March 25, April 22, June 10 (tentative), July 8 (tentative)

B   Undergraduate Committee Web Address: http://www.uh.edu/undergraduatecouncil/index.html
Core Curriculum Web Address: http://catalog.uh.edu/content.php?catoid=3&navoid=624 (or Google search "UH Core Curriculum")
Undergraduate Catalog Web Address: http://catalog.uh.edu/ (or www.uh.edu/catalog)

C   **E-mail listservs:**

UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
UC-CORE-CURRICULUM@LISTSERV.UH.EDU
UC-DEGREE-PROG_CB3_1@LISTSERV.UH.EDU
UC-DEGREE-PROG_CB3_2@LISTSERV.UH.EDU
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU
UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes)

III   Administration Representatives' Reports

A   Djuana Young, Office of Admissions

Fall 2015 New Student Orientation registration is open. Thus far 487 freshmen have registered and 282 transfer students have registered. Freshman applications are down by 3.1% (21705 app), but Admissions is still reviewing. The average SAT is 1158 SAT. Admissions received 3,352 transfer applications (applications are down a little from last fall). Transfer applications are coming in slowly because Admissions is waiting for transcripts. July and August will be busy for the Office of Admissions since deadlines for submission of materials occurs around that time.
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Admissions established the Cougar Travel Programs. It is a recruitment program working with high school counselors (50-60 nationwide) to showcase UH. The counselors stayed at the UH Hilton and visited the many of resource offices. They met with financial aid office, etc. and were impressed with UH and what it has to offer. These counselors hope to see their students choose UH. Dr. Dunkelberger asked if these students will be tracked. Djuana said they haven't started tracking yet, but there are plans to do so.

UH nursing students are coming to UH. They are applying through CAS, but the UH campus is handling the advertising to prospective students.

UC member, Jagannatha Rao asked for a simplified guide to show advisors on what to look for when students use the admissions checklist.

B   Debbie Henry, Office of the University Registrar

The Registrar's office generated 3rd session grades. Late graduation filing period opens in March 2015.

Debbie Henry introduced Imelda Rodriguez as the newest member to the Curriculog team.

C   Teri Longacre, Undergraduate Student Success

Foundation of Excellence is moving along. FOE work groups are formed: they are developing implementation plans for the recommendation themes of their groups. She and Dan Maxwell are scheduling a campus visit for John Gardner (April 2015). John Gardner would like to meet with the UC.

IV   Subcommittee Reports

A   Degree Programs/CBM003 Subcommittee #1 Report – 2/18/15: Andrea Burridge, Chair

SCM 4301: Logistics Management (Course Change Request)

The Committee approved this item & corresponding report.

B   Degree Programs/CBM003 Subcommittee #2 Report – 2/8/15: Jagannatha Rao, Chair

Degree Program Proposals:

Department of Mechanical Engineering - Change to Major - Bachelor of Science in Mechanical Engineering (BSME); CB approval will be needed.

Department of Civil and Environmental Engineering - Change to Major - Civil Engineering B.S. [BSCE]

Department of Electrical and Computer Engineering - Change to Major - Electrical Engineering, B.S.E.E. and Computer Engineering, BSCpE

Department of Construction Management - Change to Major - TECH Construction Management B.S.

The Committee approved the major degree plans & corresponding report. Effective fall 2015.

Course Proposals:

CNST 2321: Mechanical and Electrical Systems
CNST 2325: Process and Industrial Subsystems
CNST 2341: Construction Documents
CNST 2345: Contract Documents for Capital Projects
CNST 3155: Construction Materials and Testing
CNST 3185: Construction Experience
CNST 4302: Construction Law and Ethics
CNST 4311: Structural Steel and Timber Construction
CNST 4315 Steel Construction
CNST 4331: Construction Management II
CNST 4335: Capital Projects Development
CNST 4341: Project Controls
CNST 4345: Reinforced Concrete Structures
CNST 4381: Reinforced Concrete and Building Codes
CNST 4385: Field Operations for Capital Projects

Department of Electrical and Computer Engineering: ECE Course Deletions (ECE 3455, ECE 4334)

ECE 3318: Applied Electricity and Magnetism

ECE 3331: Programming Applications in Electrical and Computer Engineering

ECE 3337: Signals and Systems Analysis

ECE 3340: Numerical Methods for Electrical and Computer Engineers

ECE 3355: Electronics

ECE 3364: Circuits and Systems

ECE 3436: Microprocessor Systems

ECE 3441: Digital Logic Design

ECE 3456: Analog Electronics

ECE 3457: Digital Electronics

ECE 4115: Control Systems Laboratory I

ECE 4117: Telecommunications Laboratory

ECE 4335: Electrical and Computer Engineering Design I

ECE 4375: Automatic Control Systems

ECE 4437: Embedded Microcomputer Systems

ECE 5115: Control Systems Laboratory II

ECE 5119: Nanotechnology Laboratory

ECE 5354: Digital Video

ECE 5367: Introduction to Computer Architecture and Design

ECE 5377: Power Transmission and Distribution

ECE 5436: Advanced Microprocessor Systems

ECE 5388: Renewable Energy Technology (New Course Request)

ECE 5440: Advanced Digital Design

PETR 1111: Introduction to Petroleum Engineering

The Committee approved the course items & report mentioned above. Effective fall 2015.

C   **Degree Programs/CBM003 Subcommittee #2 Report – 2/22/15: Jagannatha Rao, Chair**

Degree Proposals:

Department of Industrial Engineering - Change to Major - B.S. Industrial Engineering; CB approval will be needed.

Department of Chemical & Biomolecular Engineering - Change to Major - B.S. Petroleum Engineering; CB approval will be needed.

Department of Information and Logistics Technology - Change to Major - Digital Media Bachelor of Science

Department of Information and Logistics Technology - Change to Minor - Computer Graphics Minor

Department of Information and Logistics Technology - Change to Minor - Graphic Communications Technology Minor

Department of Construction Management - Change to Major - Construction Management B.S.

Department of History - U.S. Ethnic Studies Minor

Department of Information and Logistics Technology - New Minor - Motion Media Minor

Department of Information and Logistics Technology - New Minor - Package Design Minor

Department of Construction Management - Change to Major - Construction Management B.S. (Grades lower than C requirement for CNST Courses)

Women's, Gender and Sexuality Studies Program - New Rubric (WGSS) - WOST and GLBT course rubric

The Committee approved the degree plan proposals and corresponding report. Effective fall 2015.

New Course Proposals:

DIGM 4371: 3D Modeling and Animation

DIGM 3355: Package Technology

4

DIGM 3357 : Content Strategy & Development

DIGM 4375: Package Design

ENGL 3332: Introduction to Creative Writing: Nonfiction

ENGL 4357: Writing Projects: Nonfiction

ENGL 4358: Nonfiction Forms

FREN 3330: French Popular Music

FREN 4340: Food in French Culture

FREN 4350: Sex and the Other in French Literature

HIST 2346: America Eats: An Introduction to Food History

HIST 4367: U.S. Latina/o Food History

HIST 4374: Shoppers, Diners, and Tourists in Latin America

JWST 3380: American Jewish Culture

JWST 3384: Jewish Women Biography

JWST 3385: History of the Jewish People

JWST 3386: Jewish Mysticism

JWST 3397: Selected Topics in Jewish Studies

JWST 4380: Jewish Explusion and Aftermath, After 1492

PETR 2111: Petroleum Petrophysics Lab

WGSS 3321: Gender in Transnational Perspective

WGSS 3322: Intersectionalities of Race, Class, Age, Disability & Gender

WGSS 3350 : Gender, Society & Feminist Theory

WGSS 3360 : Sexuality and Queer Theory

WGSS 4350: Issues in Feminist Research

Course Revision Proposals:

CIS 2332: Information Technology Hardware and Systems Software

CIS 2334: Information Systems Applications

CIS 2336: Internet Application Development

CIS 2337: Fundamentals of Information Security

CIS 2348: Information Systems Application Development

CIS 3343: Information Systems Analysis and Design

CIS 3347: Information Systems Infrastructure and Networks

CIS 3355: Integrated Information Systems

CIS 3365: Database Management

CIS 4338: Database Administration and Implementation

CIS 4339: Enterprise Applications Development

CIS 4375: Project Management & Practice

COMM 2310: Writing for Print and Digital Media

COMM 3316: Electronic News

COMM 3319: Preproduction Management

COMM 3321: Single Camera Studio Production

COMM 3326: Graphics Applications
COMM 3327: Desktop Publishing
COMM 3329: Media Performance
COMM 3330: Relational Communication
COMM 3331: Communication in the Family
COMM 3337: Argumentation and Debate
COMM 3352: Small Group Process
COMM 3353: Information and Communication Technologies I
COMM 3358: Leadership Communication & Organizations
COMM 3360: Principles of Advertising
COMM 3361: Advertising Copywriting
COMM 3368: Principles of Public Relations
COMM 3369: Public Relations Writing
COMM 3370: History of Cinema
COMM 3373: Television: History and Culture
COMM 3376: Media Effects
COMM 3380: Electronic Field Production
COMM 3383: Nonlinear Editing
COMM 4303: Communication Law and Ethics
COMM 4310: Opinion Writing
COMM 4312: Feature Writing for Print and Digital Media
COMM 4313: Investigative Reporting
COMM 4314: Social Issues in Journalism
COMM 4320: Multimedia Production I
COMM 4322: Television Producing and Directing I
COMM 4324: Advanced Audio Production
COMM 4354: Organizational Crisis Communication
COMM 4357: Intercultural Communication and Organizations
COMM 4360: Media Planning and Placement
COMM 4361: National Advertising Campaigns
COMM 4366: Advertising Account Planning
COMM 4369: Advertising Portfolio

COMM 4372: Media, Power, and Society
COMM 4376: Economic Aspects of Mass Communication
COMM 4377: Understanding Publics
COMM 4380: Media Production Workshop II
COMM 4381: Digital Cinematography and Narrative Storytelling
COMM 4382: Advanced Non-Linear Editing
COMM 4397: Selected Topics in Communication
DIGM 3152: Graphic Production Process Control II Laboratory
DIGM 3252: Graphic Production Process Control II
DIGM 3351: Graphic Production Process Control I

DIGM 3356: ePublishing

DIGM 4376: Integrated Media

ELET 3312: Programmable Logic Controllers and Motor Control Systems

ELET 3402: Communications Circuits

ELET 3403: Sensor Applications

ELET 3405: Microprocessor Architecture

ELET 3425: Embedded Systems

ELET 4303: Computer-Based Power Distribution and Transmission

ELET 4304: Control Systems

ELET 4308: Senior Project

ELET 4311: Computer-Based Communications and Security Issues for Electrical Power Systems

ELET 4315: Telecommunications

ELET 4317: Computer-Based Electrical System Protection and Safety

ELET 4319: Electrical Power Systems and Industry Practices

ELET 4326: Power Converter Circuits

ENGL 4391: Senior Seminar: Advanced Community Engagement

FREN 4396: Selected Topics in French language and culture

HIST 2365: Modern India Since 1600: Society, Culture, Religion, Politics

HIST 3391: Africa, Islam, and the Indian Ocean World

NUTR 2133: Commercial Food Production I Lab

NUTR 2333: Commercial Food Production I

NUTR 3135: Commercial Food Production II Lab

NUTR 3330: Management in Food and Nutrition Systems

NUTR 3335: Commercial Food Production II

PETR 2311: Reservoir Petrophysics

PETR 2313: Reservoir Fluids

PETR 4312: Petroleum Capstone Project II

Dr. Rao mentioned that in the future, the subcommittee would like to require supporting documents to be uploaded in Curriculog for new course requests.

The Committee approved the course proposals and corresponding report. Effective fall 2015.

D   **Student Success Subcommittee Report: Larry Williams, Chair**

UC Chair announced that Dr. Larry Williams is absent today. His subcommittee will meet the week after to continue discussions about CORE 1101.

E   **Academic Policies & Procedures Subcommittee Report: Christine LeVeaux-Haley, Chair**

Subcommittee chair, Dr. LeVeaux-Haley informed the UC that her subcommittee has four pending proposals. She will have a report at next meeting.

F   **Core Curriculum Subcommittee Report – 2/25/15: Simon Bott, Chair**

Part I of report:

MUSI 2210 (Component Area Option a - Math Reasoning)
MUSI 2214 (Component Area Option a - Math Reasoning)
MUSI 2301 (Component Area Option b – WID)
MUSI 2362 (Creative Arts)
ENGI 2304 (Component Area Option b – WID)
ENGL 2315 (Language, Philosophy & Culture)
ENGL 2323 (Language, Philosophy & Culture)
LAST 3300 (Component Area Option b – WID)
WCL 3366 (Creative Arts)
HIST 2367 (Language, Philosophy & Culture)
HIST 2373 (Language, Philosophy & Culture)
ITAL 3308 (Language, Philosophy & Culture)
HDFS 2317 (Social and Behavioral Sciences)

The Committee approved part I of the report (effective fall 2015). CB approval needed.

Part II of report:

Core Curriculum Subcommittee final recommendation for the following course requests is **pending**. Part II is a FYI report only, UC action not needed at this time.

ECON 2370 (Component Area Option a - Math Reasoning)
ENGL 3324 (Language, Philosophy & Culture)
ENGL 327 (Language, Philosophy & Culture)
ENGL 3350 (Language, Philosophy & Culture)
GIS 2364 (Language, Philosophy & Culture)
HIST 2364 (Language, Philosophy & Culture)
HIST 2368 (Language, Philosophy & Culture)
MATH 1312 (Mathematics and Component Area Option a - Math Reasoning)
MATH 1313 (Mathematics and Component Area Option a - Math Reasoning)
MATH 1314 (Mathematics and Component Area Option a - Math Reasoning)
MATH 1330 (Mathematics)
MATH 1431 (Component Area Option a - Math Reasoning)
MATH 1450 (Mathematics and Component Area Option a - Math Reasoning)
MATH 1451 (Component Area Option a - Math Reasoning)
MATH 2311 (Mathematics)
MATH 3311 (Component Area Option b – WID)
MATH 3379 (Component Area Option b – WID)
WCL 3351 (Language, Philosophy & Culture)

Part III of report.

Double listing of component areas for some math classes and DAN 2307 (Creative Arts and WID) was approved by the core curriculum committee. However, the Core Curriculum Subcommittee had voted on stipulations for certain core courses with double component areas.

a) A student can only count a given class once towards core requirements (thus, for example, a student cannot satisfy both Creative Arts and WID requirements with DAN 2307).
b) (From previous core memo report), only classes with the MATH rubric can satisfy the Math requirement.

c) WID classes may be cross-listed (double listed) only in the Language, Philosophy and Culture, Creative Arts and Social and Behavioral Sciences categories.

d) The UC must evaluate and recommend courses that a department would like to have double listed in this way.

Simon Bott emphasized that students need to be advised to take core at the beginning of their academic career. He asked the UC members to keep this in mind as they deal with students. There are many students who wait near the end of their degree to take core courses.

The Committee approved part III of the core subcommittee report. Effective fall 2015.

G   **Undergraduate Catalog Subcommittee Report: Michael Murray, Chair**

Dr. Murray informed the UC that his subcommittee will meet in two weeks for updates. The subcommittee is standardizing catalog timeline process.

V   **Old Business**

Heidi Kennedy - Academy Honesty Policy merger: The review committee met yesterday and made enhancements and other minor edits. Changes need to be approved by the UC and GPSC.

Bret Detillier asked about the updating of the Academic Honesty Policy in the Student Handbook. The UC's goal is to have other department publications link to the Undergraduate and Graduate Catalog instead of printing the policy in their own publications. Doing so reduces errors when polices are updated.

Dr. Willie Munson had mentioned that the Student Handbook will be migrated into Acalog. His department will also use Curriculog for workflow process.

Dr. Rao asked about accommodation for language of graduate sanction options (i.e., four C rule, the next C will result in expulsion). Heidi will bring that concern to the review committee.

VI   **New Business**

Summer/Fall Class schedule will go live the 23rd of March. Dr. Bott said that OUR did a great job of getting rooms for the college.

VII   **Adjournment**

Meeting adjourned at 3:54pm.