

## **Appropriate Use of Computing Resources**

Appropriate and responsible use of the University of Houston computing and networking facilities is defined as use that is consistent with the teaching, learning, research and administrative objectives of the University and with the specific objectives of the project or task for which such use was authorized. All uses inconsistent with these objectives are considered to be inappropriate use.

### **Condition of Use of Computing and Network Facilities**

1. All persons using the computing and networking facilities shall be responsible for the appropriate use of the facilities.
2. It is the policy of the University that its computing and associated network facilities are not to be used for commercial purposes or non-University-related activities without written authorization from the University. In any dispute as to whether work carried out on the computing and networking facilities is internal work, the decision of the Vice-Chancellor or his delegate shall be final.
3. The user will not record or process information that knowingly infringes any patent or breach any copyright.
4. The University will endeavor to safeguard the possibility of loss of information within the University's computing and networking facilities but will not be liable to the user in the event of any such loss. The user must take all reasonable measures to further safeguard against any loss of information within the University's computing and networking facilities.
5. If a loss of information within the system can be shown to be due to negligence on the part of the computing or network personnel employed by the university, or to any hardware or software failure which is beyond the user's means to avoid or control, then the Information Technology Services will endeavor to help restore the information.
6. Users of the computing and networking facilities recognize that when they cease to be formally associated with the University (e.g. no longer an employee, enrolled student or visitor to the University), their information may be removed from University computing and networking facilities without notice. Users must remove their information or make arrangements for its retention prior to leaving the University.

7. The University, through authorized individuals, reserves the right to periodically check and monitor the computing and networking facilities, and reserves any other rights necessary to protect them.
8. The University reserves the right to take emergency action to safeguard the integrity and security of the computing and networking facilities. This includes but is not limited to the termination of a program, job, or on-line session, or the temporary alteration of user account names and passwords.
9. In accordance with established university practices and numerous state and federal laws regarding computer violations, a user found to be abusing or misusing university computer resources may be subject to disciplinary action up to and including expulsion from the university or termination of employment, and/or to legal action