

UNIVERSITY of HOUSTON SYSTEM

System's Chief Financial Officer Meeting

October 21, 2021
11:00am – 1:00pm
Ezekiel W. Cullen Building, Room 226
Meeting Minutes

Raymond S. Bartlett, UHS/UH
Mark Denney, UHCL
Emily Messa, UHS/UH – Administration
Karin Livingston, UH/UHS - Finance

Marty Baylor (interim), UHD
Wayne Beran, UHV
David Oliver, UH/UHS - Facilities

- 1) Tuition and Fees
 - Discussed potential increases and basis of increase
 - Discussed timeline and process, along with standardized worksheets and checklists
- 2) Digital signature software
 - The implementation is in planning but will be rolled out in phases to allow time to work out any bugs, train people, manage security, and determine actual use.
- 3) Vaccine and testing incentives taxation issues
 - There are tax implications for any campus that is offering vaccine and testing incentives to employees and students. Please notify the AVC/AVP for Finance if your campus is offering any such incentives
- 4) Funding executive deferred compensation cost centers
 - Executive deferred compensation cost centers used to record the investment asset until vesting should be funded.
- 5) UHS Auxiliary Services Updates
 - The AVC/AVP for Administration will work with each university to develop a meal plan rate.
 - Discussed the bookstore contract and commissions.
 - Discussed the timeline and financial information on national brand refreshes.
- 6) Discussion on Carry-forward of the Federal Stimulus Funds
 - Carryforwards of HEERF funds will require requesting no cost extensions.
 - The THECB has created a new Stimulus Funds report due in November.

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- 6) ORES Business Process for the Acquisition of Real Property – Final version is ready.

Next System's CFOs Meeting (in-person):

Date: November 18, 2021

Time: 11am-1pm

Location: Ezekiel W. Cullen Building, Room 226