University of Houston Children’s Learning Centers
Texas Workforce Solutions (TWS) Subsidy

Enrollment Eligibility

ONLY children and legal dependents of students at the University of Houston receiving child care tuition assistance through SFAC or CCRF at the University of Houston Children’s Learning Centers (CLC) are eligible to use the Texas Workforce Solutions (TWS) subsidy at CLC.

Requirements

The student parent has a child/legal dependent currently enrolled at CLC
The student parent is currently receiving either SFAC or CCRF tuition assistance
The student parent has been approved by TWS to receive a subsidy

CLC Approval Process

Children/legal dependents must be approved to receive TWS child care financial aid at CLC before Workforce Solutions will pay for the services. Workforce Solutions staff are responsible for referring (authorizing) children/legal dependents for services at CLC. Workforce Solutions will call CLC with the referral information to authorize services and CLC will receive an authorization code. Without this code, the call is not a valid authorization. CLC will notify the student parent once he/she has been authorized. The student parent will complete and return the form below every semester. Written approval is required by a CLC director.

CLC Student Parent: ____________________ UH PeopleSoft #: ____________________
Child(ren)’s/Legal dependent(s) Name(s): _______________________________________
Recipient of Child Care Tuition Assistance Award: (Circle one) SFAC or CCRF
TWS Authorization ID: ________________ Beginning Date- ________ Ending Date - ________
TWS Reimbursement Rate: ________________
Approved for CLC TWS subsidy: ☐ Yes ☐ No Beginning Date- ________ Ending Date - ________
Comments: ___________________________________________________________________

☐ I understand that I must meet the requirements above to utilize the TWS subsidy at CLC.

Parent’s Signature: ____________________ Date: __________
Director’s Signature: ____________________ Date: __________

December 2022