

**UNIVERSITY OF HOUSTON SYSTEM  
CHARTER SCHOOL BOARD AGENDA**

**AGENDA ITEM 4**

**ITEM: Minutes from Meeting of January 17, 2017**

**SUMMARY:**

Draft minutes of the UHCS Board meeting from January 17, 2017 are submitted for review and approval.

**SUPPORTING DOCUMENTATION:**

Draft minutes

**CONSIDERED BY THE BOARD ON:** 4/18/2017

**APPROVED AS PRESENTED:**

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**APPROVED AS MODIFIED:**

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**NOT APPROVED:**

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Jonathan Schwartz, UHCS Board Secretary

# UNIVERSITY of HOUSTON | CHARTER SCHOOL

## MINUTES

University of Houston Charter School Board

- Date:** January 17, 2017
- Time:** 9:00 a.m.
- Place:** UH Charter School  
Board of Regents Conference Room, 128 E. Cullen Building  
University of Houston  
Houston, Texas 77204
- Present:** Robert H. McPherson, Ph.D., Chair  
Jonathan Schwartz, Ph.D., College of Education Faculty Representative  
Rozina Chowdry, Teacher Representative  
Patricia Paquin, Acting Principal and Superintendent, UH Charter School (non-voting ex-officio)
- Absent:** Rebecca Hoyt Sanford, Ph.D., Community Representative  
Eno Udoh, Parent Representative
- Quorum:** Three of five Board members/representatives present (majority required).

### New Business:

1. Call to Order: 9:17 a.m. by Chair McPherson.
2. Roll Call and acknowledgment of presence of Board members McPherson, Schwartz, Chowdry, and Paquin (non-voting ex-officio).
3. UH Charter School students recently learned the role of a Board and how it affects the UH Charter School. Three UH Charter School students demonstrated their appreciation for the UH Charter School Board with a performance, certificates, a "hand" bouquet and breakfast.
4. Chair McPherson noted that no individuals signed up to speak and accordingly no Open Forum was necessary.
5. Chair McPherson presented the Board Minutes from the October 25, 2016 Board Meeting for review and approval. No corrections to the Board Minutes. Motion: Representative Jonathan Schwartz moved to approve the October 25, 2016 Board Minutes, seconded by Representative Rozina Chowdry. The Motion passed unanimously.

6. UH Charter School Board Member Training: UH Charter School FY2016 Annual Financial Report (with Independent Auditors' Report Thereon) presented by Robert Belt and Stephanie Harris of Belt Harris Pechacek (Auditors). Motion: Representative Rozina Chowdry moved to approve the FY2016 Annual Financial Report, seconded by Representative Jonathan Schwartz. The Motion passed unanimously.
7. Lauri Schneidau Ruiz and Patricia Paquin presented information relating to proposed legislation affecting Charter School Accountability Ratings. The accountability ratings required by the Texas Education Agency do not accurately reflect the financial viability of charter schools operated by public universities in Texas. The Office of General Counsel and the UH Charter School are currently working with other Texas university charter schools and the Texas Education Agency in an effort to propose legislation that would provide for an accurate reporting method.
8. The UH Charter School is part of a larger, regularly scheduled audit of the College of Education. The entire internal audit was previously presented by UH Internal Auditor Don Guyton to the Audit and Compliance Committee of the University of Houston System Board of Regents, who in turn approved the audit at their December meeting. Accordingly, Patricia Paquin reviewed the related portions of the Triennial Internal Audit with the UH Charter School Board for informational purposes only. No vote is required on the Triennial Internal Audit by the UH Charter School Board.
9. Patricia Paquin presented the UH Charter School Quarterly Budget. No vote is required on the Quarterly Budget.

**Brief Break from 9:58 a.m. – 10:02 a.m.**

10. Patricia Paquin presented the Principal's Report on the UH Charter School. There have been many activities at the UH Charter School, including a Family Day at 2 football games, a visit from the UH Biomedical Engineering group with experiments and laser light shows, Family Math Night, Book Character Day, Fall Festival, Parent Night Out, Field Trips to the Crocodile Encounter, Moody Gardens, and Austin, a Veteran's Day Assembly that included a presentation from an ROTC Captain on Army Rangers, Portfolio Presentations, Navigators' Christmas Caroling, World Bazaar, 1<sup>st</sup> Annual "A Christmas to Remember," Spelling Bee, UH Charter School 20<sup>th</sup> Birthday Celebration, and Read Across America. No vote is required on the Principal's Report.
11. Patricia Paquin presented 2015-16 Texas Academic Performance Report. The UH Charter School 2016 Accountability Rating overall is "Met Standard." No vote is required on the 2015-16 Texas Academic Performance Report.
12. Patricia Paquin presented a HB2804 State Public School Academic Accountability System update. No vote is required.

EXECUTIVE SESSION


13. Call to Order for Executive Session: 10:49 a.m. by Chair McPherson
14. Consultation with System Attorney Regarding Legal Matters and/or Contemplated Litigation or Settlement Offers – Texas Government Code Section 551.071.
15. Consultation with System Attorney Pursuant to Texas Government Code Section 551.0821 where personally identifiable information concerning a student may necessarily be revealed.
16. Adjournment of Executive Session: 11:14 a.m. by Chair McPherson.

**Return to Open Session at 11:14 a.m.**


17. Chair McPherson announced that the members met in Executive Session and no formal action was required or taken.
18. Chair McPherson announced the next meeting will be held on April 18, 2017.

**Adjournment:** There being no further business, Chair McPherson declared the meeting adjourned by unanimous consent at 11:15 a.m.

Documentation submitted  
Respectfully submitted by,

  
Jonathan P. Schwartz, Ph.D.  
Secretary

Adopted by the Board in the meeting of  
4/18/2017 (Date of Meeting)

  
Presiding Officer

Others present:  
Lauri Schneidau Ruiz