

GDH College of Architecture and Design
Diversity, Equity, and Inclusion Action Task Force 2021-2022
3 June 2021 Virtual Meeting (12:00-1:45pm)

MINUTES

PRESENT: Rafael Longoria (Chair), Rafael Beneytez-Duran, Gail Borden, George Chow, Drake Flood, Dietmar Froehlich, Sarah Holloway, Michael Kubo, Andrew Kudless, Estelle Lee, Patricia Oliver, Trang Phan, Ziad Qureshi, Cynthia Sac, Stephen Schad, and Sarah White. ABSENT: Javier Guerrero and Sheryl Tucker de Vasquez.

1. Review & Approval of 6 May 2021 DEI ATF Meeting Minutes
 - 6 May 2021 Minutes were approved unanimously. Motion made by Gail Borden, and seconded by Dietmar Froehlich.
 - **Attachment #1:** 6 May 2021 Approved Minutes.

2. Replacing the Industrial Design representative on Task Force
 - Dean Oliver appointed George Chow to replace EunSook Kwon as a member of this task force.
 - **Attachment #2:** Updated DEI Action Task Force roster.

3. Feedback from 6 May 2021 College Culture Town Hall Meeting
 - An all-college DEI Action Town Hall Meeting is scheduled for Thursday, 9 September 2021 at 6:30pm.
 - A working group consisting of Stephen Schad, George Chow and Drake Flood (or another student from the Task Force to be designated within a week) was formed to finalize the language and other details of an online survey to rank the 45 recommendations from DEI December 2020 Report. Stephen Schad agreed to send the survey to all faculty, students, and members of the UH Architecture Alumni Association in the next two weeks together with a “save the date” notice for the 9 September 2021 Town Hall Meeting.

4. Reports of Point Person Assignments for Action (45 recommendations)
 - The working list of DEI recommendation reports will be uploaded on a DEI Action Task Force folder on Teams that Task Force members will be able to update directly.

- All the Category 5 (Community: Third Ward Engagement) recommendations were discussed. Refer to Teams folder for updated reports in the working document.

- An invitation for an in-person “Community Roundtable Focusing on the Third Ward” (recommendation #5.1.2) scheduled for 21 July 2021 at the UH Architecture Building will be sent as soon as possible. It was requested that the July 21 in-person presentations be live-streamed and recorded.

- Discussion of the recommendations in Categories 1, 2, 3 and 4 will be on the agenda for the Next DEI Action Task Force meeting scheduled for 1 July 2021 from 12:00 to 2:00pm.

5. Adjournment

- Meeting was adjourned at 1:45pm.

ATTACHMENT #1

GDH College of Architecture and Design
Diversity, Equity, and Inclusion Action Task Force 2021-2022
6 May 2021 Virtual Meeting (1:00-3:00 pm)
MINUTES Approved 3 June 2021

PRESENT: Rafael Longoria (Chair), Rafael Beneytez-Duran, Gail Borden, Drake Flood, Dietmar Froehlich, Javier Guerrero, Sarah Holloway, Michael Kubo, Andrew Kudless, Estelle Lee, Patricia Oliver, Trang Phan, Ziad Qureshi, Cynthia Sac, Stephen Schad, Sheryl Tucker de Vasquez, and Sarah White.

1. Introduction

-DEI Action Task Force member Professor EunSook Kwon has accepted a position at another university. Dean Oliver will appoint another faculty member to represent the Industrial Design program on the DEI Action Task Force.

-Cynthia Sac has joined the DEI Action Task Force to represent the graduate students after a call for volunteers was sent to all the graduate students in the College.

-Four members of the original DEI Task Force (Chair Sheryl Tucker de Vasquez, Javier Guerrero, Estelle Lee, and Sarah White) are also serving on this DEI Action Task Force to provide continuity.

-Attachment #1 shows the updated DEI Action Task Force membership.

2. DEI Action Task Force Mission

-This task force has been charged by Dean Oliver to implement as many of the 45 recommendations listed in the January 2020 Diversity, Equity, and Inclusion Task Force Report as possible, and as soon as possible.

3. Proposed Summer Meeting Schedule

-The DEI Action Task Force agreed to meet on the following dates in order to be ready to make an initial progress report to the College at the beginning of the Fall 2021 Semester:

Thursday, 3 June 2021 at Noon (CT)

Thursday, 1 July 2021 at Noon (CT)

Thursday, 5 August 2021 at Noon (CT)

4. Review Recommendations

-The January 2020 Diversity, Equity, and Inclusion Task Force Report (available in the College web site) includes 12 goals in 5 categories with 45 recommendations.

-The College-wide administrators substantially responsible for supervising the implementation of the five categories of recommendations listed in the December 2020 report are as follows:

1-College (Responsible Administrator: Dean)

2-Students (Responsible Administrator: Assistant Dean for Student Affairs)

3-Curriculum (Responsible Administrator: Associate Dean for Academic Affairs)

4-Faculty (Responsible Administrator: Associate Dean for Academic Affairs)

5-Community (Responsible Administrator: Dean)

5. Point Person Assignments

-After reviewing all the DEI recommendations during the meeting, task force point persons (identified in red) responsible for shepherding each of the 45 recommendations were assigned. When more than one person is assigned to a recommendation, an asterisk marks the person responsible for convening the rest of the group, or in other cases, parenthetical notes indicate their separate tasks.

-All the task force point persons have agreed to make a report at the next scheduled meeting (3 June 2021) that investigates their assigned recommendations in-depth, states the current status of their assigned recommendations, describes the timing and estimated budget amount implications of these recommendations, and identifies the relevant persons, committees, or organizations best equipped to implement these recommendations.

-**Attachment #2** shows the list of task force point person assignments for each of the 45 recommendations.

6. Adjournment

- Meeting adjourned at 3:00pm.

ATTACHMENT #2

UPDATED 2021-2022

DEI Action Task Force Roster

Rafael Longoria, Chair

Rafael Beneytez-Duran

Gail Borden

George Chow

Drake Flood (Undergraduate Architecture Student)

Dietmar Froehlich

Javier Guerrero (Undergraduate Architecture Student)

Sarah Holloway

Michael Kubo

Andrew Kudless

Estelle Lee (Industrial Design Student)

Patricia Oliver

Trang Phan

Ziad Qureshi

Cynthia Sac (Graduate Architecture Student)

Stephen Schad

Sheryl Tucker de Vasquez

Sarah White (Interior Architecture Student)