

## **Transportation and Parking Advisory Committee**

### **MEETING MINUTES**

Date: September 18, 2015

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30pm – 3:30pm

**Attendees:** Shawn Vaillancourt, Patrick Cirino, Xiaojing Yuan, Shara Zatopek, Bill Ashley, Lynn Smith, Matthew Castillo, David Kazanci, Elliot Kauffman, Esmeralda Valdez, Bob Browand, Paul Lozano, Syed Kamran Riaz, Clifford Kennedy, Hira Ahmed, Darius Dunn, Leighanne Dean, Eric Holoman, Pam Collins, Dustin Qualls, Kristina Michael, Roger Epps, Edwin Mascorro, Jing Chen, James Lamey, Hugo Salinas, Tanzeem Chowdhury

#### **I. Introductions**

- a. Introductions were made and Director Browand (Bob) welcomed the new and returning members of the TPAC committee.

#### **II. Open Forum**

##### **I. Mr. Qualls – Cullen Street Improvements**

###### **a. Cullen Boulevard Project Location**

- i. Project Limits: North MacGregor Way to Elgin Street
- ii. Project Length: 1.21 Miles
- iii. Posted Speed Limit: 35 mph
- iv. 5 signalized intersections
- v. Super neighborhoods: Greater Third ward and MacGregor Super neighborhoods

###### **b. Pavement Quality**

- i. Between North MacGregor Way and Wheeler Avenue is Medium High, however visual pavement inspection shows significant number of patches, cracks, potholes and degraded pavement quality.
- ii. Between Wheeler Avenue and Elgin Street – New Concrete Panels

###### **c. Cullen Closure**

- i. During all home football games and other events, U of H closes Cullen Boulevard between Holman Street and Wheeler Avenue
- ii. All Cullen Boulevard through traffic directed to Scott Street
- iii. During closure, the street becomes part of the TDECU Stadium Pavilion
- iv. U of H desires an undivided corridor

###### **d. Next Steps**

- i. Meet with UH Transportation and Parking Advisory Committee
- ii. Develop Candidate Project and any Sub-projects
- iii. Detail cost estimates for Candidate Project and any Sub-projects
- iv. Continue to coordinate with University as they develop new University Master Plan

## II. James Lamey – Law Center Parking Concerns

- a. James Lamey talked about the expansion of parking spaces by Law Center to accommodate parking for Law Students. He addressed his concerns that despite paying for parking permit, it's hard to find a parking space by the Law Center for Law Students as all the spaces are occupied. He suggested for parking lot expansion for Law Students. He also mentioned that cars being parked over night or with no permits occupying the parking spaces.
- b. Esmeralda and Bob discussed that the concern will be discussed in the TPAC Committee to look at the situation now and the lot will be monitored to issue citations for cars parked with no permits.

## III. Tessa Klein – student with parking concerns

- a. Student wasn't present at the TPAC meeting so Bob addressed the following concerns made by her to the committee.
  - i. Citations are being issued for parking along the curb parallel to Scott Street in the Student lot by the Stadium.
  - ii. Parking maps on the website are not accurate with the student's lots on campus which results in citations and fees.
  - iii. Economy gravel lots have potholes which needs to be fixed and with record high enrollment rates, the economy lots needs expansion.

## III. TPAC Role and Scope/By Laws

- a. TPAC Committee is an advisory committee which reports to the Office of Executive Vice President for Administration & Finance.
- b. Charge is to engage in the exchange of information and ideas and provide advice and assistance to PTS.
- c. Website provided (<http://www.uh.edu/af/committees/tpac.htm>) with member information, agenda, and meeting minutes
- d. Overview of By-Laws
  - i. Members Included:
    1. Faculty (3 year terms): 4 nominated by Faculty Senate
    2. Staff (3 year terms): 3 nominated by Staff Council
    3. Students (1 year term): 5 nominated by SGA
  - ii. TPAC meets on the 3<sup>rd</sup> Friday of each month at 1:30 PM at the PTS Conference room.
  - iii. Bob encouraged each member to take active role in the committee.

## IV. Election of 2015-2016 Officers

- a. Election of Officers were put on hold until next meeting. All members gave consent to wait for nominations until next meeting.

## V. Approval of May Minutes – Minutes were approved without changes.

## VI. Updates

### a. Communications/Marketing (Eric Holamon)

- Permit Sales
- Game Day
  - 9 emails distributed prior to games (some are distributed twice). Additional maps are developed to assist in locating available parking options based on the feedback received.
- Online Q-Card System
- Launched new parking website (<http://www.uh.edu/af-auxiliary-services/parking/>)
- 21 New Student Conferences
  - 21 tablings

- 9 freshmen student presentations
- 21 parent presentations
- New Faculty Orientation
- Developing a new parking map
- Introduced new Auxiliary Services Marketing Coordinator – Leighanne Dean

b. Operations (Paul Lozano)

- First day of school parking
- Work Request for changing out cabling from copper to fiber in the East Garage and for filling out the holes in the gravel lots.

c. TDM (Pam Collins)

- Distribution of METRO Cards Issued through PTS
  - Discount Student Q Fare – 564
    - Off Campus – 326
    - Dorms – 238
  - Discount Student Day Pass – 68
    - Off campus – 41
    - Dorms – 27
  - Ride Sponsor (faculty/staff) – 169
- Cougar Trax
  - Four ways to access real time GPS Tracking
  - Download iPhone and Android Apps powered by ETA Spot
    - iTunes
    - Google Play Store
  - Desktop: [www.uh.edu/cougartraxpublic](http://www.uh.edu/cougartraxpublic)
  - Mobile: [www.uh.edu/cougartraxmobile](http://www.uh.edu/cougartraxmobile)
- Zip Car
  - 45 New Members (August – September 2015)
  - Utilization dropped during same period
  - 363 total approved members
  - More utilization at Cougar Village 1 (17%) and Calhoun Lofts (16%) compared to Bayou Oaks (9%) and Cougar Place (8%)

d. Upcoming Events (Bob)

- Football – September 26, 2015 – Texas State 7 PM
- Football – October 8, 2015 – SMU 7PM
- Bauer Job Fair – September 25, 2015
- Walk to Defeat ALS – October 3, 2015 – Lynn Eusan Park & Campus Grounds
- Walk 4 Hearing

e. 2014-2015 TPAC Recommendations (Bob)

- i. City of Houston has completed the two left turn lanes for Left turn from West bound Elgin onto South bound Cullen
- ii. Bob discussed that the curbed island at Lot 9C has been removed and is now waiting to get the final plan from Mike Wheeler so that access drive can be blocked to vehicular traffic while leaving access for CenterPoint.
- iii. Bob further mentioned that all the ungated reserved parking lots ticket and tow immediately onsite by parking enforcement policy went into effect on August 17, 2015. The results are the following:
  - a. Fall 2012, 2013 & 2014
    - Citations: 17
    - Tows: 18
  - b. Fall 2015
    - Citations: 88
    - Tows: 46

- iv. The policy for gated lots to extend the gated lots time from 5pm to 7pm for all gated lots except 19A and E. Cullen also went into effect on August 17.

## **VII. Old Business (Bob)**

### **a. ERP Parking Addition**

- 450 spaces expansion at the back of the ERP. Bob discussed that he is waiting to get 2 quotes both for temporary crushed concrete lot and asphalt overlay for these spaces.

### **b. Loading/Unloading area at TDECU**

- Bob talked about the new roll curb off of Cougar Place Drive to give access for vehicles to get to the new band building loading dock.
- Two new 30 minute loading zone parking spaces are added in front of the Band building. Use of the loading zone will be strictly for band loading/unloading purpose and should not be used for tailgating or other functions. Vehicles not parked in the loading zones will be subject to ticket and tow.

### **c. Parking Citation Fine Subcommittee Report**

- Bob discussed that he will email the parking citation fine comparison chart to the TPAC Committee and will discuss the report in the next meeting.

### **d. Optometry Patient Parking**

- Bob discussed that 209 spaces are assigned to the patients/visitors parking on the first floor of the student welcome center garage which started on July 9 with an average of 70 cars parked daily. He further mentioned that he met with Roger Boltz and Trent Williams to discuss the optometry patient parking to turn 75 spaces back to the student section starting mid to late October. The visitors/patients parking will be monitored for the usage purposes.

## **VIII. New Business (Bob)**

### **a. 2015 Football Game Day Parking**

- i. Following lots will close down at midnight October 7 and will remain closed all day October 8
  - 12A, 12B, Stadium Garage Visitor Entrance, Stadium Garage Student Entrance and 16B
- ii. Alternative parking for students will be available in these lots
  - 9B, 9C, 8A, ERP and other student surface lots
- iii. Cullen Boulevard will close to vehicular traffic at 1 PM
- iv. Shasta Square tailgating begins at 3 PM
- v. The following lots will transition to football game day parking at 4 PM. From this point forward access to the lots will require a donor parking pass or cash. Cars which are parked in these lots prior to 4 PM will not have to be moved
  - 15C, Stadium Garage Faculty entrance, 16D, 16G, 18A, 20A, 20C, 21B, East Garage, Welcome Center Garage with faculty exception, and Welcome Center Student Garage with student garage permits exception
- vi. Alternative faculty parking after 4 PM will be in Welcome Center Garage
- vii. Alternative student parking after 4 PM will be at ERP.

### **b. 2015-2016 Rates (to be discussed Oct/Nov)**

- Bob will discuss it in the next meeting.

### **c. New Garage (future discussion)**

- Bob will discuss it in the next meeting.

## **IX. Member Items**

- a. The TPAC Committee recommended to have a patrol officer to control the vehicular and pedestrian traffic crossing the street from WC student garage in both directions. The committee further

addressed to check the METRO Light Rail timings so it works with the vehicular traffic to avoid possible congestion.

X. Adjournment – Meeting was adjourned at 3:38 p.m.

**Next Meeting**

Date: October 23, 2015

Time: 1:30pm to 3:30pm

Location: PTS Conference Room – Stadium Parking Garage