

MINUTES

University of Houston Charter School Board

Date: April 18, 2017

Time: 9:00 a.m.

Place: UH Charter School
Board of Regents Conference Room, 128 E. Cullen Building
University of Houston
Houston, Texas 77204

Present: Robert H. McPherson, Ph.D., Chair
Jonathan Schwartz, Ph.D., College of Education Faculty Representative
Rozina Chowdry, Teacher Representative
Eno Udoh, Parent Representative
Patricia Paquin, Acting Principal and Superintendent, UH Charter School (non-voting ex-officio)

Absent: Rebecca Hoyt Sanford, Ph.D., Community Representative

Quorum: Four of five Board members/representatives present (majority required).

New Business:

1. Call to Order: 9:07 a.m. by Chair McPherson.
2. Roll Call and acknowledgment of presence of Board members McPherson, Schwartz, Chowdry, Udoh, and Paquin (non-voting ex-officio).
3. Three students from the UH Charter School Voyager Class presented their writings on empathy to the Board.
4. Chair McPherson noted that no individuals signed up to speak and accordingly no Open Forum was necessary.
5. Chair McPherson presented the Board Minutes from the January 17, 2017 Board Meeting for review and approval. No corrections to the Board Minutes. Motion: Representative Jonathan Schwartz moved to approve the January 17, 2017 Board Minutes, seconded by Representative Rozina Chowdry. The Motion passed unanimously.

6. Chair McPherson reappointed Eno Udoh to continue service as the Parent Representative for an additional three years effective July 2017. Representative Eno Udoh accepted the appointment.
7. Patricia Paquin presented the 2017-2018 Annual Operating Budget for the Board's review and approval. Motion: Representative Rozina Chowdry moved to approve the 2017-2018 Annual Operating Budget, seconded by Representative Jonathan Schwartz. The Motion passed unanimously.
8. Patricia Paquin presented the 2017-2018 UHCS Academic Calendar for the Board's review and approval. An explanation was provided on 1) lack of continuing waivers which affects the shortened class days on Fridays, and 2) current pending legislation which could cause modifications to the formula for calculating instructional time requirements and further revisions to the 2017-2018 Academic Calendar. Motion: Representative Jonathan Schwartz moved to conditionally approve the 2017-2018 UHCS Academic Calendar pending the outcome of the current Legislature and with a provision that any changes required by the current Legislature affecting the 2017-2018 Academic Calendar then be reviewed by a sub-committee consisting of Representative Rozina Chowdry and Representative Eno Udoh. The Motion was then seconded by Representative Rozina Chowdry. The Motion passed unanimously.
9. Patricia Paquin presented and the Board commenced its annual review of the TEA Certification form regarding Instructional Materials Allotment and TEKS Certification. The Certification was presented to the Board Chair and Board Secretary for approval and signature.

EXECUTIVE SESSION

10. Call to Order for Executive Session: 9:53 a.m. by Chair McPherson
11. Consultation with System Attorney Regarding Personnel Matters Relating to Appointment, Employment, Evaluation, Assignment, Duties, Discipline or Dismissal of Officers or Employees – Texas Government Code Section 551.074.
12. Consultation with System Attorney Regarding Legal Matters and/or Contemplated Litigation or Settlement Offers – Texas Government Code Section 551.071.
13. Consultation with System Attorney Regarding Compliance Program where Personally Identifiable Information about a Student was Necessarily Revealed – Texas Government Code Section 551.0821.
14. Adjournment of Executive Session: 10:15 a.m. by Chair McPherson.

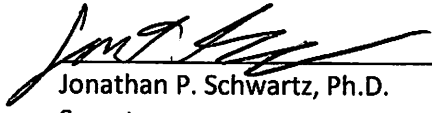
Brief Break from 10:15 a.m. – 10:26 a.m.

Return to Open Session at 10:26 a.m.

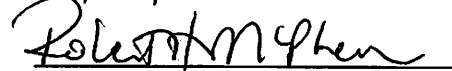
15. Chair McPherson announced that the members met in Executive Session and no formal action was required or taken.
16. Patricia Paquin presented the Principal's Report on the UH Charter School. There have been many activities at the UH Charter School, including a Family Night at a UH baseball game, Here We Go 2020 Campaign Day, celebration of 100 days of school, Authors' Night, Black History Month, Authors in School, Jump Rope for Heart, field trip to the Main Street Theater, BBQ Fundraiser, Valentine's Day Dance, Freedom Train Theater, Read Across America, UHCS Chili Cook-Off, field trip to the Wax Museum, field trip to San Antonio, College of Education Chili Cook-Off, Senior Night, field trip to Bayou Wildlife Center, Earth Day, Drop Everything and Read Day, and UH Charter School 20th Birthday Celebration. Patricia Paquin further reported on the UHCS lottery. The UHCS is losing very few students for the upcoming academic year and will have 5 siblings entering the kindergarten class. The only openings will be in 1st grade as the result of losing 2 kindergarten students for the coming year. No vote is required on the Principal's Report.
17. Patricia Paquin presented the UH Charter School Quarterly Budget. No vote is required on the Quarterly Budget.
18. Patricia Paquin presented the Texas Education Agency 2016-2017 Accreditation Statuses Report. The 2016 FIRST Rating is Superior, the 2016 Accountability Rating is "Met Standard," and the 2016-2017 Accreditation Status is "Accredited." No vote is required on the Texas Education Agency 2016-2017 Accreditation Statuses Report.
19. Patricia Paquin presented the Texas Education Agency Preliminary IDEA-B Compliance Review for the 2015-2016 academic year (FY16) which indicated that the UH Charter School passed in all categories. No vote is required on the Texas Education Agency Preliminary IDEA-B Compliance Review.
20. Patricia Paquin presented the UH Charter School's Criteria for Self Evaluation for the Board's review and approval. Motion: Representative Jonathan Schwartz moved to approve the Criteria for Self Evaluation, seconded by Representative Eno Udoh. The Motion passed unanimously.
21. Lauri Ruiz provided an update on legislature affecting the accountability of ratings for charter schools operated by Texas public universities. Texas public university charter schools have been successful in getting a bill filed with the legislature to try to have the ratings accurately reflect the financial viability of charter schools operated by Texas public universities.
22. Chair McPherson opened discussion of continuing the quarterly meetings on the third Tuesday of the first month of each quarter. The anticipated dates for the coming academic year would be October 17, 2017, January 16, 2018, April 17, 2018, and July 17, 2018.
23. Chair McPherson announced the next meeting will be held on July 18, 2017.

Adjournment: There being no further business, Chair McPherson declared the meeting adjourned by unanimous consent at 11:25 a.m.

Documentation submitted
Respectfully submitted by,


Jonathan P. Schwartz, Ph.D.
Secretary

Adopted by the Board in the meeting of
7/18/17 (Date of Meeting)


Presiding Officer

Others present:
Lauri Schneidau Ruiz