

EVENT ESTIMATE CULLEN PERFORMANCE HALL

EVENT NAME FOR CONTRACT:	CPH GENERIC ESTIMATE	CONTACT NAME:
CLIENT NAME FOR CONTRACT:		EMAIL:
EVENT TYPE:		PHONE:
EVENT DATE(S):		MOVE IN:
CULLEN EVENT COORDINATOR:	Carrie Miller	REHEARSAL:
REHEARSAL DATE(S):		DOORS:
SETUP DATE(S):		EVENT START:
TICKETED:		EVENT END:
ESTIMATED ATTENDANCE:		MOVE OUT:
NOTES:		

ITEM(S)	RATE	AMOUNT	DAY/HOURS	TOTAL	NOTES
RENT					
Cullen Performance Hall	\$4,000.00	50.00%	1	\$2,000.00	*Versus 10% of net Ticket sales capped at \$5,000.00 per day
EVENT SECURITY					
UH Police Officer	\$45.00	1.00	4	\$180.00	
UH Police Supervisor	\$50.00			\$0.00	
UH Security Officer	\$25.00			\$0.00	
UH Fire Marshall	\$58.00			\$0.00	
Overnight Security	\$45.00			\$0.00	
LABOR					
Cleaning	\$500.00	1.00	1	\$500.00	
Event Manager	\$250.00	1.00	na	\$250.00	
Stagehands Move-In	\$28.00	2.00	4	\$224.00	
Stagehands Performance	\$28.00	2.00	4	\$224.00	
Stagehands Move-Out	\$28.00	2.00	4	\$224.00	
Stagehands Move-Out OT	\$39.00			\$0.00	
Electrician	\$150.00			\$0.00	
Rigger	\$47.00	1.00	6	\$282.00	
Usher Supervisor	\$22.00	1.00	4	\$88.00	
Ushers	\$18.00	12.00	4	\$864.00	
Stage Door Guard	\$22.00			\$0.00	
Dressing Room Guard	\$22.00			\$0.00	
Security Guard/s	\$22.00			\$0.00	
Gate Operator	\$18.00	1.00	4	\$72.00	
EMT/Medical	\$110.00			\$0.00	
Bag Checker	\$18.00			\$0.00	
Runner	\$200.00			\$0.00	
PRODUCTION					
House Lighting	\$200.00	1.00	na	\$200.00	
House Sound	\$300.00	1.00	na	\$300.00	
AV Operator	\$40.00	1.00	4	\$160.00	
Lighting Tech	\$40.00	1.00	4	\$160.00	
Follow Spots	\$285.00			\$0.00	
Utility Charge	\$450.00	1.00	na	\$450.00	
TICKETING					
Box Office Supervisor	\$250.00	1.00		\$250.00	
Ticket Sellers	\$17.00			\$0.00	
Credit Card Commission	\$0.03				
EQUIPMENT (each item)					
Chair	\$2.00			\$0.00	
Risers (4X8)	\$12.50			\$0.00	
Dance Floor	\$5.00			\$0.00	
Marley	\$200.00			\$0.00	
Towels	\$25.00			\$0.00	
Podium including Mic	\$300.00			\$0.00	
Tables	\$12.50			\$0.00	
Bike Rack	\$25.00			\$0.00	
FOOD AND BEVERAGE					
Catering					
Bar Minimum - beer/wine	\$250.00			\$0.00	
Bar Minimum - alcohol	\$500.00			\$0.00	
TOTAL				\$6,428.00	
ADMIN FEE (8%)				\$365.31	
EXPENSES				\$6,793.31	

Additional Comments:

Expenses are estimates only. There may be additional charges not listed that are required based on needs or requirements of Licensee and Event. This is a pre-event cost estimate, final invoicing will reflect ultimate expenses based on event needs & client requests.