

#### Faculty Senate Meeting Minutes Wednesday, March 22, 2023 12:00 p.m.

Faculty Senate President David Shattuck called the March 22, 2023 Faculty Senate meeting to order at 12:04 p.m. and welcomed everyone.

#### **MEMBERS PRESENT: (115)**

ARCH: J. Feng, D. Froehlich, M. Kyropoulou, E. Morshedzadeh, P. Peters ARTS: R. Bush, J. Derges, J. Evans, S. Matijcio, D. Robinson, T. Van Kekerix

BUS: C. Becker, B. Carlin, H. Lin, A. Lish, M. Murray

EDU: S. Brower, B. Davis, S. Gronseth, K. Hassett, M. Lee, A. Peters, V. Rangel

ENGR: D. Burleson, C. Chang, J. Conrad, D. Litvinov, H. Love, Y. Mo, J. Rao, H. Rifai, D. Shattuck

HON: D. Price HRM: Y. Koh

LAW: K. Brem, E. Trujillo

CLASS: K. Anderson, J. Babcock, W. Breslin, F. Bunta, L. Camaj, A. Christensen, P. Cirino, M.

Cottingham, H. Glass, M. Goldberg, E. Goodin-Mayeda, S. Grigorian, P. Gutierrez, K. Haubrick, A. Hernandez, M. Ivey, J. Kleinheider, M. Knoblauch, A. Pegoda, S. Scarrow, C.

Tamber-Rosenau, A. Viana, Z. Xiao, L. Zhu

LIB: K. Creelman, T. Davis-Van Atta, V. Douglas, S. Thompson, M. Warren, A. Wu

COM: G. Gomez, K. Pilkinton

NSM: M. Almus, K. Bassler, T. Bawa-Khalfe, B. Bodmann, J. Brgoch, J. Briggs, A. Caglar, R.

Capuano, B. Dauwalder, L. Farmer, S. Gilbertson, T. Gill, R. Lee, J. May, A. Medrano, R.

Meisel, D. Pattison, J. Subhlok, A. Vershynina, B. Xhabli, J. Yang

COM: G. Gomez, K. Pilkinton
CON: L. McWilliams, P. Schrader

OPT: R. Manny, S. Modi, J. O'Brien, J. Porter

PHA: D. Chow, G. Cuny, A. Marwaha, D. Thornton, M. Trivedi, G. Udugamasooriya

HSPA: D. Engster RES CTRS: S. Chung RES FAC: O. Bannova

GCSW: S. Ali. S. Narendorf

TECH: M. Burns, A. Conklin, B. Detillier, M. El Nahas, J. Evans, A. Lendasse, F. Merchant, X. Yuan

#### **MEMBERS ABSENT: (27)**

ARTS: R. Koontz

BUS: S. Basu, N. Celly, P. Kumar, J. Porra

EDU: C. Arbona

ENGR: K. Grigoriadis, D. Liu, M. Robertson

GHL: P. Guchait, T. Legendre, J. Madera, C. Taylor

HON D. Gish

LAW: D. Fagundes, J. Nelson

CLASS: E. Alemán, P. Chakrabarti, M. Cuesta, D. Papell, E. Simas, C. Sisk, D. Womble

NSM: A. Czader, E. Papadakis

OPT: V. Das

**VACANT SEATS:** (9) ARTS – 2 seats (1 GPSC & 1 UC), BUS – 2 seats (1 At-Large, 1 UC); CLASS – 1 At-Large seat, COM – 1 GPSC seat, GCSW – 2 seats (1 At-large & 1 GPSC);

VISITORS: Raymond Bartlett (Administration & Finance), Katherine Carter (LIB), Diane Chase (Academic Affairs), Mark Clarke (Faculty Development & Faculty Affairs), Tiffany Davis (ELPS/EDU), Emran El-Badawi (MCL/CLASS), Mike Emery (Univ. Marketing & Comm), Christina Gola (LIB), Sabrina Hassumani (Academic Affairs), Lisa Holdeman Univ. Marketing & Comm), Athena Jackson (LIB), Mike Johnson (President's Office), Renu Khator (President's Office), Sarah Larsen (The Graduate School), Shawn Lindsey (Media Relations), Teri Longacre (Undergraduate Student Success), Dan Maxwell (Student Affairs), Emily Messa (Administration & Finance), Jeff Morgan (Education Tech & Innovation), Claudia Neuhauser (Div. of Research), Norma Ngo (CAPS), Dan O'Connor (CLASS), Raul Ramos (HIST/CLASS), Ariana Santiago (LIB), Maria Soliño (Hispanic Studies/CLASS), Marti Trummer-Cabrera (CAPS), Dan Wells (NSM), Donnell Young (Student Affairs)

#### Approval of Minutes: February 15, 2023 Meeting

Minutes of the February 15, 2023 meeting were approved as distributed.

#### Special Acknowledgement: Dr. Mark Clarke

FS President David Shattuck acknowledged Mark Clarke's accomplishments as Associate Provost for Faculty Development & Faculty Affairs and presented him with a gift.

The meeting was adjourned for five minutes so that senators and guests could partake of the appreciation cake and light refreshments that were provided to celebrate Dr. Clarke.

#### Report from and Discussion with the University of Houston System Chancellor and University of Houston President: Renu Khator

President Renu Khator gave a heartfelt talk about mental health, the recent deaths on campus, and future plans for Agnes Arnold Hall. She had announced that two taskforces have been created to deal with these major concerns:

- 1) Mental Health (Co-Chairs Provost Chase & Dr. Bob McPherson)
  - Create better system for mental health outreach
- 2) Agnes Arnold Hall (Co-Chairs SVP Raymond Bartlett & Dr. Bob McPherson)
  - Brainstorm ideas/plans for Agnes Arnold Hall (short-term & long-term)

Q&A followed.

### Report from the University of Houston System Senior Vice Chancellor and University of Houston Senior Vice President for Academic Affairs and Provost: <u>Diane Z. Chase</u>

Provost Diane Chase reported on the following items:

- Agnes Arnold Hall (Immediate plan):
  - Closing off Agnes Arnold Hall (before opening the Agnes Arnold Auditoriums next week)
- ➤ Integrative Studies degree program was approved by the Board of Regents during their February 23<sup>rd</sup> meeting.
- ▶ Dean of Education Search: Co-chair Athena Jackson announced that the search is going well and thanked everyone for submitting nominations. The search committee will share any updates as the process continues.
- DEI Update:
  - Goal to serve diverse population of students
  - o Strategies ensure that pool of applicants is broad as possible
  - Will offer a refresher on how to write recruiting materials

Associate Provost for Faculty Development & Faculty Affairs will be posted soon. This will be an internal search.

Q&A session followed.

Report from and Discussion with the University of Houston System Senior Vice Chancellor and University of Houston Senior Vice President for Administration and Finance: Raymond Bartlett

SVP Raymond Bartlett gave an update on the immediate plans for Agnes Arnold Hall:

- The building was secured last evening and will secure further with a physical barrier which will restrict access. Security will present 24/7 until further notice.
- He toured the building with UHPD and a third-party vendor (request for options were made)
- The immediate goal is to have a vendor chosen by the end of the day so as to erect a barrier to protect further access to the building (target completion by Monday, 8:00 a.m.).
- > SVP Bartlett is working with the fire marshal to authorize who will be able to access the building

Q&A session followed.

Report from and Discussion with the University of Houston System Interim Vice Chancellor and University of Houston Interim Vice President for Research: Claudia Neuhauser

VP Claudia Neuhauser reported on the following items:

- Animal Care Operations (ACO): AAALAC (Association for Assessment and Accreditation of Animal Laboratory Care) visited the campus last week and recommended full accreditation for ACO (done every three years).
- Making progress on Core Facilities
  - Electron Microscopy facility will need BoR approval due to the piece of equipment costing over \$1M (this facility is almost furthest along)
  - The Digital Humanities if furthest along and will start workshops in June 2023.
- On April 26, 2023, DoR will host a Team Signs workshop
- In May 2023, DoR plans to host an Air Force Scientific Research visit (coordinated with NSM)
- Open staff positions: DoR is getting close to filling the rest of the positions.

#### Presentation by Counseling & Psychological Services Director Norma Ngo & Assistant Director for Outreach Marti Trummer-Cabrera

Drs. Ngo and Marti Trummer-Cabrera gave a presentation on various mental health resources available on campus.

- > JED Campus Initiative
- Suicide Prevention Training
- Ways to Support a Student in Distress

See attached pdf presentation.

Q&A session followed.

FS Pres. Dave Shattuck thanked Drs. Ngo and Trummer-Cabrera for presenting at the meeting and for their work on campus.

CTAP Presentation by University of Houston Senior Vice Provost & Dean for Undergraduate Student Success <u>Teri Longacre</u> and University of Houston System Senior Associate Vice Chancellor and University of Houston Senior Associate Vice President for Administration: <u>Emily Messa</u>

Dr. Teri Longacre gave presentation on the Flat Rate Cougar Textbook Access Program (CTAP) which focused on:

- Purpose of CTAP
- > CTAP rates for academic year 2023-2024
- > Faculty Benefits
- Five Easy Steps on how to the program works
- Cumulative CTAP by the Numbers for spring 2022 spring 2023

Dr. Emily Messa presented the following Office of Administration program and service updates to the Senate.

- Dining on Campus:
  - Farmer's Fridge vending machines stocked with healthy items (i.e., salads, grain bowls, etc.)
  - New food trucks on campus, testing expanded food options at Tech Bridge (pop-up Chick-fil-A)
  - Award Winning Dining Program
  - Dining Cultural Series
  - Black History Month at Moody Dining Commons
  - Halal Options on Campus
  - Delicious Without
  - HUB Retail Concepts
- Parking and Transportation:
  - Updating Your Vehicle Information
  - Virtual Permits: Two Reminders
  - Future Plan for Parking Lot 12B
  - Big 12 Impact on Parking
  - Auto renewal of parking permits
- Public Art UHS

See attached pdf presentation for more details.

Transition to Canvas by Associate Provost for Education Innovation & Technology: Jeff Morgan

Dr. Jeff Morgan gave a brief report about the transition from Blackboard to Canvas and entertained questions from the senators.

#### **Resources for Faculty:**

Countdown to Canvas:

https://uh.edu/canvas/faculty/countdown-to-canvas/

Faculty Help for Canvas:

https://uh.edu/canvas/faculty/

Second Reading of Senate Constitution Amendments by FS President <u>David Shattuck</u> on behalf of Faculty Governance Committee Chair <u>Vallabh Das</u>

FS Pres. Dave Shattuck gave the second reading of the proposed Senate Constitution amendments.

FS Pres. Shattuck advocated strongly for the proposed changes. Voting will take place electronically.

#### Report from and Discussion by Faculty Senate President: David Shattuck

- > There are CAPS flyers available for senators in the back of the meeting room.
- FS Pres. Dave Shattuck expressed his gratitude to be able to represent the Senate in the decision-making with regards to the mental health and Agnes Arnold Hall.
- ➤ He advocated for faculty raises at the February 23<sup>rd</sup> BoR meeting.
- ➤ Door Prize Recipient: Dr. Anna Vershynina received two complimentary tickets to "10-Minutes Play Festival" presented by the UH School of Theatre and Dance, Rob Shimko, Producer

#### **New Business**

None.

#### Adjournment

Meeting adjourned at 2:03 p.m.

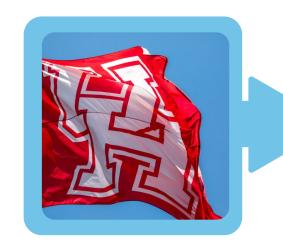


# What is JED Campus at UH?

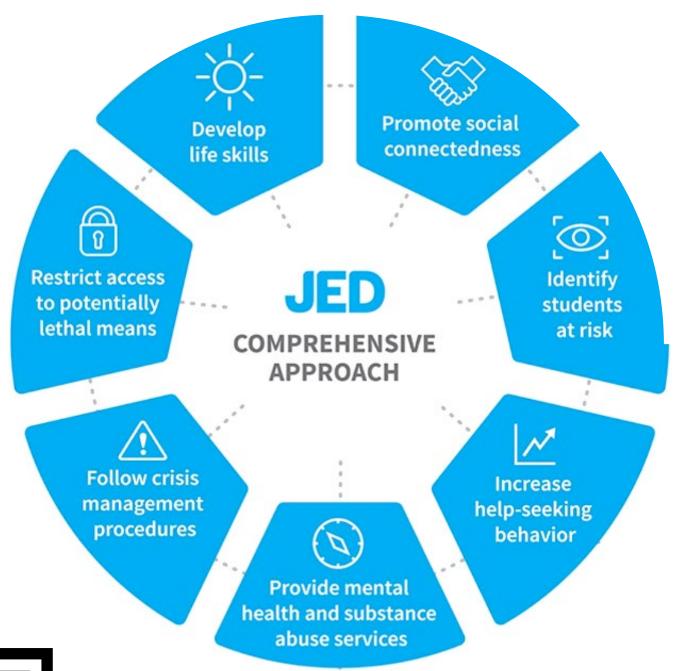
This, nationwide initiative of The Jed Foundation (JED), guides us through a 4-year, collaborative process of comprehensive systems, program, and policy development with customized support to build upon existing student mental health, substance use, and suicide prevention efforts.

JED will help the University of Houston take a systematic and evidence-based review of how we can improve the emotional health and well-being of our students and decrease suicides.

Learn More







## Steering Committee:

AVP Chris Dawe Dr. Norma Ngo Dr. Marti Trummer-Cabrera Mr. Reuben Parrish Dr. Jon Rusciano Dr. Monica Lackups-Fuentes

# Suicide Prevention Training

Join CAPS in creating a
UH Community of Care
so that we can end suicide together!





COUNSELING & PSYCHOLOGICAL SE



As a part of our UH community I want you to get more support, here's how you can do that

- Offer to take the Student to CAPS
- Ask if they can make a plan to visit CAPS (or another support office)
- Ask them to visit Let's Talk
- Follow up within a week





Let's Talk is available to all Faculty CAPS Department Liaisons

CART Supporting Form uh.edu/cart

Immediate Crisis Response
UHPD wellness check, 713-743-3333



#### FLAT RATE COUGAR TEXTBOOK ACCESS PROGRAM

Fall 2023 Program Details

Cougar Textbook Access Program



#### WHAT IS THE COUGAR TEXTBOOK ACCESS PROGRAM?

The Cougar Textbook Access Program, or CTAP, provides access to all required course materials for undergraduate students before the first day of class for one low flat fee per semester.

#### WHAT'S INCLUDED?

CTAP course materials will be prioritized for digital content first. Where digital is not available, physical materials will be provided. Clicker subscriptions are also included.

#### WHY CTAP?

#### ✓ Transparent

All undergraduate students pay the same persemester price, regardless of major or number of semester credit hours.

#### ✓ Affordable

One low, predictable flat rate per semester provides for transparency for students and families and allows them to budget for that cost.

#### ✓ Accessible

All required course materials are provided to students before the first day of class. Digital materials are easily available with one-click access inside the Canvas LMS. Physical materials are available through the UH Campus Store.

#### ✓ Convenient

No shopping around. No book lists to worry about. All materials are included.

#### √ Flexible

Students may choose to opt out on a semester basis.

#### ✓ Financial Aid Eligible

CTAP fees are added to student fee bills and eligible financial aid may be used for payment.

#### WHAT ARE THE CTAP RATES FOR ACADEMIC YEAR 2023-24?



#### **FACULTY BENEFITS**

Academic freedom ensured by preserving faculty choice.

Course materials adoption process remains the same through the UH Campus Store.

Course material adoption deadlines remain the same:

Summer deadline March 15<sup>th</sup>
Fall deadline April 15<sup>th</sup>
Spring deadline October 15th

The UH Campus Store will help faculty obtain instructor desk copies of current editions at no charge if there is a need to change editions.

Ancillary materials such as PowerPoints, quizzes, test banks, and solutions will be delivered in the same manner.

Materials will be available digitally through the Canvas Learning Management System.

Students will be prepared for learning on day one.

## **COUGAR TEXTBOOK ACCESS** in *Five Easy Steps*

Faculty adopts learning materials through the UH **Campus Store** just as they do today.

Student registers for classes and has option

to opt-out of Cougar Textbook Access.

If student does not opt out, fee loads onto student fee bill for Cougar

Textbook Access.

Before the first day of classes, digital materials are loaded into the LMS and participating students will receive an email with instructions for obtaining required physical course materials.

Follett bills UH **Auxiliary Services** for students enrolled in Cougar Textbook Access program, after the 12th class day.

#### Cumulative CTAP By The Numbers | SPRING 2022 - SPRING 2023





**594** Sections



**52,454**Participating students



98%
Student
participation
rate



36% - 57%
Average course
material
savings



\$2,914,556
Total course
material
savings off
new price

Office of Administration
Spring 2023
Program and Service Updates



## **FARMER'S FRIDGE**

- Located at Student Center South and Sugar land
- Stocked with items such as salads, grain bowls, breakfast items, and more!
- Unsold food from the Farmer's Fridge is donated to community partners
- Packed in reusable and recyclable jars





## **NEW + NOTEWORTHY**

**New Food Trucks on Campus** 

- Fry Guys
- Manna from Heaven Gourmet Food

Testing Expanded Options at Tech Bridge

• Bldg.4 Chick-fil-A pop-up, Tues. & Wed.,12p-1p

## AWARD WINNING DINING PROGRAM

HISPANIC & LATINX HERITAGE SILVER NASPA AWARD NACUFS CULINARY CHALLENGE 2023

4-STAR GREEN CERTIFIED FIRST IN CHARTWELLS!







## DINING CULTURAL SERIES

HISPANIC + LATINX HERITAGE MONTH NATIVE AMERICAN HERITAGE MONTH

DIWALI

LUNAR NEW YEAR









Each cultural event is curated with on-campus experts to celebrate and reflect the University of Houston's diverse student body.



# **BLACK HISTORY MONTH AT MOODY DINING COMMONS**

- Mathias Lattin Blues Band, Marion DeBose Electric Violinist, Swagg Boiz Step Team, Live DJ
- Vendor Market highlighting Black & African American-Owned Businesses
- Featured Menu from the Smithsonian's Sweet Home Café Cookbook

#### In partnership with –

- Auxiliary Services
- Zeta Phi Beta Sorority, incorporated Phi Epsilon Chapter
- Black Business Student Association
- Zeta Zeta Chapter of Phi Beta Sigma Fraternity
- Black Student Union



Halal grilled diced chicken and halal diced beef available here



Halal grilled chicken available here



Halal chicken salad available here



Halal proteins are offered at this station today

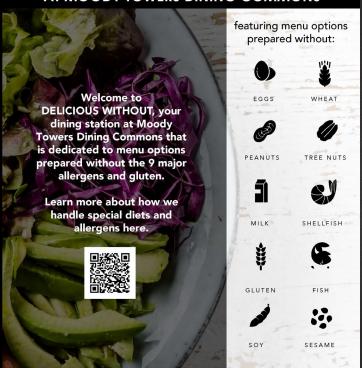


### **HALAL OPTIONS ON CAMPUS**

To help you identify halal options, we've integrated a logo onto applicable menu boards and sneeze guards. The halal logo can be found on sneezeguards at both dining halls and on specific retail location menus including Asado Burritos & Bowls, Mondo Subs, and Abu Omar food truck.

# delicious without

#### AT MOODY TOWERS DINING COMMONS



General Allergen Disclaimer: Be aware that we handle and prepare egg, wheat, milk, shelffish, fish, soy, peanut, tree nuts, sesame, and other potential allergens in the food production areas of our facility. We attempt to provide nutrition and ingredient information that is as complete as possible. Products may change without our knowledge and menu items are prepared in close proximity to other ingredients that may result in cross-contact with ingredients not listed, including allergens. Guests with food allergies or specific dietary concerns should seeak with a manager for individualized assistance.

## **DELICIOUS WITHOUT**

Delicious Without is a dining station at **Moody Dining Commons** that is dedicated to menu options **prepared without the 9 major allergens and gluten**. In addition, all protein at Delicious Without is **halal**.

## HUB RETAIL CONCEPTS

**BURGER JOINT** 

TACO STAND

THE NOOK

ABSURD BIRD

PAPER LANTERN

MARKET













local micro-brand local micro-brand local concept internal brand internal brand internal brand



# Updating Your Vehicle Information

- Since license plates are your parking permit, it is important for faculty to update their vehicle information in their myParking account.
- Update information in your myParking account in AccessUH.
- To remove old vehicles you no longer own or use, email the information to parking@uh.edu.

#### Virtual Permits: Two Reminders

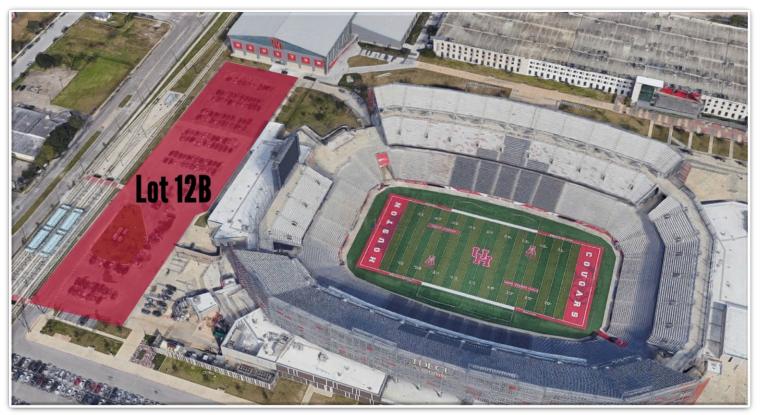
We switched over to virtual permits at the start of the fall 2022 semester. Now that we are seven months into it, the campus community has adjusted well. But there are two reminders:

License plate must face drive lane

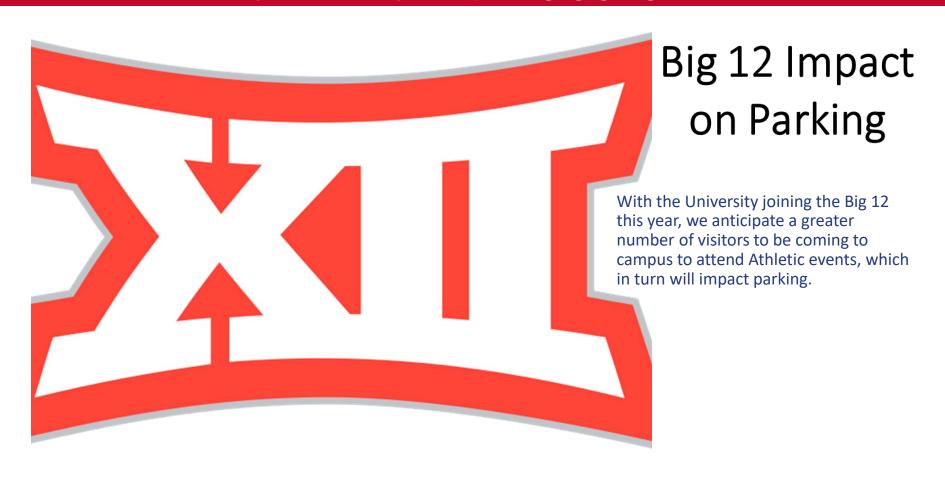


Plate of vehicle parked must be active on permit





Parking lot 12B (which is in Zone F) will be offline in the near future with plans for an Athletics building to be built on a portion of the lot.



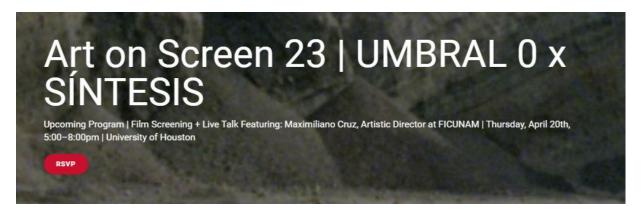


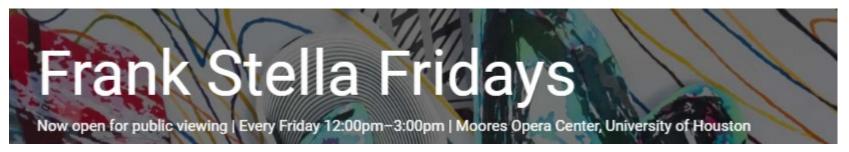
# Auto Renewal of Parking Permits

All faculty and staff permits will be auto-renewed for the upcoming academic year with the exception of the following permits: MWF, TuThur, ADA, Evening and Weekend, UH Katy and Sugar Land. Information on how to "opt-out" of the renewal will be sent in late April.

Regular registration for those without a permit or who choose opt-out will open Monday, April 17<sup>th</sup>.

## Public Art UHS





# Faculty Senate Constitutional Amendments

3/22/2023
Presentation and Second Reading



## Start date of Senate Leaders

- Currently, senate leadership including EC assume power at September meeting of the senate.
- This is too late since semester is well underway, committees have already begun their work and some EC members from previous group may have left the senate at the end of their term.
- Proposal: Specify an earlier fixed start date for senate president, president-elect and senate EC.
   Suggested date is August 1



# Article Three--Executive Committee

Section One--The Executive Committee shall consist of the president-elect, the president, the immediate past-president, and the secretary of the Faculty Senate, two members elected by the Senate, the chair of the Faculty Governance Committee, and the chairs of Senate standing committees. The president of the Faculty Senate shall act as presiding officer of the Executive Committee, and the secretary of the Faculty Senate shall act as the secretary of the Executive Committee. Members of the Executive Committee shall serve one-year terms. All members of the executive committee including the president and president-elect will serve in their roles from August 1 of the year of election through July 31 of the following year.



## President-elect candidates pool

- President-elect identifies at least two possible candidates for next president-elect position and submits their names to FGC by March 31.
- Constitution mandates that those senators whose terms are about to expire and have not been reelected by May 31 cannot run for president-elect.
- Effectively this means that 1/3 of the senate is excluded from being eligible for president-elect.



## President-elect candidates pool

- <u>Proposal:</u> Remove the requirement for one more year of term remaining; senators may run for president-elect in the final year of their senate term.
- <u>Proposal</u>: Clarify that special elections must be held to fill seat vacated by president-elect.
- Note: Constitution does not place "current senator" requirement on the FS President and allows the term of FS President to be automatically extended for two years. This same facility is now extended to president-elect.



# **Article Four--Faculty Governance Committee**

Section Five--Except as provided elsewhere, the Faculty Governance Committee shall oversee the election of all Faculty Senate members and its officers. By the April meeting of the Senate, the committee shall present two nominations for the positions of president-elect and secretary, and four nominations for the two at-large positions on the executive committee. The committee shall also present fourteen nominees to fill the twelve elective positions on the Faculty Governance Committee. Following the presentation of the slate, the chair of the committee shall call for additional nominations to be made from the floor. Senators whose term of office is about to expire and who have not been re-elected to an additional term by May 31st are eligible for election to the Faculty Governance Committee and as presidentelect, but not the other positions. The election shall take place via electronic balloting after completion of the slate and prior to the next regularly scheduled meeting of the Senate.



## Article One--Membership

Section Six--Regular elections for a Senate seat shall be held a minimum of three months prior to the start of the new term. The Faculty Governance Committee will run each college election and shall certify the results of such elections to the secretary of the Faculty Senate.

Special elections to fill unexpired Senate terms shall be held within 60 days after a senator has resigned or has been elected to role of president-elect. The months of June, July, and August shall not be used in computing the 60-day period. Unexpired terms exceeding three months may be filled only by election. Unexpired terms of less than three months may be filled temporarily by an individual appointed by either the dean of the college or a college governance organization, at the end of which time a successor will be elected.

Section Seven--Members of the Senate shall be eligible for reelection unless currently serving as president or president-elect.



## Clarifying voting privileges

- In the proposed changes, position of president-elect, president and immediate past-president are not dictated by senator term duration and special elections are held to fill their college spot.
- To eliminate over-representation of the college/unit, these three individuals should not have general voting privileges unless mandated by Robert's rules.
- <u>Proposal:</u> Clarify voting rights for President-elect,
   President, and Immediate Past-president.



## **Article Six--Meetings and Voting**

Section Nine – Voting privileges for president, president-elect and immediate past-president are different from other senators and follow certain principles.

- The president, president-elect and immediate past-president may not vote on any general senate matters; however by virtue of being the chair of the senate, the president may vote to break a tied vote in faculty senate meetings, and the immediate past-president may vote to break a tied vote in the Faculty Governance Committee.
- The president-elect and immediate past-president retain their voting privileges on matters within the executive committee; however, by virtue of being the chair of the executive committee, the president may vote in the executive committee to break a tied vote.



## **Bylaws – Section Two**

#### **Duties of President:**

 Be a non-voting ex officio member of all standing and ad hoc committees of the Faculty Senate.

#### **Duties of President-Elect:**

 Be a non-voting ex officio member of all standing and ad hoc committees of the Faculty Senate, and act as liaison between these committees and the president.



# **Questions?**

