

POLICY COVER SHEET

Name of Policy: _____

Check whichever is applicable:

SAMs	MAPPs
This is a new SAM Revising existing SAM #	This is a new MAPP Revising existing MAPP #

Subject Matter Expert(s):

Briefly (in not more than 1-2 sentences) describe the overall purpose of the policy:

FOR POLICY REVISIONS ONLY: Briefly describe what you are trying to accomplish with the revisions. For example -- "to clarify that the MAPP also addresses student workers" or "to modify to include reporting obligations required by changes in the law."

Identify all affected by this policy:

- Students
- Faculty
- Staff

Other: _____

Contact Person for questions from University community:

Name:

Title:

Email:

Phone #: