UNIVERSITY of
HOUSTON

RAR Catalog and Curriculum Management

curriculog™
Curriculum Management

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Curriculog

Curriculog is a workflow, collaboration, and approval-tracking platform with the flexibility to respond to evolving institutional and accreditation requirements. Adopted in 2014, the online system will replace the paper versions of Coordinating Board Management (CBM) forms and other methods of proposing and approving changes to courses, programs, policies, and catalog text.

Features
Curriculog creates the ability to:
- Communicate changes to university curriculum to entire community.
- Provide historical logging of comments and voting at each level of approval
- Help users understand impacts of change for other courses and programs that may depend on other courses (prerequisites, Core, plan-required courses).
- Track in real time the progress of proposals
- Develop agendas and meet virtually (via voting and comment logging) or in-person to discuss proposals.
  - Smart phone, Ipad, and laptop users can also enter comments and cast votes/make decisions.
- Interface with other UH systems (PeopleSoft and Acalog (catalog)) in order to reduce duplication of effort and opportunity for manual entry errors when inputting approved changes into the external systems.

Training
Training information is located on the RAR – Catalog and Curriculum Management website: http://www.uh.edu/about/offices/enrollment-services/registrar/catalog-curriculum-management/

Accessing Curriculog

URL
- https://uh.curriculog.com

Credentials
- Who has access?
  - All faculty and the staff that need to support the proposal process will have access to Curriculog.
- Username and password
  - Initial username and password will be emailed directly to the individual.
- Login support
  - Forgot Password
    - Please email Curriculog@uh.edu for password reset. UHIT cannot reset this password for you.
  - No Account
    - If you do not have an account in Curriculog, please complete the form located on the Catalog and Curriculum Management website to have an account created for you.
      http://www.uh.edu/about/offices/enrollment-services/registrar/catalog-curriculum-management/

Login

1st. Go to https://uh.curriculog.com
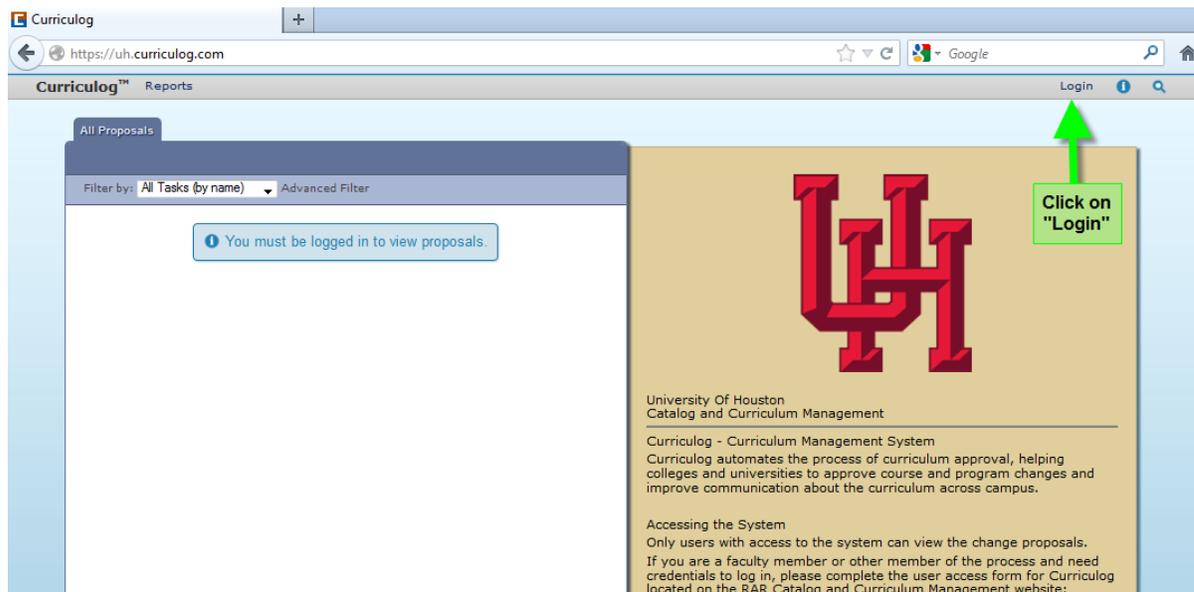
2nd.
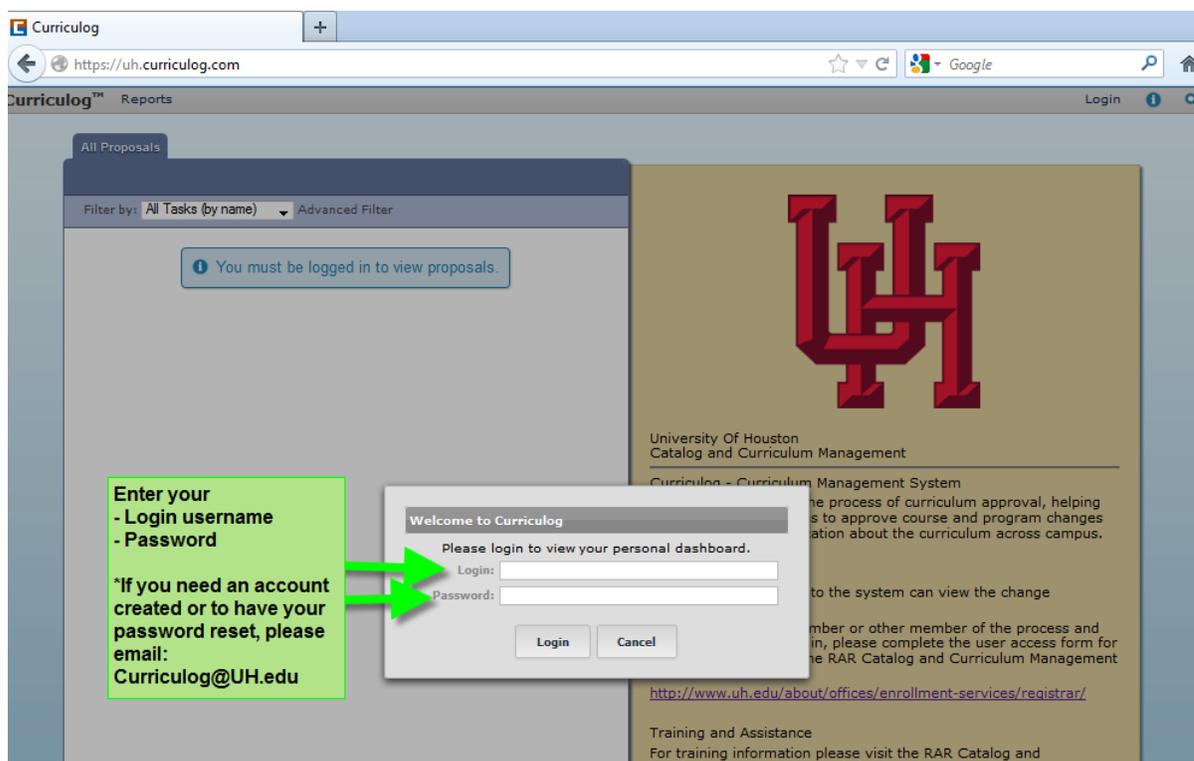
3rd.

Reports

The Reports Module allows the user to generate reports on proposal activity within Curriculog. The reports available are determined by the Administrator.
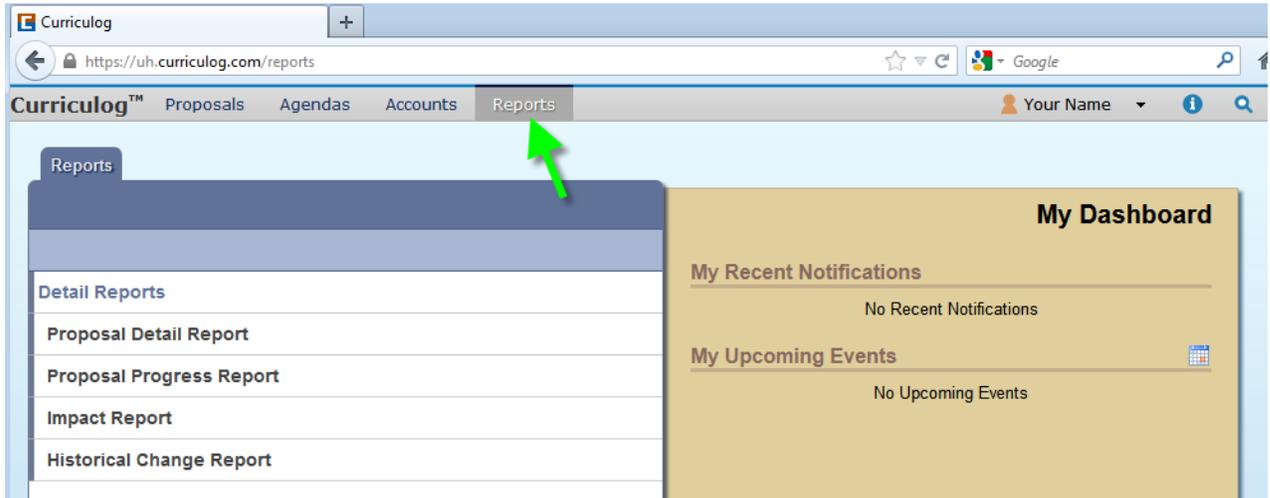
Proposal Detail Report

provides the complete details of a single proposal, with the ability to include a summary of user activities (edits, comments, decisions, time), comments, import source, files and crosslistings. Select the criteria desired for the report and select Generate Report.

The Proposal Detail Report results will appear in a pop up window. You may export the report as a CSV file by selecting "Export Report as CSV".

Proposal Progress Report

provides the history of a proposal (its steps) in a flow diagram with user activity including comments, edits, time and decisions. Select the proposal desired for the report and select Generate Report.

The Proposal Progress Report results will appear in a pop up window. You may export the report as a CSV file by selecting "Export Report as CSV".

Impact Report

provides all dependent elements of the curriculum for a particular curriculum item, such as prerequisites, corequisites, crosslistings, programs and campuses. To begin, enter a prefix and code. Then, select at least one catalog you would like to search for impacts. For example, if the catalog contains a prerequisite field that would likely have valuable relationship information for your Impact Report. You may select multiple catalogs and fields. Program information is returned with your report by default. Impact reports are available exclusively for courses.

The Impact Report results will appear in a pop up window. You may export the report as a CSV file by selecting "Export Report as CSV" or you can <Select All>, <copy> and <paste> the data into the required field of the proposal.

https://uh.curriculog.com/reports

Export Report as CSV

Impact Report for Math 1310

Corequisite:	GEOL 1350 - Introduction to Meteorology
Note:	MATH 1310 - College Algebra
	MATH 1311 - Elementary Mathematical Modeling
Prerequisite:	AAS 4330 - The Black Church in America
	AMER 3300 - The Americas: Identity, Culture, and Power
	BIOL 1309 - Human Genetics and Society
	BIOL 1310 - General Biology
	BIOL 1320 - General Biology
	BIOL 1361 - Introduction to Biological Science
	BIOL 1362 - Introduction to Biological Science
	CHEM 1301 - Foundations of Chemistry
	CIS 1300 - Computers in Technology
	COMM 2300 - Communication Research Methods
	COSC 1301 - Fortran Programming
	COSC 1304 - C Programming
	ECON 2301 - Global Economic Concepts
	ECON 2304 - Microeconomic Principles
	ECON 2305 - Macroeconomic Principles
	ECON 2370 - Introduction to Statistics and Data Analysis
	GENB 3300 - Introduction to Personal Finance
	GEOL 1160 - Introduction to Oceanography Laboratory
	GEOL 1302 - Introduction to Global Climate Change
	GEOL 1330 - Physical Geology
	GEOL 1340 - Introduction to Earth Systems
	GEOL 1360 - Introduction to Oceanography
	GEOL 1376 - Historical Geology
	GEOL 3378 - Principles of Atmospheric Science
	GERM 3350 - Understanding the 20th Century through German Culture
	GERM 3360 - Masterpieces of German Literature in English Translation I

Historical Change Report

provides the change log of all proposal versions of a curriculum item over time. Select the criteria desired for the report and select Generate Report.

The Historical Change Report results will display in a pop up window. You may export the report as a CSV file by selecting "Export Report as CSV".

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