

MPEC MEETING MINUTES

Subject: Maintenance Project Evaluation Committee
Attendees: Tim Rosas, Jeffrey Benjamin, Cris Milligan, Dr. Lee, Dr. Clarke, Christa Rieck and Nick Tamayo
Not present: Le'Che Mayes
Date: Tuesday, November 10, 2020
Time: 1:00 p.m. – 1:17 p.m.
Location: Microsoft Teams

1. Introduction

Meeting was called to order by Christa Rieck

2. Review current fiscal year planned budget and project overview

- The FY2021 budget has been setup and is shown on page 4
 - FY2021 budget was initiated at \$ 8,000,000
 - Project Budget \$ 7.0M
 - Remaining balance \$ 861,032
 - Required for this session \$ 50,000

3. Review notification of approved projects under 50K

- Recently approved projects, page 5
 - FY21 MPEC Telecomm Building Roof Repairs - \$ 17,098.00
 - FY21 MPEC 543 Architecture Organic Growth - \$ 43,894.21

4. Review action items for campus requests over 50K pages 6

- 800 Student Life Plaza Improvements
 - Phase II of the project will cover design and construction
 - Scope: Limited to site furnishings, trees and drainage repairs
 - Required \$ 50,000
- Dr. Lee brought up the concern that MPEC funding should be focused on efforts that enhance research and teaching, he continued by saying that this request does not support those important functions. Cris Milligan responded by saying that this funding is intended for request like this one. Christa asked that we proceed with the vote and see how the committee feels
- Christa asked for a motion, Dr. Clarke motioned to approve, Cris Milligan seconded. This project is approved and will be setup for execution.

5. Review of FLS Projects

- Recently approved projects, page 7
 - FY20 FLS HSC Jockey Pump Controller and Check Valve Replacement - \$7,072.00
 - FY20 FLS Fire Lane Design Effort - \$143,000

6. FY2020 Project Status – pages 8

- Clean up efforts continue, updated balances were added as of 11/10/2020.

7. FY2021 - List of Pre-Approved and Setup Projects page 9

- Two projects were setup up during this period.
 - 501 Roy Cullen Steam Connection to Central Plant
 - 400 Electrical Substation Control Power Upgrade
 - 800 Street Improvements and Repairs
 - 800 Medium Voltage ATS replacement (ongoing)
 - 800 Ongoing Building Exterior Cleaning
 - 509 MDA Library Blue Wing Water Heater -FY21 MPEC Steam Boiler Replacement
 - 576 STL Back Flow Preventers

Next MPEC meeting December 8, 2020
End of Minutes



UNIVERSITY of
HOUSTON

Maintenance Project Evaluation Committee
Date: 11/10/2020

TODAY'S AGENDA

1. Member Representation
2. Review current fiscal year budget
3. Review subcommittee approved projects **under** \$50k
4. Review subcommittee approved requests **over** \$50k
5. Review FLS Approved items
6. Quick Review of FY2019 Projects
7. FY2021 List of Projects that have been setup

MPEC MEMBER REPRESENTATION

Representative	Role/Department
Christa Rieck (Chair)	Executive Director / Planning
Cristina D. Milligan	Assistant VP / Research
T. R. Lee	Professor / Chemistry
Mark Clarke	Assoc. Provost / Office of the Provost
Jeffrey Benjamin	Assistant VP / Facilities
Tim Rosas	Manager / Information Services College of Education
*Nicolas Tamayo	Sr. Planner / Planning
*Le'Che Mayes	Assistant Director/Business Operations

**non-voting members*

FY 2021 BUDGET REVIEW

FUNDING TOTAL

MPEC Budget ¹	\$	8,000,000
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BUDGET BREAKDOWN

Project Budget	\$	7,000,000
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Campus Request	\$	1,000,000
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Balance	\$	861,032
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Needed this session:	\$	50,000
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1- does not include FLS budget

RECENTLY APPROVED PROJECTS

Date	Project	MPEC – Requests Requests	Amount
9/17/2020	P790770	FY20 MPEC 590 Hilton 7 th Floor Emergency AHU Repairs	\$ 5,334.60
9/16/2020	P790769	FY21 MPEC Krost Hall RTU Replacement	\$ 31,000.00
9/22/2020	P790771	FY21 MPEC Hilton Water Intrusion Investigation	\$ 26,840.00
9/28/2020	P790772	FY21 MPEC SERC E1019 Chilled Water Leak	\$ 10,600.00
9/29/2020	P790774	FY21 MPEC SERC 545 Emergency Mold Abatement E1002 - E1014	\$ 5,035.00
9/29/2020	P790775	FY21 MPEC SERC Access Controls	\$ 4,500.00
10/15/2020	P790776	FY21 MPEC Telecomm 105 Roof Replace	\$ 17,098.00
10/27/2020	P790780	FY21 MPEC 543 Architecture Organic Growth	\$ 43,894.21

 Most recent approvals

PROJECTS NEEDING APPROVAL

800 – Student Life Plaza Improvements

Justification: The Student Government Association is requesting the revitalization of the Student Life Plaza located south of E. Cullen and north of Student Services Center 1. The Student Life Plaza scope of work will include new trees, site furniture, and drainage repair. The Plaza will offer a naturally shaded gathering space with outdoor seating. The idea is to create a point of destination and promote the use of public space within the UH community.

Project Description: The Student Life Plaza scope of work will include new trees, site furniture, and drainage repair. - The trees will selected from the UH approved plant list. - Site furniture will be UH approved outdoor furniture. - The drainage repair will be focused on the northeast corner of the site.

Cost: FY21 Need \$50,000

FY20 budget (\$50,000) was approved for design services

Contractor/Crew: Design Workshop, Contractor TBD

Completion date: 05/21/2021

FIRE/LIFE SAFETY PROJECTS – Approved to date

Date	Project	FLS – Requests Requests	Amount
6/12/2020	P790754	FY20 FLS 550 Fire Pump Controller Repair	\$ 9,5000.00
7/10/2020	P790756	FY20 FLS Wortham Theater Smoke Evac Damper Repair	\$ 6,500.00
7/10/2020	P790757	FY20 FLS 532 Garrison Fire Damage	\$ 22,300.00
9/28/2020	P790773	FY21 FLS HSC Jockey Pump Controller and Check Valve Replacement	\$ 7,072.00
11/3/2020	P790781	FY21 Fire Lane Design Effort	\$ 143,000

 Most recent approvals

FY 2020 MPEC Approved and Setup

Date	Project number	FY20 Pre-Approved*	Project Balance	Status
9/26/2019	P790692	FY20 507 Wortham Theater Scene Shop Lighting	\$ 22,810.63	Comp
9/26/2019	P790693	FY20 589 Fine Arts Classroom Laser Cutter Exhaust	\$ 85,000.00	Design
10/2/2019	P790694	FY20 515 Central Plant Improvements	\$ 297,139.48	Construction
10/2/2019	P790695	FY20 585 General Services HVAC Repairs	\$ 85,000.00	Construction
10/25/2019	P790698	FY20 543 Architecture Lighting and Controls Replacement	\$ 100,000.00	Design
10/25/2019	P790699	FY20 589 Dance Floor Replacement	\$ 10,909.08	Construction
10/25/2019	P790700	FY20 585 GSB Roof Replacement	\$ 394,638.24	Design
11/12/2019	P790706	FY20 800 Irrigation Phase 2	\$ 100,000.00	Comp
11/13/2019	P790708	FY20 MPEC 800 Sidewalk Repairs	\$ 414.25	Comp
12/19/2019	P790717	FY20 MPEC 800 Ongoing Building Exterior Cleaning	\$ 65,378.44	In work
1/9/2020	P790723	FY20 MPEC 519 Public Safety Roof Repairs and Envelope	\$ 715,987.75	Design
1/9/2020	P790724	FY20 MPEC 516 E Cullen Structural Issue at South End	\$ 75,000.00	Design
1/10/2020	P790725	FY20 MPEC 800 Medium Voltage Cable Testing and Replacement	\$ 500,000.00	Design
1/10/2020	P790727	FY20 MPEC UHSL Wayfinding Signage	\$ 177,241.25	Design
1/10/2020	P790728	FY20 MPEC 800 Street Improvements & Repairs	\$ 250,000.00	Design
1/10/2020	P790729	FY20 MPEC Building Metering Project (Plumbing & Electrical)	\$ 300,000.00	Design
7/01/2019	P790740	FY20 MPEC Replacement with the new 8' wide sidewalk along Wheeler (Part of the ADA Improvements Allowance)	\$ 115,500.00	Design
	Total		\$ 3,295,019.12	

* Updated 11/10/2020

End