

Nomination Form

(To be filled out by nominator)

2017 Ross M. Lence Award for Teaching Excellence College of Liberal Arts and Social Sciences (CLASS)

The deadline for submitting this nomination form and all supporting materials as a single PDF to Dr. Amy O'Neal, aoneal@uh.edu, is Monday April 3, 2017.

The PDF should be named as follows: [LAST NAME DEPARTMENT CATEGORY 2017] (So the PDF for Edgar Allen Poe from the English Department for a Humanities teaching award would be named "Poe English Humanities 2017").

The PDF should include, in this order

1. Nomination Form with accompanying letter
2. Cover Sheet from the nominee indicating the teaching category. This sheet must be signed by the nominee's Chair or Director.
3. Nominee's current vita. Please submit a short cv, no more than 5 pages.
4. A personal essay on teaching from the nominee (no more than 3 pages), along with any related supporting material (list of courses taught, course syllabi, any special projects or activities).
5. At least three but no more than five letters of recommendation from students, colleagues, alumni-- no more than two from any one group.
6. Student and departmental teaching evaluation scores from all sections taught between Fall 2014 and Fall 2016 **must** be included. Tabulate numerical scores on the 2 key questions (overall quality of course and overall quality of instructor) compared to departmental and college means. Scores from sections taught during the 2011-12, 2012-13 and 2013-14 academic years **may also** be included.

I nominate _____, a faculty member in
the Department/School of _____, for the 2017 Ross M. Lence Award for
Teaching Excellence in the College of Liberal Arts and Social Sciences.

Your name _____ Your e-mail address _____

[please print or type]
Your current mailing address _____

Your signature _____ Your phone number _____

Your title or classification _____ Your department/school or major _____

Please attach a letter explaining briefly why you think your nominee should receive this year's Ross M. Lence Award for Teaching Excellence in CLASS.

Complete Application as a single PDF must be submitted to Dr. Amy O'Neal, aoneal@uh.edu on or before Monday April 3, 2017

Cover Sheet

(To be filled out by nominee)

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The PDF should be named as follows: **[LAST NAME DEPARTMENT CATEGORY 2017 (So the PDF for Edgar Allen Poe from the English Department nominated for a Humanities teaching award would be named “Poe English Humanities 2017”).**

1. Nomination form plus supporting letter.
- 2.. Cover Sheet from the nominee indicating the teaching category. This sheet must be signed by the nominee’s Chair or Director.
3. Nominee's current vita, please submit a short cv, no more than 5 pages.
4. A personal essay on teaching from the nominee (no more than 3 pages), along with any related supporting material (list of courses taught, course syllabuses, any special projects or activities).
5. At least three but no more than five letters of recommendation from students, colleagues, alumni-- no more than two from any one group.
6. Tabulated student teaching evaluation scores for all courses taught between Fall 2014 and Fall 2016. Tabulate numerical scores on the 2 key questions (overall quality of course and overall quality of instructor) compared to departmental and college means. The same data from the 2011-12, 2012-13, and 2013-14 academic years **may** also be included.

Name _____ Department/School _____
[please print or type]

Mailing Address: _____ E-mail _____
address _____

Daytime telephone number _____

Signature _____ Date _____

Teaching Category [**Circle one**]: Humanities Social Sciences

Department Chair’s Signature _____ Date _____