

**UNIVERSITY OF HOUSTON SYSTEM  
CHARTER SCHOOL BOARD AGENDA**

**ITEM:** AGENDA ITEM 4

Minutes from Meeting of October 6, 2020

**SUMMARY:**

Draft minutes of the UHCS Board meeting from October 6, 2020 are submitted for review and approval.

**SUPPORTING DOCUMENTATION:**

Draft minutes

**CONSIDERED BY THE BOARD ON:** 01/19/2021

**APPROVED AS PRESENTED:** X

**APPROVED AS MODIFIED:** \_\_\_\_\_

**NOT APPROVED:** \_\_\_\_\_

  
\_\_\_\_\_  
*UHCS Board Secretary*

## MINUTES

University of Houston Charter School Board

**Date:** October 6, 2020

**Time:** 9:30 a.m.

**Place:** Meeting conducted remotely via Zoom in accord with the Governor's March 16, 2020 suspension of certain provisions of the Texas Open Meetings Act due to the COVID-19 pandemic

**Present:** Robert H. McPherson, Ph.D., Chair  
Margaret Hale, Ed.D., College of Education Faculty Representative  
Leslie Jamail, Teacher Representative  
Patricia Paquin, Acting Principal and Superintendent, UH Charter School (non-voting ex-officio)

**Absent:** Rebecca Sanford, Ph.D., Community Representative  
Vacant Seat, Parent Representative

**Quorum:** Three of five Board members/representatives present (majority required).

### **New Business:**

1. Call to Order: 9:34 a.m. by Chair McPherson.
2. Roll Call and acknowledgment of presence of Board members Hale, Jamail, and Paquin (non-voting ex-officio). Chair McPherson noted that the Parent Representative, Alex Hernandez, has resigned from the Board and no replacement has been appointed at this time. Chair McPherson acknowledged that Jeff Koch of the Texas Education Agency has joined the meeting today.
3. Chair McPherson noted that no individuals signed up to speak and accordingly no Open Forum was necessary.
4. Chair McPherson presented the Board Minutes from the July 21, 2020 Board Meeting. No changes were made and the July 21, 2020 minutes were approved as submitted.
5. Patricia Paquin presented the Principal's Report on the UH Charter School ("UHCS"). Students who elected to return to face to face instruction are welcomed daily by a Franklin the Turtle statue wearing a t-shirt. UH student workers are present each day to assist with arriving students, including temperature checks, ensuring masks are on and that students remained spaced apart on the sidewalk prior to entering the UHCS. Students are sanitizing and washing


hands before entering and are given wipes to clean their desk areas. Supplies for each student are maintained in individual milk crates. Desk dividers, face shields and masks have been provided for teachers and students. Each morning the students gather in a common area for the pledge of allegiance, moment of silence and to share a historical moment. Students remain in their classrooms for lunch. Teachers work throughout the day teaching both face to face and online sessions while also preparing packets to be picked up by parents and posting the materials online. Parents may elect to return to face to face at specified times. No vote is required on the Principal's Report.

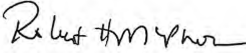
6. Patricia Paquin provided an update on COVID-19 adjustments and instructional programming. UHCS reopened on August 5, 2020 with professional development activities from August 5 – 13, 2020. Asynchronous remote instruction began for all students on August 17, 2020. Textbooks were distributed to all students and 35 laptops were loaned to students in need based on parent survey results. Face to face instruction began on August 31 with 7 students in first grade, followed by 7 second grade students on September 8, and additional students in higher grades returning on September 14 and 15. UHCS currently has 29 students in face to face instruction and 60 students receiving remote instruction. No vote is required on the COVID-19 adjustments and instructional programming updates.
7. Patricia Paquin presented an update on UHCS student demographic data for the 2020-2021 academic year. No vote is required on the UHCS student demographic data.
8. Patricia Paquin presented the UHCS Quarterly Budget. No vote is required on the UHCS Quarterly Budget.
9. Per the prior Resolution of the Board Regarding Delegation to Superintendent for Waivers, Patricia Paquin presented a waiver submitted to the TEA for ratification by the Board: Asynchronous Instructional Plan. Motion: Representative Margaret Hale moved to ratify the waiver submitted to the TEA, seconded by Representative Leslie Jamail. The Motion passed unanimously.
10. Patricia Paquin presented information on the Annual Report to TEA on School Governance. The TEA is statutorily required to collect information regarding open-enrollment charter school board members and school officers. The reports will be circulated for completion and signature prior to the December 1, 2020 deadline.
11. Patricia Paquin presented the UHCS Financial Integrity Rating System of Texas (FIRST) report. No vote is required on the FIRST report.
12. Patricia Paquin presented the UHCS 2019 Charter School Performance Framework (CSPF). No vote is required on the UHCS 2019 Charter School Performance Framework.
13. Patricia Paquin presented the UHCS Campus Improvement Plan and Equity Plan for 2019-2020. No vote is required on the UHCS Campus Improvement Plan and Equity Plan.

**Adjournment:** There being no further business, Chair McPherson announced the next meeting will be January 29, 2021, and declared this meeting adjourned by unanimous consent at 11:21 a.m.

Respectfully submitted by:

Adopted by the Board in the meeting of  
01/19/2021 (Date of Meeting)

  
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Margaret A. Hale, Ed.D.  
Secretary

  
\_\_\_\_\_  
Presiding Officer

Others present:

Lauri Schneidau Ruiz, UHS Office of General Counsel

Jeff Koch, Texas Education Agency, Charter School Division