

**College/Division Administrator Meeting
Via Zoom
April 13, 2023 - 9 AM to 10 AM**

Agenda

Raysa Caba, Administrator HRMS

- High-level update on ePAR process

Linelle Clark, Director HUB Operations

- UH (Virtual) HUB May2-May 5th Vendor Fair – New approach/Seeking to continuously improve
- State Reports – Account codes and impact on UH HUB credit

Allyson McDonald, Assistant Director Risk Management

UHS Insurance Update

Cecilia Rodriguez, Director Accounts Payable

- Fiscal Year-end Credit Vouchers Clean up
- Celonis Update
- Travel Update

Kimberly Robinson, Director Tax Department

- Payroll Overpayment Process and Forms
- Other tax update

Brenda Dixon, Exec. Director Payroll

- High-Exceptions Report

Other items from the group