

**University of Houston
Department of History
Application for Special Problems Coursework**

Name: _____ Date: _____

Note: Application must be filed with Daphyne Pitre to have a Special Problems Course created.

I. Special Problems Course: Fall 20____ Spring 20____ Summer____

Professor and Title:

Procedures:

- Before a Special Problems Course can be created the student requesting it must secure the permission of the professor who will instruct it
- Before a Special Problems Course can be created the student requesting it must also give Daphyne Pitre the course information (i.e., name of the course) in a timely fashion
- Under normal circumstances this request must be submitted to Ms. Pitre no later than the week before classes begin
- Please attach a copy of the email from the professor indicating s/he is willing to supervise the course
- After Ms. Pitre has created the course and provided the course number to the student it is her/his responsibility to enroll in it through the PeopleSoft system.

Office Use Only

_____ Approved Advisor: _____ Date: _____ Comments: _____
_____ Disapproved _____

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