

Police Operations – Items that should be addressed:

1. **SAM 01.F.01, Police Standards.** This SAM was implemented in response to Audit Report No. AR2003-13, but it is very watered down and it needs development to support any systems approach to police and security .
2. Recommendation: Modify SAM 01.F.01 to authorize the Executive Vice Chancellor for Administration and Finance to review and set standards for police and security operations System-wide. The areas listed in the audit report are as follows:
 - Police staff qualifications
 - Police staff resource allocations
 - Police vehicle fleets
 - Police policies and procedures that define roles and responsibilities of police depts.
 - Use of security guards
 - Policies and procedures for the preparation and approval of the annual crime reports
 - Standardized desk procedures for each police department
 - Patrol boundaries that are approved by the campus CEO
 - Appropriate mix of patrol (foot, bicycle, vehicle)
 - Memoranda of understanding between police departments and other law enforcement agencies or internal memoranda of understanding approved by campus CEO
3. Feasibility Study: Conduct a feasibility study to determine both the cost savings and increased productivity realized through standardizing select police and security services System-wide:
 - Vehicle Fleet standards
 - Uniform (clothing) standards
 - Accreditation standards (self-assessment & external)
 - Formulating and establishing policies and procedures / standards for police operations on a System-wide as well as campus specific basis (i.e., some critical policies/procedures will be uniform system wide, some will be specific to daily operations by campus)
 - Consolidation of Police HR Services
 1. Standardized Job Descriptions
 2. Standardized Hiring Process
 3. Standardized Promotional Process
 4. Standardized Pay /Benefits
 - Consolidation of Police Training Services
 1. Standardized lesson plans
 2. Standardized Field Training Program
 3. Centralized TCLEOSE reporting and records keeping
 - Consolidation of Police Investigative Services
 1. Complex and sensitive criminal investigations
 2. Internal / External complaint investigations
 3. Dignitary Protection services

- Consolidated Police Records Management System
 1. Criminal Offense Reports
 2. Evidence Management
 3. Required Reports
 - Monthly TCIC Report
 - Annual Security Report
 - Racial Profiling
 - Right-to-Know
 - Daily Crime Log
 - Centralized Police Communications Center (Dispatch Center)
 - Centralized Adult and Juvenile Booking Facilities
 - Coordinating the use of component police personnel throughout the System in emergency situations
4. Expectations: If the feasibility study shows that consolidation of select police services will result in either cost savings or improved delivery of police services, the UH System component Chiefs of Police, under the guidance of the Executive Vice Chancellor for Administration and Finance, will meet to develop a plan for the implementation of the recommendations contained in the feasibility study.